

Annual Quality Assurance Report

(Revised Format)
(AQAR 2018 - 19)



Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
Bengaluru-560 072



By

Internal Quality Assurance Cell (IQAC)
SENGAMALA THAYAAR EDUCATIONAL TRUST
WOMEN'S COLLEGE

(Affiliated to Bharathidasan University, Tiruchirappalli)
(NAAC accredited 'A' Grade with CGPA 3.45 / 4.00)
(An ISO 9001:2015 Certified Institution)

SUNDARAKKOTTAI, MANNARGUDI – 614 016
TIRUVARUR DISTRICT, TAMIL NADU.

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

Data of the Institution

1. **Name of the Institution :** SENGAMALA THAYAAR EDUCATIONALTRUST
WOMEN'S COLLEGE

- **Name of the Head of the Institution:** Dr.S.Amudha
- **Designation :** Principal
- **Does the institution function from own campus :** Yes
- **Phone No. / Alternate Phone No. :** 04367 – 255423
- **Mobile No. :** 9443703331
- **Registered e-mail :** stetwc@gmail.com
- **Alternate e-mail :** stetprin@gmail.com
- **Address :** Main Road, Sundarakkottai Village,
Mannargudi, Thiruvarur District.
- **City/Town :** Mannargudi
- **State/UT :** TamilNadu
- **Pin Code :** 614 016

2. **Institution Status**

- **Affiliated / Constituent :** Affiliated
- **Type of Institution :**
Co-education/Men/Women : Women
- **Location : Rural/Semi-urban/Urban:** Rural

- **Financial Status** : Private
 - **Name of the IQAC Co-ordinator** : Dr.R.Saravanamuthu
 - **Phone No./Alternate Phone No.** : 04367 - 255423
 - **Mobile No.** : 9842618181
 - **Registered e-mail address** : stetiqa@gmail.com
 - **Alternate e-mail address** : stetwc@gmail.com
3. **Website address** : www.stet.edu.in
Web-link of the AQAR : <http://stet.edu.in/AQAR/AQAR2018-19.pdf>
4. **Whether Academic Calendar prepared during the year?** : Yes
Web link : <http://stet.edu.in/AQAR/CALENDAR2018-19.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of accreditation	Validity period	
				Period From	Period To
1	A	3.45	2015	03.03.2015	02.03.2020

6. **Date of Establishment of IQAC** : 20.06.2011

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture

Item / Title of the quality initiative by IQAC	Date & Duration	Number of participants / beneficiaries
National level Technical Symposium/ Computer Science and MCA /"STET Computera 2018"	14.08.2018	175
State level Intercollegiate Competition/ Microbiology /Micro Mistress Meet (MMM) - 2018	28.09.2018	132
Science Academies Lecture workshop/ Chemistry /Recent Trends in Chemistry	25.10.2018-26.10.2018	169
International Lecture workshop/ Economics and BBA /Research Methodology	04.01.2019	250
National seminar/ Computer Science and Computer Applications / Data mining with Machine Learning	29.01.2019	374

Item / Title of the quality initiative by IQAC	Date & Duration	Number of participants / beneficiaries
National seminar/ MBA and Commerce /MSME's Prospects and Challenges	30.01.2019	130 students 50 Faculty members
State level Management Meet/ BBA and MBA /STET BIZ-2K19	01.02.2019	200
State level student's Seminar/ Commerce /HR Trends and Innovation	27.02.2019	38
Guest Lecture/ Mathematics /Applications of Mathematics in Real life Problem	31.12.2018	250 students 15 Faculty members
Workshop/ Tamil / Hand writing Practice	19.09.2018	471
Guest lecture/ Commerce /Contemporary Practice (IPR)	23.07.2018	169 students 31 Faculty members
Awareness talk / Computer Science /How to utilize the student support services and scholarships available	19.07.2018	1209
Guest lecture/ Computer Applications /Recent Trends in IT	25.07.2018	131
Awareness Programme/ Nutrition and Dietetics /Junk Foods	27.07.2018	102
Training Programme/ Biochemistry /Semi Auto Analyser	06.08.2018	75
Guest lecture/ Microbiology /Basic Research Methodology	21.08.2018	202 students 14 Faculty members
Guest lecture/ Nutrition and Dietetics /Technologies for meat processing and value addition – Indian context	25.08.2018	100
Invited talk/ Chemistry /Applications of Organometallic compounds	17.08.2018	91
Awareness Programme/ MBA /How to access Net Banking	07.09.2018	70
Workshop/ Computer Science /J2EE Technologies	15.09.2018	72
Training Programme/ Career Guidance and Placement Cell /TNPSC Group-II Examinations	21.09.2018	52
Workshop/ Commerce /Communication skills	04.10.2018	325
Awareness Programme/ Exnora /Sapling Exhibition	01.10.2018	3000
Invited lecture/ Economics /Testing of Hypothesis	12.10.2018	250
Motivational programme/ Biochemistry /Higher Education in Biochemistry	12.10.2018	45
Skill Development Programme/ Biochemistry /Job Opportunities in Biochemistry	15.10.2018	21
Guest Lecture/ MBA /Personality Development	29.10.2018	230
Awareness Programme/ Biochemistry /Dengue	30.10.2018	4460
Training Programme/ Biochemistry /UV-Visible Spectrometry and Flame Photometer	24.12.2018	75
National Seminar/ Computer Science and Computer Applications /Cloud Computing Technologies	26.12.2018	110

Item / Title of the quality initiative by IQAC	Date & Duration	Number of participants / beneficiaries
Workshop/ Commerce /Managerial and Commercial Skills for Future Managers	27.12.2018	250
Guest lecture/ Biochemistry /Towards Patents-A Discussion on the Procedural Aspects	29.12.2018	230
Workshop/ Computer Science /Hardware and Networks	31.12.2018	72
Invited talk/ Microbiology /Intellectual Property Rights (IPR) and Role in Biological Sciences	31.12.2018	122
Nationwide competition/ MBA and Commerce /Laws related to Women	30.12.2018	50
Seminar/ IQAC / Intellectual Property Rights (IPR) and its importance for Science and Trademarks in Business enterprises for Arts and Humanities	09.01.2019	348
Hands-on Training Programme/ EDC /Textile/Screen printing	09.01.2019	80
Awareness programme/ Chemistry /Identification of Iodine content in salt and mono sodium glutamate in Ajino moto	23.01.2019	235
Invited lecture/ Chemistry /Organic Spectroscopy and its solutions	28.01.2019	197
State Level workshop/ Physics /Telecom Overview	02.01.2019	240
Workshop/ Physics /RAHCES (Radio Ameteur /Ham Civil Emergency Service)	10.01.2019	220
Awareness Programme/ MBA /Consequences of using plastics	10.01.2019	91
Career Guidance Programme/ Placement cell /Human Management Skills	19.01.2019	1043
State level Workshop/ Physics /IQute-19	31.01.2019	300
Awareness Programme/ Commerce /Career Path	07.02.2019	50
Invited talk/ Commerce /Budget -2019	12.02.2019	250
Skill Development Programme/ Career Guidance and Placement Cell/Soft Skill Development cell /Resume Preparation and Interview skills	12.02.2019	84
Awareness Programme/ Microbiology and RRC /Tuberculosis	15.02.2019	150
Career Guidance and Capacity Building Programme/ BBA /Beyond Graduation	22.02.2019	590
Career Guidance and Capacity Building Programme/ BBA /Banking Methods and Techniques	22.02.2019	590
Guest lecture/ Biochemistry /Big Data and Plastic Antibodies- Towards Cancer Diagnostics	25.02.2019	220
Workshop/ English /Role of Word Power in English	06.02.2019	230
Awareness programme/ BBA / Competitive exams	23.02.2019	590
National seminar/ Tamil /Tamil Ilakkiyangal Kaattum Vazhviyal	09.03.2019	307
Skill Development Programme/ Career Guidance and Placement Cell /What next	12.01.2019	1041

Item / Title of the quality initiative by IQAC	Date & Duration	Number of participants / beneficiaries
Training Programme/ Tamil /Sirukathai-Pathaiyum Payirchiyum	05.03.2019	500
Training programme/ Microbiology /Bioinstrumentation	18.03.2019-19.03.2019	86
Training programme/ Microbiology /Bioinstrumentation	20.05.2019-24.05.2019	39
National Conference/ Computer Science and Computer Applications /Data Science and Machine learning	29.06.2019	252

8. Provide the list of funds by Central/State Government –

UGC/CSIR/DST/DBT/ICMR/TEQUIP/World Bank/CPE of UGC etc.

Institution/ Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
STET/V.C.Priyanga/M.B.A.	Minor Research Project	UGC – SERO, HYDERABAD	2016 2 years	95,000
STET/V.Pattammal/ M.B.A.	Minor Research Project	UGC – SERO, HYDERABAD		1,30,000
STET/Dr.V.Saratha/ Biochemistry	Minor Research Project	UGC – SERO, HYDERABAD		1,18,000
STET/G.Manimekalai/ Microbiology	Minor Research Project	UGC – SERO, HYDERABAD		70,000
STET/G.K.Gomathi/ Nutrition & Dietetics	Minor Research Project	UGC – SERO, HYDERABAD		4,60,000
STET/R.Kaviyarasi/ Nutrition & Dietetics	Minor Research Project	UGC – SERO, HYDERABAD		3,95,500
STET/K.Anusuya, S.Sivaranjani, A.Suganya, II M.Sc., Chemistry/Guide Dr.U.Gayathiri	Student Project Scheme	TNSCST, Chennai.	2018-2019 1 year	7,500
STET/P.Abinaya, II M.Sc., Biochemistry/ Guide Dr.V.Saratha	Student Project Scheme	TNSCST, Chennai.	2018-2019 1 year	7,500

9. Whether composition of IQAC as per latest

NAAC guidelines : Yes / No

: Yes

Upload latest notification of formation of IQAC

: [View File](#)

10. No. of IQAC meeting held during the year : 11

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website www.stet.edu.in

Yes / No : Yes

Upload the minutes of meeting and action taken report : [View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes / No : No

If yes, mention the amount : -

Year : -

12. Significant contributions made by IQAC during the current year

The IQAC continuously strives to maintain quality and periodically fixes benchmarks for various quality based activities of the institution.

- ❖ The IQAC has taken steps to upgrade the infrastructure of the institution and purchased 25 Dell Desktop computers with 19.5 LED monitor, Sonic wall TZ600 for network protection and to get genuine license for using Microsoft, softwares such as MS Winpro 10 SNGL Language. Efforts were made to upgrade the internet facility and the management has provided 65 mbps 1:1 ratio leased line internet service provided by BSNL.
- ❖ Departments of Economics, Chemistry, Computer Science, Computer Applications, Business Administration, Commerce and Management Studies were motivated to organize conferences/ seminar in the emerging areas, and the departments organized such programmes accordingly
- ❖ Students and Staff members were motivated to enroll for NPTEL online certificate programmes and 92 certificates were received by the teachers and 39 students were successfully completed
- ❖ Six Minor Research Projects have been sanctioned by the UGC, New Delhi and the research works are in progress
- ❖ Best practices for this year - Exposing the students to the global developments in Humanities and Science, Bridging the digital divide through online (SWAYAM/MOOC) certificate programmes
 - The IQAC is conducting meeting every month to review the activities of each department to assess the progress made by each department. Suggestions were offered to quicken various processes that take place at the department
 - 3 new buses have been purchased to meet the need of the students
 - Academic calendar is before the prepared commencement of the academic year. This calendar provides information with regards to working days, holidays, and submission of assignments, Infrastructure Maintenance Report (IMR), Continuous Internal Assessment (CIA) test dates and schedules for committee meetings and Part-V activities
 - Guest lectures and interactive meetings for staff, students and parents are suggested and implemented
 - After the publication of the university results, a review of the performances of the students is conducted by the IQAC. Reasons for the poor

performances of average and slow learners have been identified in consultation with HODs, senior staff members and the concerned Tutors. Necessary corrective measures have been suggested for the improvement of such students

- Updated with Microsoft Licenses for latest windows professional versions
- Diploma Programme in Medical Laboratory Techniques (DMLT) was introduced by the Department of Biochemistry, as value added programme
- As an extension activity, AGRICLINIC has been established by the Department of Microbiology in order to provide services and advice to farmers on cultivation practices, production of Biofertilizers, Vermicompost, Micronutrients and crop protection from pests and diseases of various crops in the market
- Free summer training programme was conducted to provide an opportunity to the students of Life science from various colleges on the use of sophisticated instruments and their applications to acquire the practical skill
- Members of the faculty is instructed to prepare e-content to enhance the teaching – learning process
- Departments effectively used ICT gadgets for the enhanced quality of teaching learning processes
- Regular interactions with class coordinators and subject in-charge of each and every department are made to maintain and sustain quality education
- Constant evaluation of teaching learning processes is done through feedbacks from stakeholders
- Management extends support for Research Projects and encourages research collaborations
- Departments took initiatives for effective activation with the MoUs forged organizations to carryout research and extension activities
- Members of the staff/scholars/PG students published their research findings in UGC approved/Scopus/Web of Science indexed journals, and carried out intensive research
- The IQAC always encourages staff, scholars and students to participate and present their research articles in National/International Seminars/Conferences/Workshops
- The campus placement process has been made through Career Guidance and Placement Cell to enable the students to get job opportunities in reputed organizations. As a result good number of students got placed in reputed concerns
- Proper maintenance of buses through proper renewal of insurance and fitness certificate

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Actions	Achievements
Extension Service Activities	<ul style="list-style-type: none"> • 44 extension service activities were carried out in different villages for the school students/faculty/villagers, in which 54,570 students, 304 faculty members, 58 supportive staff and 8,729 village people were benefitted • 55 Extension Service activities were conducted through Part-V activities • 22 activities were conducted by National Service Scheme

Consultancy Services	<ul style="list-style-type: none"> Revenue generated through consultancy services: Rs.25,318/-
Roping of the institution with community	<ul style="list-style-type: none"> Engaged and sensitized the students in community services including environmental issues through NSS, YRC, RRC, Rotaract, students' EXNORA, etc.
Infrastructure	<ul style="list-style-type: none"> Internet facility has been increased to 65 mbps with 1:1 ratio leased line internet service has been provided by BSNL 25 Dell Desktop computers with 19.5 LED monitor, Sonic wall TZ600 for network protection and to get genuine license for using Microsoft, softwares such as MS Office 10 Addition of 178 books, 5 journals, 25 e-journal, 464 CDs, racks for stacking purposes 3 new buses have been purchased Transport facilities also improved by maintenance of the buses Digital display of day to day events is made through Digital Board Incinerator has been installed to dispose of the wastes
Initiation of women Entrepreneurship Development Activities	<ul style="list-style-type: none"> Hands on Training programme on Textile / Screen Printing on 09.01.2019. Students and Faculty members of Microbiology Department conducted Skill development training programme on "Mushroom Cultivation" eWIT – Institutional membership for empowering women in IT and to tread the career path by equipping with necessary skills.
New programmes	<ul style="list-style-type: none"> Diploma Programme in Medical Laboratory Techniques (DMLT) is introduced by the Department of Biochemistry The college is one of the local chapters of NPTEL, which is a joint initiative of IITS and IISc
NPTEL Courses	<ul style="list-style-type: none"> Faculty members were enrolled for NPTEL online certification courses on various subjects. Totally, 70 faculty members and 33 students are benefitted
Effective implementation of ICT based teaching-learning processes	<ul style="list-style-type: none"> ICT enabled gadgets teaching practices such as Power Point Presentation, Educational CDs and e-contents, are prepared by the teachers, which are used for effective teaching Smart class rooms are effectively used to enhance learning outcome New membership with Empowering Women in Information Technology (EWIT), Chennai by the institution to empower the knowledge of women students and faculties NPTEL resources are effectively used to improve the teaching and learning outcome

Students Placement	<ul style="list-style-type: none"> • The cell organized a career training programme on “TNPSC GROUP-II Examinations” on 21.09.2018 • The cell organized a power seminar on “WHAT NEXT?” to all the final year UG and PG students on 12.01.2019 along with ICTACT,CHENNAI • A career guidance programme on “Human Management skills” for all final year UG and PG students was organized on 19.01.2019 • Pre-placement training for ELITE students on “Resume preparation and interview skills” jointly with soft skill development cell on 12.02.2019 • With the effort of the cell, 107 students were placed in IDBI Federal Insurance, Coimbatore through on campus interview conducted on 21.02.2019 • With the effort of the cell, 68 students were placed in EXIDE LIFE INSURANCE, COIMBATORE through on campus interview conducted on 09.03.2019. • With the effort of the cell, 05 students were placed in SYSTECH SOLUTIONS,CHENNAI, 15.04.2019 • With the effort of the cell, 266 students were placed in GOOD HANDS FACILITY MANAGEMENT CHENNAI, Chennai through on campus interview conducted on 28.03.2019.
Student Support Services	<ul style="list-style-type: none"> • Various committees and student support services are duly made aware of the students through College Handbook and Orientation programme at the entry level and schedule of the programmes through circulars. These units provide a platform to develop leadership qualities, social responsibility and roping community with institution • Scholarships (SC/ST, BC, Minority, ‘Uzhavar Paathukappu Thittam’(Farmer’s protection scheme), Single Girl Child, Private Firms, Alumnae, Merit scholarships, etc.), fees structure and bonafide certificates are provided to the students so as to enable them to get bank loans. Freeships by the Management including mess fee, tuition fee and bus fare are provided. Updated information on scholarship and Government schemes are also provided to the students • Subsidized transportation charge for the students, which is comparatively very less than the ordinary bus fare of the Tamil Nadu Transport Corporation • Concession and freeships are extended to needy students in Boarding and Lodging in the hostel. Various types of freeships are provided by the management besides the eligible government schemes

Sports and Cultural Activities	<ul style="list-style-type: none"> • Students actively participated in Sports and cultural activities conducted by University and other Inter-collegiate competitions • Students won many prizes and medals in various competitions, and honored the institution • Students are trained in Karate and Yoga, won many prizes • Totally,1189 students of the college actively enrolled in Karate • Volley Ball team students secured the First place and won a cash award of Rs.12,000/- for CM Trophy in the District Level Volley Ball match held at Thiruvarur. • Basket Ball team students secured the second place and won a cash award of Rs.9,000/- for CM Trophy in the District Level Basket Ball match held at Thiruvarur. • Hand Ball team students secured the second place and won a cash award of Rs.9,000/- for CM Trophy in the District Level Hand Ball match held at Thiruvarur. • Ball Badminton team students secured the third place and won a cash award of Rs.5,000 for CM Trophy in the District Level Ball Badminton match held at Thiruvarur. • 42 students participated in the state level karate competition for women at Cuddalore and our college won the overall champion on 18th February 2018. • 26 students participated in the National level silambam competition for women at Karaikkal on 5th August 2018. • 9 students participated in the International level Karate Competition for women at Coimbatore on 7th October 2018. • 36 students participated in the National level Karate competition for women at Karaikal and our college won the overall championship on 3rd February 2019. • R.G.Pratheeksha of I B.Sc., N&D secured first place in Roller Skating conducted by Tamil Nadu Roller Skating Association at Mannargudi. • Basket ball, Volley ball, Ball badminton, Badminton team of the college in the intercollegiate competition conducted by Bharathidasan University, Trichy • 68 students participated and received certificates for essay writing, drawing, handwriting and kavithai competitions conducted by Vidiyal Foundations, Madurai. • 11 students participated and received certificates in “ThirukkuralVizha 2018”for Drawing and Tamil oratorical competition conducted by Sreeram Ilakiya Kazhagam at G.R.M. School, Thiruvarur on 04.08.2018. • Students participated in an intercollegiate competition on 28.09.18 held at Govt.Women’s College (Autonomous), Kumbakonam in which 12 students won prizes in various Competitions.
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	<ul style="list-style-type: none"> • 13 students participated in an intercollegiate competition on 28.12.18 held at E.G.S.Pillay Educational College, Nagapattinam in which 14 students won II Prize and received a cash award of Rupees 2500/- for Group Dance competition. • Students actively participated in an intercollegiate competition on 31.01.19 held at Nethaji Subash Chandra Bose College, Thiruvarur in which 24 students won Prizes in various events. Our College won a “ROLLING SHIELD” for “OVERALL CHAMPIONSHIP AWARD” in the same. • 227 students participated and received certificates for Tamil Essay writing, drawing and Kavithai competitions conducted by Kaviyarasar Kalai Tamil Sangam, Paramethivelur, Namakkal District in which 2 students won 5th Prize and received Kavimani Award - 2018 for Tamil Kavithai Competition, 3 students won 5th Prize and received Elakkiya Chinthamani Award - 2018 for Tamil Essay, 2 students won 5th Prize and received Oviya Kalai Thilagam Award - 2018 for Drawing Competition. 2 Faculty members received “KALVIGNANI AWARD – 2018” for Best Coordinators and our college received “KAZHVI THAI AWARD 2018” for the best College in Tamil Nadu in the same. • Students actively participated in an intercollegiate competition on 22.02.19 and 23.02.19 held at A.V.V.M. Sri Pushpam College, Poondi, Thanjavur in which, 13 students won Prizes in various competition. • Students participated and received certificates for Tamil Essay writing and Kavithai competitions conducted by Khadir Mohideen College, Adhirampattinam on 23.02.2019. • “STET FIESTA” and “STET EUPHONIES” are being conducted every year to provide a platform for the students to showcase their talents in various activities • Drama plays are being organized by the Department of Tamil and English to give the students an opportunity to expose their acting skills
Best Practices	<ul style="list-style-type: none"> • As per the suggestions of IQAC, one best student from each of UG and PG were selected for ‘Best Outgoing student Award’ • Medical insurance for accidents and risk coverage is offered to all the students • Free summer training programme on, ‘Bioinstrumentation’ was organized to provide an opportunity to the students of Life science • Hardware training were given to PG students of Computer Science, MCA and Information Technology for facilitating and ensuring employment opportunities

	<ul style="list-style-type: none"> • Faculty Development Programmes for continuous improvement of teaching practices • Socially relevant research activities • Competitions on creative writing and proficiency test sponsored by Shakespeare Institute of English Studies, Chennai • Internship Training for Commerce students by Chartered Accountant • Awareness Kindling Test for Business Administration and Economics students by Scientific Research Association for Economics and Finance, Chennai • National Level Competitive Test for Chemistry students by Association of Chemistry Teachers, Mumbai
Participation in Seminars / Conferences / Workshops	<ul style="list-style-type: none"> • Teachers, scholars and students participated in Seminars / conference / workshops and presented papers in International, National level <p>Presentation</p> <ul style="list-style-type: none"> • Students / scholars – 195 • Staff – 120 <p>Participation</p> <ul style="list-style-type: none"> • Students / scholars – 2197 • Staff – 198
MoU Activities (Institution-industry interphase)	<ul style="list-style-type: none"> • MoU signed institutions positively and actively participate in the various activities of this institution, also financially supported for the conduct of Seminars/ Conferences/ Workshops • Students of Biochemistry, Microbiology and Nutrition and Dietetics underwent an industrial visit to IIFPT, Thanjavur • In order to improve the practical skill and research understanding, students of Biochemistry and Microbiology Departments undertook a visit to Biofarm, Coimbatore • To gain knowledge on Medical Laboratory Techniques, Biochemistry and Microbiology students attended an internship programme at Meenakshi Hospital, Thanjavur • To develop marketing and management skills and to learn the production processes of agricultural products, students of MBA and Microbiology underwent a field trip to Phyto products, Thiruthuraiipoondi
Promotion of Research Activity	<ul style="list-style-type: none"> • R&D cell organized programmes to create awareness, promote and motivate the faculty and students on the 'Methods of Writing Proposals and Project Report', Schemes available in various Funding Agencies, intensive application and result oriented research with societal value

	<ul style="list-style-type: none"> • Totally fourteen faculty members and four research scholars were awarded Ph.D., from Microbiology, Biochemistry, Mathematics, M.B.A., M.C.A., Commerce, Computer Science, Business Administration and Tamil Departments. 5 Ph.D., theses were submitted by the research scholars and 5 faculty members have presented their Ph.D., synopsis • Activation of the MoU's with many institution/industries and companies are being implemented through seminars, internships, industrial visits, field trips, training and employment • Faculty members are being presented papers in international and national level seminars / Workshops / Conferences and Symposia • New Memorandum of Understanding (MoU) was undersigned with ePalmleaf ITES Private Ltd., Bengaluru by the Department of Commerce, KUDWI, Chennai; Eye Open Technologies, Chennai; PR. Glolinks Consulting Pvt. Ltd., Chennai; Ulekttz Learning Solutions Pvt. Ltd., Chennai by the Department of Computer Science and Computer Applications • Departments of Computer Science, Information Technology and Computer Applications, Department of Commerce and Management Studies organized National Conference/Seminar in their emerging areas • Department of Chemistry organized a two day Science Academies Lecture Workshop on “Recent Trends in Chemistry” sponsored and supported by Indian Academy of Sciences (IAS), Bengaluru, Indian National Science Academy (INSA), New Delhi, The National Academy of Sciences (NAS), Allahabad on 25.10.2018 and 26.10.2018. • Transformation of Lignocellulosic crop residues into value added organic manures has been hypothesized and the technology has been transferred into field trial also • Department of Chemistry organized a two day Science Academies Lecture Workshop on “Recent Trends in Chemistry” sponsored and supported by Indian Academy of Sciences (IAS), Bengaluru, Indian National Science Academy (INSA), New Delhi, The National Academy of Sciences (NAS), Allahabad on 25.10.2018 and 26.10.2018. • Transformation of Lignocellulosic crop residues into value added organic manures has been hypothesized and the technology has been transferred into field trial also • 2 faculty members from Computer Science, 2 faculty members from Microbiology and one faculty member from Commerce have registered their Ph.D.
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	<ul style="list-style-type: none"> • Centralized Instrumentation Facility (CIF) and CPCSEA approved animal house facility have been established by the management to encourage, support and promote research activities in the field of biological sciences • A Herbal garden is maintained and medicinal properties were phytochemically analysed • ‘Louis Pastuer Microbial Culture Collection Centre’ is maintained by the PG and Research Department of Microbiology PG and Research Department of Microbiology conducted training on Biocomposting, Vermicompost production, Edible Mushroom Cultivation and Micronutrient mixtures preparation in collaboration with Biominin Laboratories, a unit supported by STET Bio-Floral Products Development and Research Centre, Sundarakkottai
Research Projects	<ul style="list-style-type: none"> • Six Minor Research Projects have been sanctioned by the UGC, New Delhi and the projects are under progress • An amount of Rs.15,000/- is sanctioned by the Tamil Nadu State Council for Science and Technology (TNSCST) under student project scheme to Chemistry and Biochemistry Departments • 5 Ph.D., theses were submitted by the research scholars and 5 faculty members have presented their Ph.D., synopsis to Bharathidasan University (Parent University), Tiruchirappalli
Publication of Research articles	<ul style="list-style-type: none"> • 209 research articles have been published in National and International journals/ 13 research articles in proceedings
Publication of Books and News Letters	<ul style="list-style-type: none"> • Biannual news letters are published by each and every Department • Edited chapters in books-4
Publication of proceedings in conference / Glossary	<ul style="list-style-type: none"> • Proceedings on National Conference on Data Science and Machine Learning. (Computer science and computer applications) (ISBN No.978-93-84008-45) • Department of Computer Science - Revised the Glossary (ISBN No. 978-93-84008-50-5) • Department of Commerce - Revised the Glossary (ISBN No. 978-93-84008-31-4) • Department of Nutrition and Dietetics - Revised the Glossary (ISBN No. 978-93-84008-60-4) • Department of Economics - Revised the Glossary (ISBN No. 978-93-84008-46-6)
Organizing Conferences / Seminars / workshops	<ul style="list-style-type: none"> • National level Technical Symposium / Computer Science and MCA /“STET Computera 2018” • State level Intercollegiate Competition/ Microbiology/ Micro Mistress Meet (MMM) – 2018 • Science Academies Lecture workshop/Chemistry/Recent Trends in Chemistry • International Lecture workshop/Economics and BBA/ Research Methodology

	<ul style="list-style-type: none"> • National seminar/Computer Science and Computer Applications/ Data mining with Machine Learning • National seminar/MBA and Commerce/MSME's Prospects and Challenges • State level Management Meet/BBA and MBA/STET BIZ-2K19 • State level student's Seminar/Commerce/HR Trends and Innovation • National Seminar/Computer Science and Computer Applications/Cloud Computing Technologies • State Level workshop/ Physics/Telecom Overview • State level Workshop/Physics/IQute-19 • National seminar/Tamil/Tamil Ilakkiyangal Kaattum Vazhviyal • PG and Research Department of Microbiology conducted a five day free summer workshop programme on, 'Bioinstrumentation', in which 44 students from five neighboring colleges were participated and benefitted
Awards and recognition	<ul style="list-style-type: none"> • Department of Economics conducted the 'Know Your Economy – Awareness Kindling Test – 2018' sponsored by the Scientific Research Association for Economics and Finance, Chennai in which the toppers B. Swathi of I B.B.A., R. Akshaya of I B.A. Economics and P. Haripriya of IIB.A. Economics were awarded Rs. 1000/-, Rs. 500/-, respectively along with merit certificates. They also conducted an Inter Departmental Elocution Competition entitled 'Is face interaction with Professors more effective than online sessions and Lectures? K. Yazhini of II M.A. English won the first prize with a cash award of Rs. 500/- M. Gaythri Devi of II B.Sc., Mathematics won the second prize with a cash award of Rs. 300/-. The third prize winners M. Priyadarshini of I M.Sc., and B. Sathvika I B.Sc., N&D were awarded a cash prize of Rs.200/- each. • Department of English organized the 'Proficiency Test and Creative Writing competition' conducted by Shakespeare Institute of English studies, Chennai. This Year J. Harija of II B.Com 'B' secured the first place in State Level and received Gold Medal for the Proficiency Test. B. Seetha of I B.A English got first place in the State Level in poetry Writing and Received Gold Medal. J. Vinotha of II B.Sc., Mathematics 'A' received the Gold Medal for winning first prize in Essay Writing. P. Santhiya of II B.Sc., Mathematics 'B' won the third prize in the State level and received the Bronze Medal for Drawing. P. Sivaranjani of II B.Sc., Microbiology and R.G. Pratheeksha of I N&D got second and third prizes in college Level in the Drawing Competition. S. Monoathithi of II B.Sc., mathematics 'A' and R. Akshaya of II B.Ac., Economics secured second and third prizes for Essay Writing in College Level. P.Ranjitha of II B.Com. 'B' and J.Prabha of I M.A., English received

	the second and third prizes in the College Level in the Proficiency Test. Our college received the Shakespeare award for good performance in the talent examination.
Practices to reform and improve the student's success rate.	<ul style="list-style-type: none"> • Average and slow learners were identified • Special coaching classes were conducted • Objective type of questions were provided • Analysis on previous year question papers was made • Frequent tests were conducted

14. Whether the AQAR was placed before statutory body? Yes / No

Name of the Statutory body : Yes
Date of Meeting(s) : 23.07.2018

AQAR prepared and submitted by the IQAC, placed before the Staff Council and the Management for approval. The Staff Council and Management scrutinized the entire report, appreciated the various activities, and approved the AQAR. They have also suggested measures for further improvement and promised to extend the support and patronage for training and placement of students. The management approved the plan of action and gave consent to implement them.

15. Whether NAAC / or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No : Yes
Date : 11.10.2017 to 12.10.2017
Indian National Science Academy (INSA),
The National Academy of Science (NAS), Allahabad
Indian Academy of Science (IASc), Bangaluru

16. Whether institutional data submitted to AISHE

Yes / No : Yes
Year : 2017-2018
Date of Submission : 05.02.2018

17. Does the Institution have Management Information System?

Yes No

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

- The institutional administration such as Admission, Scholarship details, Accounts and Finance Management Data regarding the teachers, students, non teaching and supporting staff, pay distribution and provident fund details, circulars and notices are managed through Management Information System(MIS)
- The administration of the Library is supported by a software package called Auto Lib management system which handles stock maintenance of books, journals and e-resources including accessing, issue and return of books and journals
- The institution has subscribed to e-resources such as NLIST, INFLIPNET and NPTEL. This facility enables us to access the books and journals available in various other libraries through internet. The NPTEL resource helps to enrol the

students and teachers for the certificate programmes offered through NPTEL portal, which helps in the capacity building of the teachers and students and then enhances the teaching and learning outcome

- Establishment of Public Address System (PAS) which helps in the mass communication with the students
- Digital display of day to day events is made through Digital Board.
- Day to day maintenance report of the transport facility is made with the help of computerized system, and the safe arrival is also communicated through electronic communication system
- SMS- Announcement/Alert System is used in the communication regarding progress and performance of the students
- Current events of the institution are also disseminated through institutional Website as scrolling information

❖ **Planning and Development**

Management information system is adopted for the creation of student and staff database and other managerial practices. Infrastructure and academic requirements are collected every year and the information is stored in the college data base. The availability of requirements and the information regarding the money involved are collected from e-sources for planning the implementation.

The academic facilities and practices adopted by the experienced institutions are viewed in websites and suitably adopted for planning and development of the infrastructure and academic practices.

❖ **Administration**

- Communications/Alert system are made through Public Address System (PAS)
- Fee such as renewal of registration fee for the establishment of Animal House to CPCSEA, New Delhi has been made through online
- Circulars are communicated through online
- Quotations for the purchase of requirements and other items are made through online
- Online payment of fee is facilitated

❖ **Finance and Accounts**

- The source of finance for the institution is students' tuition fee and Laboratory fee, management contribution, etc.
- Online transactions are facilitated
- TALLY software is used to maintain the college accounts in the office

❖ **Student admission and Support**

- Computerized merit list is prepared
- Online payment of admission fees is facilitated
- Internet and Wi-Fi facility has been provided throughout the campus

❖ **Examination**

- Continuous Internal Assessment (CIA) and submission of assignments are facilitated and evaluated
- Student data base is created by each department and used for Tutorial system
- Consolidated CIA marks, practical marks are transferred to Controller of Examination through online. Results and mark statements received through online from the Parent University

PART – B
CRITERION - I
CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation.

In the context of Globalization, education has assumed its importance in the economic development of a nation. Education has become outcome based and hence it needs the enhancement of teaching outcome as well as the learning outcome. Thus teaching learning processes need revitalization of the methods of teaching so as to reach the students effectively. This involves the effective delivery of course as well as subject contents not only through the conventional chalk and talk method, but also using the advanced teaching tools and techniques. INFLIBNET/NPTEL, ICT enabled teaching learning processes are widely practiced to enhance the teaching learning outcomes through well planned and effective delivery of the curriculum which include.

- Academic Calendar and Plan of Action are prepared well in advance
- Similarly lesson plan and notes of lessons are prepared, and strict adherence is monitored
- The students are provided with the copy of syllabi
- The contents of the syllabi are delivered by the teachers through the conventional method of chalk and talk. Besides ICT enabled teaching, learning practices are always encouraged and practiced. Conventional teaching is supported by power point presentation, e-sources such as e-content, interactive ‘Smart’ Boards, NPTEL and INFLIBNET/NLIST sources are available to provide virtual library facilities. Teaching methods also involve hands on training, field visits, charts, mock preparation, projects and mini projects
- Teachers use all these methods for effective delivery of curriculum to enhance the teaching outcome, either directly or indirectly enhance the learning outcome
- Handouts as prepared notes provided by the teacher enhance the learning outcome of the student
- Group Discussion and Seminar, facilitate the interactive learning skill
- The available internet facility in the campus and the books, journals and e-resources of learning materials promote self-learning
- Conduct of Seminars/conferences/workshops facilitate advanced learning
- The projects and mini projects guided by the teachers helps the students to gain practical learning
- LSRW skill provided by the teachers enhances English language learning skill
- Intensive Bridge course connects the gap between the students from school environment with the college environment
- Involving the students in Part V activities promotes the social responsibilities and leadership qualities

- Glossaries (technical terms) were prepared by the staff members which is the ready reckoner of the students
- The students refer the Question Bank prepared by the staff members and also prepare assignments on Two mark Question and Answers which helps them to get more marks in the University Examinations

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction	Duration	focus on employability/ entrepreneurship	Skill development
Online(PAP) Accounts receivable & accounts payable	—	02.07.2018	90	Employability	Accounting Knowledge
—	Diploma in Medical Laboratory Techniques (DMLT)	01.07.2018	180	Employability & Entrepreneurship	Laboratory Technical Skill

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year - Nil

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges during the Academic year - Nil

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	778	535

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Yoga and Meditation	16.06.2018	265
Karate	16.06.2019	1192
Tailoring	16.06.2018	17
Ham Radio in Disaster Management	16.06.2018	140

1.3.2 Field Projects / Internships under taken during the year

Project/ Programme Title	No. of students enrolled for Field Projects/Internships
B.A.	54
M.Com	6
M.Sc	625
B.B.A	115
M.B.A	206
M.C.A	128
B.Sc., Nutrition	46
M.A.	73
B.Sc.	309

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution?

Feedback on curriculum and infrastructure is obtained from the stake holders at the end of the academic year through online mode using the software “STET feedback”.

The education system in the context of globalization does not need just to generate graduates and postgraduates. The outcome of the higher educational institution is expected to be quality and skill oriented so as to face the challenges and competitions at global level. So the educational practices have become inclusive of all the stakeholders including students, teachers, parents, administrators, public and industrialist. They have to play certain role in the making of policies, development of curriculum and enhancement of the outcome based teaching learning process. This needs a device or mechanism to assess and evaluate the Educational Institution. Feedback from the stake holders especially from the students help to assess the infrastructure for teaching facilities, teaching methods, etc., which enhance the learning outcome.

Students expressed a high sense of satisfaction regarding distribution of academic and co-curricular activities, add on and job oriented courses, interdisciplinary and skill development courses. Students were highly gratified with awareness provided regarding scholarships, campus greenery, computer laboratory, library infrastructure, accessibility and book issue, Wi-fi connectivity and internet facility in the campus help the students to access e-books and e-journals.

The structured feedback forms provide information regarding the curriculum content. The feedback of the students clearly states that the curriculum satisfies the requirements prescribed for the particular programme, the value added certificate/diploma programmes, instill confidence and enhance the employability, and expressed satisfaction over the extension activities of various departments. Hostel inmates expressed satisfaction over the quality of food and infrastructure facilities provided.

The parents were highly contented over the load of the curriculum content which is not a burden for their ward. Feedback from the parents clearly showed a overwhelming response over the transport facility provided by the management, and specifically expressed satisfaction over the safety of their ward. Departments also conduct parent teachers meeting every year during which the remarks of the parents are recorded (www.stet.edu.in/feedback)

Teachers disclosed their contentment over the teaching facilities and students admitted. However, they expressed that the students were poor in English at the entry level. They expressed satisfaction over the infrastructure facilities. In their opinion the skill development and value added programmes helped the students to develop leadership qualities and social responsibility.

Alumni meeting provides a forum to elicit their feedback on the curriculum, library, infrastructure and further development. They expressed that these aspects are good and suggested measures for improving communication skill.

The feedback report of the students, parents, teachers and alumni are discussed and corrective measures are taken for the overall enhancement of the institution.

CRITERION - II

TEACHING – LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students enrolled
B.A.	132	166	130
B.Com	198	234	198
B.Sc.	649	782	648
B.C.A.	66	74	65
B.Sc. Nutrition	44	74	44
M.A.	70	40	39
M.Com.	40	47	44
M.Sc.	245	244	219
M.C.A	82	34	33
M.B.A	40	47	40
PG Diploma	40	47	40
M.Phil.	55	39	37
Ph.D. or D.Phil.	0	5	5
BBA	132	159	132

2.2 Catering to student Diversity

2.2.1 Student- Full time teacher ratio (Current year data)

Year	No. of Students enrolled in the Institution (UG)	No. of Students enrolled in the Institution (PG)	No. of full time teachers available in the institution teaching only UG courses	No. of full time teachers available in the institution teaching only PG courses	No. of teachers teaching both UG and PG courses
2018	1217	415	44	03	107

2.3 Teaching- Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teacher on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
154	138	550	15	15	2000

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution through IQAC has evolved system and strategies for mentoring the students of diverse categories. The mentoring system covers the various needs of the students including support in various ways such as bridging the gap between the school and college environment, orientation to the functioning and practices of the institution to the freshers support such as financial supports, freeships, etc., to the needy students, counseling including psychological and sociological, career guidance, skill development, entrepreneurial skill development and placement. Student's diversity is categorized on the basis of the academic performance into advanced learners (Elites), average and slow learners. Opportunities and mentoring are extended depending on the need.

Bridge Intensive Course

One week bridge intensive course programme has been designed by all the departments, since most of the students, who got admission in this institution, are hailed from rural schools and mostly from economically weaker section of the society. The bridge intensive course helps them to understand the subjects in the curriculum, English language and vocabularies.

Communication skill

The Department of English conducts spoken English and grammar glasses on every special day to the students of UG and PG to impart Learning, Speaking, Reading and Writing skills (LSRW) skill are improved through English language laboratory.

Mentoring System

Mentoring system is followed to monitor the progress of every student. A batch of minimum 30 students is assigned under a mentor, who monitors the progress of the students. The students are identified on the basis of their attitude, behavior, regularity, subject knowledge, creative thinking, interest and involvement in all the activities and categorized into advanced/ average and slow learners.

Special coaching classes are conducted for the slow learners. So as to make them to overcome their difficulties. Advanced learners are given special care to enable them to achieve University ranks. They are also given career guidance and exposed to vertical and horizontal movement in their selected programme.

Student Support**Remedial Classes**

Slow learners and failed students are supported through Remedial classes.

Counseling Cell

The counseling cell identifies the students who need psychological, sociological and economical counseling in consultation with the departments concerned, and the students who are at the edge of drop out are counseled accordingly.

Financial support

Economically weaker section of students are identified and the management extends support in terms of freeships such as mess fee, hostel fee, tuition fee, bus fare, etc. The government scholarships to the eligible students are facilitated by the college administration. Endowment scholarships and prizes are also provided for the deserving students.

Skill Development

Skill development in various areas such as tailoring, computer skill, software development skill, computer applications, mushroom cultivation, micronutrient production, composting, computer based accounting, entrepreneurial skill, etc., are facilitated to the students. Soft skill, personality development and communication skills, etc., are also provided. Leadership qualities are developed and social responsibilities are made aware through Part-V activities. Opportunities are extended for the students to face the competitive examinations.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1632	60	1 : 30

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D.
154	154	0	0	45

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognized bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Ms.N.Subalakshmi	Assistant Professor	'Perasiriyar Rathina' Award Received from Kaviyarasar Kalai Tamil Sangam

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Ms.V.Mangayakarasi	Assistant Professor	‘Perasiriyar Rathina’ Award Received from Kaviyarasar Kalai Tamil Sangam
2018	Ms.S.Raheswari	Assistant Professor	‘Perasiriyar Rathina’ Award Received from Kaviyarasar Kalai Tamil Sangam
2018	Ms.R.Vijayalakshmi	Assistant Professor	‘Perasiriyar Rathina’ Award Received from Kaviyarasar Kalai Tamil Sangam
2018	Ms.K.Savima	Assistant Professor	“Kalaighani Viruthu” from “Kaviyarasar Kali Tamil Sangam”
2018	Ms.G.Geetha	Assistant Professor	Blood Donation Award Organized by TN State AIDS control Society and TN State Blood Transfusion Council
2018	Ms.G.Geetha	Assistant Professor	Service Application Award Organized by Rotary Club of Mannargudi
2018	Mr.K.Vinayakan	Assistant Professor	‘Perasiriyar Rathina’ Award Received from Kaviyarasar Kalai Tamil Sangam
2018	Ms.S.Jayakodi	Assistant Professor	Kalvi Bharathi Viruthu- International Lion Club
2019	Ms.G.Geetha	Assistant Professor	Best Part V Co-ordinator (NSS) Award- S.T.E.T Women’s College, Mannargudi
2019	Dr.M.V.Srinath	Assistant Professor	Best Research Supervisor Award- S.T.E.T Women’s College, Mannargudi
2019	Dr.A.Adhiselvam	Assistant Professor	‘Perasiriyar Rathina’ Award Received from Kaviyarasar Kalai Tamil Sangam
2018	Ms.S.Selvamuthukumari	Assistant Professor	‘Perasiriyar Rathina’ Award Received from Kaviyarasar Kalai Tamil Sangam
2018	Dr.U.Gayathri	Assistant Professor	Teachers day special award - ‘Perasiriyar Rathina’ Award Received from Kaviyarasar Kalai Tamil Sangam
2018	Ms.R.Menaga	Assistant Professor	Service Appreciation Award Received from Rotary Club
2019	Dr.N.Uma Maheswari	Vice Principal	Best Researcher Award- S.T.E.T Women’s College, Mannargudi
2019	Dr.M.Kannahi	Assistant Professor	Best Researcher Award- S.T.E.T Women’s College, Mannargudi
2019	Mrs.K.Ahilandeswari	Assistant Professor	Best Part V Co-ordinator (RRC) Award- S.T.E.T Women’s College, Mannargudi
2019	Dr.R.Anuradha	Vice Principal	Best Teacher Award- S.T.E.T Women’s College, Mannargudi
2019	Dr.R.Anuradha	Vice Principal	Best Research Supervisor Award - S.T.E.T Women’s College, Mannargudi
2018	Ms.K.Savima	Assistant Professor	‘Perasiriyar Rathina’ Award Received from Kaviyarasar Kalai Tamil Sangam

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.V.Geetha	Assistant Professor	‘Perasiriyar Rathina’ Award Received from Kaviyarasar Kalai Tamil Sangam
2018	Ms.R.Manjupargavi	Assistant Professor	‘Perasiriyar Rathina’ Award Received from Kaviyarasar Kalai Tamil Sangam
2018	Dr.A.Adhiselvam	Assistant Professor	Fellow Membership Indian Academic Researchers Association, Trichy
2018	Dr.A.Adhiselvam	Assistant Professor	Best Teacher Award- S.T.E.T Women’s College, Mannargudi
2018	Dr.A.Adhiselvam	Assistant Professor	Best Faculty Award- Indian Academic Researchers Association, Trichy
2018	Dr.A.Adhiselvam	Assistant Professor	Active SPOC- Swayam, NPTEL, IIT Madras- National Level- April 21, 2018
2018	Dr.A.Adhiselvam	Assistant Professor	Active SPOC – Award from IIT’S Swayam- NPTEL Programme- National Level- July – October 2018
2018	Dr.A.Adhiselvam	Assistant Professor	Best article writer award in Tamil Nadu- State Level- Article/ Poet Competition on behalf of 136 Birth day of Poeter Bharathiar.
2018	Ms.A.Kaladevi	Assistant Professor	‘Perasiriyar Rathina’ Award Received from Kaviyarasar Kalai Tamil Sangam
2018	Ms.A.Kamala	Assistant Professor	Student Motivation -Kaviyarasar Kalai Tamil Sangam- Kalvi Gnani
2018	Dr.B.Kayathiri Bai	Assistant Professor	Service Appreciation Award- ‘Perasiriyar Rathina’ Award- Kaviyarasar Kalai Tamil Sangam
2018	Dr.K.Gomathi	Assistant Professor	Service Appreciation Award- ‘Perasiriyar Rathina’ Award- Kaviyarasar Kalai Tamil Sangam

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A.	00	Odd	31/10/2018	08/02/2019
B.Com.	00	Odd	31/10/2018	11/02/2019
B.B.A	00	Odd	31/10/2018	17/02/2019
B.Sc.	00	Odd	31/10/2018	15/02/2019

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
M.A.	00	Odd	31/10/2018	23/01/2019
M.Com.	00	Odd	31/10/2018	22/02/2019
M.Sc.	00	Odd	31/10/2018	23/01/2019
M.B.A.	00	Odd	26/12/2018	01/03/2019
M.C.A.	00	Odd	30/11/2018	22/02/2019

2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

The institution is one of the affiliated colleges of the Bharathidasan University Thiruchirappalli. So the institution follows the guidelines prescribed by the parent University. Choice Based Credit system (CBSE) is followed. Summative and formative evaluation systems are followed. Summative evaluation is made through end semester examination. The end semester examination at the end of each semester is scheduled by the parent University. The institution conducts the examinations. The question papers for each course is provided by the parent University, the answer papers are collected by the University and evaluated by the examiners duly appointed by the parent University (Central valuation) for 75 marks.

Formative evaluation is a continuous process. The students are evaluated through the contents prescribed by the parent university which include Cycle tests, Assignments, Seminars and Group discussion.

Tests

Two tests are conducted as test component of the formative evaluation. One test is conducted in the middle of the semester and the other one is at the end of the semester. Average marks obtained by the students are considered as the test component of the formative evaluation.

Assignments

Students have to submit five assignments per semester. Submission of assignment through online is encouraged. Comprehensive type of assignment is also conducted.

Seminar

Students have to submit the write up of their seminar topic. Presentation is to be made through Power Point.

Group Discussion

Atleast one Group Discussion per semester is conducted on an important selected topic. It is moderated by one of the teachers.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC takes care to see that the prescribed syllabus is completed within and well in advance of the scheduled dates of end semester examinations. The scheduled dates for submission of Assignments and Cycle tests and conduct of meetings of all the committees are categorically mentioned in the academic calendar (Hand Book). The Principal and the Head of the departments concerned monitor and ensure the strict adherence to the schedule. The academic calendar not only helps the teachers to complete the portion assigned for the scheduled dates but also helps the students to prepare the lessons accordingly.

The teachers prepare the lesson plan and complete the portion of the allotted syllabus as specified in the lesson plan. It is also monitored by the head of the departments and the head of the institution.

The valued answer scripts of the cycle tests and assignments are returned to the students on time. The progress of the students is monitored and informed to the parents through hand book.

Besides the academic calendar, dates for various events including tests, submission of assignments, conduct of seminars/conferences/workshops, Part-V and extension activities are prepared as ‘Action Plan’ well in advance i.e., before the commencement of the Academic year. Adherence to the Action plan and Action taken are monitored.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.stet.edu.in/AQAR/SPLO2018-19.pdf>

2.6.2 Pass percentage of students**UG PROGRAMME**

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
00	B.A.	109	109	100
00	B.Com.	164	162	99
00	B.B.A	115	114	99
00	B.Sc.	575	569	99
00	B.Sc. Nutrition	36	36	100
00	M.A	25	25	100
00	M.Com.	35	35	100
00	M.Sc.	213	210	98.5
00	M.C.A.	44	44	100
00	M.B.A.	40	40	100
00	PG Diploma	40	40	100
00	M.Phil.	33	33	100

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.stet.edu.in/AQAR/SSS2018-19.pdf>

CRITERION - III
RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research**3.1.1 Research funds sanctioned and received from various agencies, industry and other Organizations**

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Minor Projects	2	UGC-MRP SERO, Hyderabad	13.23	8.89
Projects sponsored by the University/ College	1	Management	1.8	1.8
Students Research Projects (<i>other than compulsory by the College</i>)	1	TNSCST, Chennai	0.15	0.15
International Projects	-	-	-	-
Any other (Specify)	-	-	-	-
	-	Science Academies Education Programme-Indian Academy of Sciences (IASc), Bengaluru, Indian National Science Academy (INSA) New Delhi, The National Academy of Sciences, India (NASI) (Allahabad)	1.47	0.88
Any other (Specify)	-	Fund received through initiatives of MoUs (Stakeholders)	0.93	0.93

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Anna Nootrandu Vizha	Department of Tamil	15.09.2018
Soft Skill Training & Hand writing	Department of Tamil	19.09.2018
Medai Pechu Training (Oratorical Skill)	Department of Tamil	20.12.2018
Patti Mandram (Debate) – Inraya Soolazlil Panpadum Kalaigalum – Valargiratha? Theigiratha?	Department of Tamil	21.02.2019
Workshop on Sirugathai – Pathaiyum, Payirchiyum	Department of Tamil	05.03.2019
State Level Seminar – Tamil Elakkiyangal Kaatum Valzhviyal (Tamil Literature and Human Lifestyle)	Department of Tamil	09.03.2019
A Workshop on “The Role of Word Power in English”	Department of English	06.02.2019
Guest Lecture on Testing of Hypothesis	PG and Research Department of Economics	12.10.2018
Inter- Departmental Elocution Competition	PG and Research Department of Economics	19.02.2019
International Lecture Workshop on “Research Methodology”	Business Administration & PG and Research Department of Economics	04.01.2019
State Level Management Meet “STETBIZ”2K19”	Department of Business Administration	01.02.2019
Group Discussion on “Impact of Social Media”	Department of Business Administration	23.02.2019
Business Quiz	Department of Business Administration	23.02.2019
Career guidance and Capacity Building Programme on “Beyond Graduation “	Department of Business Administration	22.02.2019
Faculty Development Programme on Intellectual Property Rights in Contemporary IPR practices in India	Commerce	23.07.2018
Workshop on Communication Skills	Commerce	04.10.2018
Faculty Development Programme on Research methodology	Commerce	13.12.2018
Workshop on Managerial and Commercial skills for Future Managers	Commerce	27.12.2018
Online Banking Transactions- PPT Presentation by the Students	Commerce	05.01.2019
National Seminar on MSME’s Prospects and Challenges	Commerce and Management Studies	30.01.2019

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Alumnae Awareness Programme on Career Path	Commerce	07.02.2019
Guest Lecture on Budget 2019	Commerce	12.02.2019
State level Seminar on “HR Trends & Innovation in 2K19	Commerce	27.02.2019
Guest lecture on “Applications on Mathematics in real life”	Mathematics	31.12.2018
National Level Technical Symposium “STET Computera 2K18”	Computer Science, Computer Application and IT	14.08.2018
One Day Workshop “J2EE TECHNOLOGIES”	Computer Science	15.09.2018
Faculty Development Programme “Coaching class for SET/NET Examination”	Computer Science	14.12.2018 & 17.12.2018
Computer Quiz “Computer Quiz -2018”	Computer Science, IT and Computer Applications	24.12.2018
One day Seminar “Cloud Computing Technologies”	Computer Science	26.12.2018
Workshop “Hardware and Networks”	Computer Science	31.12.2018
Faculty Development Programme on “NAAC Criteria”	Computer Science	09.01.2019
National Seminar on “Data Mining with Machine Learning”	Computer Science, IT and Computer Applications	29.01.2019
National Conference on Data Science and Machine Learning	Computer Science, IT and Computer Applications	28.06.2019
Guest Lecture on “Towards Patents – A Discussion on the Procedural Aspects”	Biochemistry	29.12.2018
Guest Lecture on “Big Data and Plastic Antibodies – Towards Cancer Diagnostics”	Biochemistry	25.02.2019
Training programme on Semi Auto Analyser	Biochemistry	06.08.2018
Faculty Development Programme on “Proposals for Funding Agencies”	Biochemistry	18.09.2018
Motivational Programme for final year Under Graduates towards “Higher Education in Biochemistry”	Biochemistry	12.10.2018
Skill Development Programme on “Job Opportunities in Biochemistry”	Biochemistry	15.10.2018
Hands on Training Programme on UV-Visible Spectrophotometry and Flame Photometry	Biochemistry	24.12.2018
Seminar on Basic Research Methodology	Microbiology	21.08.2018
Seminar on ‘Intellectual Property Rights (IPR) and its Role in Biological Sciences’	Microbiology	31.12.2018
Free summer training programme on Bioinstrumentation	Microbiology	20.05.2019- 24.05.2019

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Seminar on ‘Intellectual and its importance for Science and Trade marks in Business Enterprises for Arts and Humanities’	IQAC & Microbiology	19.01.2019
Technological for Meat Processing and Value Addition	Department of Nutrition & Dietetics	25.08.2018
Guest Lecture on Personality Development Programme	Department of Management Studies	29.10.2018
Awareness Programme (Skill India) Skill Saathi		21.02.2019-22.02.2019
Guest lecture on Recent Trends in IT	Department of Computer Applications	25.07.2018
Workshop on Software Engineering Tools	Department of Computer Applications	9-11-2018
FDP on Launch And How To Use Web/Mobile based STET-LMA	Department of Computer Applications	15-4-2019
One day State Level Workshop on TELECOM OVERVIEW	Department of Physics	02.01.2019
Workshop on RAHCES	Department of Physics	10.01.2019
Science Academics’ Lecture Workshop on Recent Trends in Chemistry	Department of Chemistry	25.10.2018 & 26.10.2018
Guest Lecture on Nanoscience and Nanotechnology	Department of Chemistry	17.08.2018
Guest Lecture on Organic Spectroscopy and its Solutions	Department of Chemistry	28.01.2019

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
“PARAMARSH” Mentor Institution	S.T.E.T Women’s College, Sundarakkottai, Mannargudi	UGC, New Delhi	03.01.2019	National Level
Mentoring Non Accredited Institutions to get accredited themselves	S.T.E.T Women’s College, Sundarakkottai, Mannargudi	NAAC, Bengaluru	10.09.2018	National Level
Kalvi Thai Beedam Award-2018	S.T.E.T Women’s College, Sundarakkottai, Mannargudi	Kaviarasar Kalai Tamil Sangam	15.08.2018	State Level
Silver Zone Category Award	S.T.E.T Women’s College, Sundarakkottai, Mannargudi	Indian Association for the Blind Sundarajanpatty, Madurai	14.02.2019	Regional Level

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Perasiriya Rathna Award-2018	Dr. S.Kaladevi, A. Kamala, Asst. Professor	Kaviarasar Kalai Tamil Sangam	05.09.2018	Regional Level
Kalvi Gnani Award-2018	A.Kamala, Asst. Professor	Kaviarasar Kalai Tamil Sangam	15.08.2018	State Level
One Day State level Seminar on “ HR trends & Innovation in 2K19”	Department of Commerce	S.T.E.T women’s College, Sundarakkottai, Mannrgudi.	27.02.2019	Certificate of Excellence & 1 st Prize in Oral Presentation
Intercollegiate Competition	N.Kowsalya, II M.A., Economics	Jammal Mohammad College, Tiruchirappalli	11.03.2019	II Prize in Essay Writing
Intercollegiate Competition	J.Priyadharshini I B.A., Economics	Jammal Mohammad College, Tiruchirappalli	11.03.2019	III Prize in Drawing
Intercollegiate Competition	R.Atchaya, II B.A., Economics R.Parkavi, N.Kavithanjali, III B.A., Economics	Intercollegiate Competition	11.03.2019	II Prize in Drums Arrest
SYNERGY-2K19 Gnanada Students Meet	B.Fahimitha Nahar, III BBA ‘A’	Swamy Dayananda College of Arts and Science College, Manjakkudi, Thiruvarur	01.03.2019	III Prize in Best Photography
SYNERGY-2K19 Gnanada Students Meet	R.Nandhana Devi, III BBA ‘B’	Swamy Dayananda College of Arts and Science College, Manjakkudi, Thiruvarur	01.03.2019	III Prize in Classical Dance
SYNERGY-2K19 Gnanada Students Meet	T.Mounika, K.Harshiny, B.Keerthana, M.Sneha, III BBA ‘B’	Swamy Dayananda College of Arts and Science College, Manjakkudi, Thiruvarur	01.03.2019	III Prize in Corporate Walk
Tamil Kavithai Competition	R.Bhakiyalakshmi, III BBA ‘A’	Tamil Valarchi Thurai, Thiru Vi Ka Govt Arts College, Thiruvarur	29.06.2019	II Prize in Tamil Kavithai
Perasiriya Rathna Award-2018	Dr.B.Kayathiribai, Asst.Prof. & Head	Kaviarasar Kalai Tamil Sangam, Paramathi Velur, Namakkal.	05.09.2018	State Level
Math Star 2018	V.Pavithra, II M.Sc., Mathematics	Bon Secour’s College, Thanjavur	21.08.2018	I Prize in Oral Presentation

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Math Star 2018	K.Sathya, N.Sivaranjani, II M.Sc., Mathematics	Bon Secour's College, Thanjavur	21.08.2018	III Prize in Quiz
National Level Technical Symposium "Extravaganza' 18	G.Sangeetha II M.Sc., CS	Rabiammal Ahamed Maideen College For Women, Thiruvarur.	06.09.2018	III Prize in Debugging
State Level Technical Meet –"TECHIES- 19"	A.Nivethitha, K.Priyanka, P.Vairamalini, R.Dharani, B.Ramya, I M.Sc., IT	Tamilvel Umamahes- waranar Karanthai Arts College, Thanjavur	14.02.2019	I Prize in Variety Event
National Level Technical Symposium "Cryptonix V2.0	J.Mangalanayaki III B.Sc., CS S.Kalaivani, III B.Sc., CS Y.Janani, III B.Sc., CS	Rajagiri Dawood Batcha College of Arts & Science, Thanjavur	25.02.2018	I Prize in Mime
National Level Technical Symposium "Cryptonix V2.0	R.Indhumathy II B.Sc., CS R.Kaviya, II B.Sc., CS	Rajagiri Dawood Batcha College of Arts & Science, Thanjavur.	25.02.2018	II Prize in Papyrus (Blue Jacking)
Kalvi Gnani Award- 2018	K.Savima, Asst. Professor	Kaviyarasar Kalai Tamil Sangam, Paramathi Velur, Namakkal.	15.08. 2018	State Level
Perasiriyar Rathna Award -2018	V.Geetha, Asst. Prof. & Head	Kaviyarasar Kalai Tamil Sangam, Paramathi Velur, Namakkal.	05.09.2018	State Level
Perasiriyar Rathna Award -2018	R.Manjupargavi, N.Subhalakshmi, K.Savima, V.Mangaiyarkarasi, S.Rajeswari, R.Vijayalakshmi, Asst. Professor	Kaviyarasar Kalai Tamil Sangam, Paramathi Velur, Namakkal.	05.09.2018	State Level
Service Appreciation Award -2019	G. Geetha, Asst. Professor	Rotary Club, Mannargudi.	Feb. 2019	District Level
Best Co-ordinator Award in NSS	G. Geetha, Asst. Professor	S.T.E.T Women's College, Sundarakkottai, Mannargudi	April 2019	College Level
Best Teacher Award	Dr. R. Anuradha, Vice Principal & Head	S.T.E.T. Women's College, Sundarakkottai, Mannargudi	13.04.2019	College level

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Best Research Supervisor Award	Dr. R. Anuradha, Vice Principal & Head	S.T.E.T. Women's College, Sundarakkottai, Mannargudi	13.04.2019	College level
Solid Waste Management	M. Jasmin Begum, M. Kalaivani, II B.Sc., Biochemistry	Maruthupandiyar College, Thanjavur.	15.02.2019	II Prize in Oral Presentation
Global Warming	G.Geetha, I. Sai Suharsene, II B.Sc., Biochemistry.	Maruthupandiyar College, Thanjavur.	15.02.2019	III Prize in Rangoli Competition
Best Researcher Award	Dr.N.Uma Maheswari, Vice Principal & Head	S.T.E.T. Women's College, Sundarakkottai, Mannargudi	13.04.2019	College level
Best Researcher Award	Dr.M.Kannahi, Assistant Professor	S.T.E.T. Women's College, Sundarakkottai, Mannargudi	13.04.2019	College level
Best Part V Co-ordinator (RRC)	Ms.K.Ahilandeswari, Assistant Professor	S.T.E.T. Women's College, Sundarakkottai, Mannargudi	13.04.2019	College level
Intercollegiate Meet 2019	A.Sivaranjani and A.Sivaranjani II B.Sc., Microbiology	Mass College of Arts and Science, Kumbakonum	13.02.2019	1 st Prize in Quiz Competition
Intercollegiate Meet 2019	V.Subalakshmi and M.Rajapriya II B.Sc., Microbiology	Mass College of Arts and Science, Kumbakonum	13.02.2019	1 st Prize in Bio Mask
Intercollegiate Meet 2019	A.Sivaranjani II B.Sc., Microbiology	Mass College of Arts and Science, Kumbakonum	13.02.2019	1 st Prize in Bio Contra
Intercollegiate Meet 2019	M.Suganthi II B.Sc., Microbiology	Mass College of Arts and Science, Kumbakonum	13.02.2019	2 nd Prize in Rangoli
Intercollegiate Meet 2019	A.Vaishnavi III B.Sc., Microbiology	Mass College of Arts and Science, Kumbakonum	13.02.2019	3 rd Prize in Fireless food
Intercollegiate Meet 2019	A.Stella Packiam II B.Sc., Microbiology	Mass College of Arts and Science, Kumbakonum	13.02.2019	3 rd Prize in Art out of waste
Intercollegiate Meet 2019	M.Tamilselvi II B.Sc., Microbiology	Mass College of Arts and Science, Kumbakonum	13.02.2019	3 rd Prize in Fireless food
Global Challenges and Intercollegiate Competition of Life Sciences	M.Afrin Rehana III B.Sc., Microbiology	Marudupandiar College, School of Life Sciences, Thanjavur.	15.02.2019	2 nd Prize in Cooking without fire

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
TB Awareness Programme	R.Gayathri III B.Sc., Microbiology	District TB Centre, Thiruvarur on World TB Day	25.03.2019	3 rd Prize in Essay Competition
Global Challenges and Intercollegiate Competition of Life Sciences	S. Fousal Asmin, G.Anupriya, III B.Sc., Nutrition & Dietetics,	Marudupandiar College, School of Life Sciences, Thanjavur.	15.02.2019	I Prize in Cooking without fire,
Global Challenges and Intercollegiate Competition of Life Sciences	B.Sathvika, M.Shanthini Devi, I B.Sc., Nutrition & Dietetics	Marudupandiar College, School of Life Sciences, Thanjavur.	15.02.2019	II Prize in Cooking without fire,
Global Challenges and Intercollegiate Competition of Life Sciences	B.Sathvika, M.Shanthini Devi, I B.Sc., Nutrition & Dietetics,	Marudupandiar College, School of Life Sciences, Thanjavur.	15.02.2019	III Prize in Oral Presentation
Global Challenges and Intercollegiate Competition of Life Sciences	K.Lekha, R.Karthiga, II M.Sc., FSM & D	Marudupandiar College, School of Life Sciences, Thanjavur.	15.02.2019	III Prize in Poster Presentation
Intercollegiate Competition on “SALUBRIOUS FIESTA Fit-Fest -2k’18”	A.Suriya, II M.Sc., FSM&D	Department of Food Science & Nutrition The American College, Madurai.	14.12.2018	III Prize in Hunter Hunt
National Level Symposium-GESCHAFT 2K18 (AD-ZAP)	S.Devibharathi, D.Saranya Devi, A.Keerthika, G.Meena, M.Monisha, II MBA,	Khadir Mohideen College, Adirampattinam	12.08.2018	Runner
National Level Symposium-GESCHAFT 2K18 (AD-ZAP)	S.Dhakshayani, R.Saranya, L.Gokila, G.Ashwini, II MBA,	Khadir Mohideen College, Adirampattinam	12.08.2018	Winner
National Level Symposium-GESCHAFT 2K18 (AD-ZAP)	N.Jayalakshmi, S.Jayajothi, II MBA	Khadir Mohideen College, Adirampattinam	12.08.2018	Winner
International Conference On E –Governance Challenges And Prospects	M.Indhumathi, V.Akshaya,	Annai College of Arts and Science – Kovilacheri, Kumbakonam	3.9.2018	2 nd Prize in Paper Presentation - Brand Strategy
International Conference On E –Governance Challenges And Prospects	S.Devi Bharathi, II MBA	Annai College of Arts and Science – Kovilacheri, Kumbakonam	3.9.2018	3 rd Prize in Paper Presentation - International Marketing

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Management Meet on “Enthusia 19	R.Abirami, D.Kavitha Sri, S.Madhumitha,	AVVM Sri Pushpam College (Autonomous) Poondi, Thanjavur	18.3.2019	1 st Prize in Product Launch,
Management Meet on “Enthusia 19	S.Abirami, B.Krishna Sri, I MBA	AVVM Sri Pushpam College (Autonomous) Poondi, Thanjavur	18.3.2019	2 nd Prize in Paper Presentation
Active SPOC- Swayam, NPTEL, IIT MADRAS	Dr.A.Adhiselvam, Asst.Professor & Head	NPTEL, IIT Madras	June 2018	National level
Best Faculty Award	Dr.A.Adhiselvam, Asst.Professor & Head	Indian Academic Researchers Association, Trichy	April, 2019	National level
Perasiriya Rathna Award-2018	Dr.A.Adhiselvam, Asst.Professor & Head	Kaviyarasarkalaita milsangam, Paramathivelur, Namakal Dist, Tamil Nadu.	05.09.2018	State level
Active SPOC Award from IIT’s SWAYAM-NPTEL Programme	Dr.A.Adhiselvam, Asst.Professor & Head	IIT’s SWAYAM- NPTEL programme	Jul-Oct 2018	National level
Best article writer Award in Tamilnadu State Level Article/Poet Competition on the 136 birthday of Poeter Bharathiar.	Dr.A.Adhiselvam, Asst.Professor & Head	Agni Siragual Trust, Krishnakiri, Tamilnadu	April 2019	State level
Perasiriya Rathna Award-2018	Mr.K.Vinayakan, Asst.Professor	Kaviyarasarkalai tamilsangam, Paramathivelur, Namakal Dist, Tamil Nadu	05.09.2018	Regional level
Kalvi Bharathi Viruthu	Ms.S.Jayakodi, Asst.Professor	Lions Club, Pattukkottai	08.09.2018	Regional level
Best Teacher Award	Dr.A.Adhiselvam, Asst.Professor & Head	S.T.E.T.Women’s College, Sundarakkottai, Mannargudi	13.04.2019	College level
Best Research Supervisor Award	Dr. M.V.Srinath, Director	S.T.E.T. Women’s College, Sundarakkottai, Mannargudi	13.04.2019	College level
Teachers day-Special Award	Dr.U.Gayathri Asst. Professor & Head	Kaviyarasar Kalai Tamil Sangam	05.09.2018	Perachiriya Rathna Viruthu- 2018

3.2.3 No. of Incubation Centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by	Name of the Start - up	Nature of the Start-up	Date of Commencement
STET Incubation Centre	STET Biofloral Product Development and Research Centre	Management	Production of Biofarm Products	Training Programme and Production of Biofertilizers, Liquid Biofertilizers, Micronutrients, Soil Analysis, Vermicompost, Biocompost, Lignin Degradation/ Bioinstrumentation, Edible Mushroom Cultivation and Organic nutrients	26.07.2018

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
02	64	01

3.3.2 Ph.Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	No. of Ph.Ds Awarded
Computer Science	06
Microbiology	03
Biochemistry	01

3.3.3 Research Publications in the Journals Notified on UGC Website during the year

Particulars	Department	No. of Publication	Average Impact factor, If any
International	Tamil	09	3
International	English	22	5.7
International	Economics	04	0
International	Commerce	50	5.6
National	Computer Science	01	0
International	Mathematics	03	4.4
International	Computer Science	06	3.2
International	Physics	07	4.2
International	Chemistry	05	6
International	Biochemistry	14	4.6
International	Microbiology	11	5.5
International	Nutrition and Dietetics	03	4.2
International	Management Studies	11	6.2
International	Computer Applications	07	3.3

3.3.4 Books and Chapters in Edited Volumes/Books Published, and Papers in National/ International Conference Proceedings per teacher during the year

Department	No. of Publications
Tamil	14
English	1
Commerce	33
Business Administration	1
Computer Science	2
Chemistry	1
Computer Applications	12

3.3.5 Bibliometrics of the publications during the last academic year based on average citation index in scopus/ web of science or pub med/ Indian citation index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Department of Biochemistry						
<i>In vitro</i> Antidiabetic activity of aqueous fruit extract of <i>Solanum torvum</i> Sw.	Dr.S.Manikanda selvi	International Research Journal of Pharmacy.	2018	0	S.T.E.T Women's College, Sundarakkottai, Mannargudi	0
Pharmacognostic and Pharmacological studies on flower buds of <i>Capparis spinosa</i> L.	Dr.S.Manikanda selvi	International Journal of Pharmaceutical Quality Assurance.	2018	0	S.T.E.T Women's College, Sundarakkottai, Mannargudi	0
On (Єvq)-Fuzzy Trigroup	Dr.S.Suganthi	Aryabatta Journal of Mathematics and Informatics	2019	0	S.T.E.T Women's College, Sundarakkottai, Mannargudi	0
Adjacent line graphs of simple graphs	K.Vimala	International Journal for Research in Engineering Application and Management	2018	0	S.T.E.T Women's College, Sundarakkottai, Mannargudi	0
On solving Multi objective generalized Intuitionistic fuzzy linear programming problem	Dr.S.Rukmani	International Journal of Applied Mathematics and Engineering Research	2019	0	S.T.E.T Women's College, Sundarakkottai, Mannargudi	0

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Effect of the doping on the Photocatalytic activity of ZnO nanoparticles. Experimental & theoretical investigations	R.Rathi	Journal of Material Science. Materials & Electronics	2018	18	Sengamala Thayaar Educational Trust Women's College.	18
Growth and Characterization of L-Leucine Urea Crystals	S.Malini	Research Review International Journal of Multi-disciplinary	2018	0	Research Scholar (Teacher-STET), PG and Research Department of Physics, Thiru. Vi. Ka. Govt. Arts College Thiruvarur (India)	0
Growth And Characterization Of A New Non Linear Optical Material L-Leucine Thiourea Crystal	S.Malini	Journal of Engineering Technologies and Innovative Research	2018	0	Research Scholar (Teacher-STET), PG and Research Department of Physics, Thiru. Vi. Ka. Govt. Arts College Thiruvarur, (India)	0
Synthesis and characterization of L-Cystine Sodium Nitrate	S.Malini	Research Review International Journal of Multi disciplinary	2018	0	Research Scholar (Teacher-STET), PG and Research Department of Physics, Thiru. Vi. Ka. Govt. Arts College, Thiruvarur (India)	0

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Growth and Characterization of Thioureasquarate	S.Malini	Research Review International Journal of Multi-disciplinary	2018, 3(7): 451-460	0	Research Scholar (Teacher-STET), PG and Research Department of Physics, Thiru. Vi. Ka. Govt. Arts College, Thiruvarur (India)	0
Synthesis and Characterization of Magnesium Tartarate Single Crystals	S.Malini	Research Review International Journal of Multi-disciplinary	2018	-	Research Scholar (Teacher-STET), PG and Research Department of Physics, Thiru. Vi. Ka. Govt. Arts College, Thiruvarur (India)	0
Flourescence Quenching studies on some substituted Amines by Phenolphthalein	S.Aruna	IOSR Journal of Applied Physics	2018	-	Department of Physics, Sengamala Thayaar Educational Trust Women's College.	-

3.3.6 h-index of the Institutional Publication during the year (base on Scopus/ Web of Science)

Title of the paper	Name of the author	Title of the Journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the Publication
-	-	-	-	-	-	-

3.3.7 Seminars/ Conferences/ Workshops/Refresher Courses attended by the faculty

No. of Faculty	International Level	National Level	State Level	Local Level
Attended Seminars/ Conferences/ Workshops	71	92	22	13
Paper presented Seminars/ Conferences/ Workshops	36	69	15	0
Resource person	0	01	04	12

3.4 Extension Activities**3.4.1 Number of extension and outreach programmes conducted in collaboration with Industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/Youth Red Cross (YRC) etc., during the year**

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Oodhuvathu Ozhiyel (14.02.2019)	Department of Tamil	03	250
Iyammitu Unn (19.02.2019)	Department of Tamil	03	25
Fine Arts Creativity (30.10.2018)	Department of Tamil	02	250
Upgrading Writing Skills (25.07.2018)	Department of English	02	50
Effective Ways of teaching Grammar (17.12.2018)	Department of English	01	100
Visualizing Listening Skills (12.12.2018)	Department of English	02	50
Career Guidance on Higher studies (14.02.2019)	PG and Research Department of Economics	02	219
Career Guidance and Capacity Building Programs (22.02.2019)	PG and Research Department of Economics	07	590
Interdisciplinary Awareness Programme on Economic Impact of GST (26.09.2018)	PG and Research Department of Economics	07	250

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Extension Activity on “Digital India” (14.08.2018)	Department of Business Administration	02	65
Awareness Programme on “Competitive Examination” (23.02.2019)	Department of Business Administration	09	588
Consumer Awareness (16.10 .2018)	Department of Commerce	02	110
Vedic mathematics (07.08.2018)	Department of Mathematics	02	200
Computer Basics and How to use Laptops (23.08.2018)	Department of Computer Science	02	40
Basics of Computers (04.01.2019)	Department of Computer Science	02	40
How to use Laptop (20.02.2019)	Department of Computer Science	02	100
Haemoglobin Screening (11.07.2018 & 12.07.2018)	Department of Biochemistry	08	1214
Anaemia Checkup (27.07.2018)	Department of Biochemistry	02	85
Eye Camp (16.10.2018)	Department of Biochemistry	08	441
Nilavembu Kachayam Distribution (29.10.2018)	Department of Biochemistry	08	4279
Dengue Awareness Programme (30.10.2018)	PG and Research Department of Biochemistry/NSS/ Rotaract/RRC/YRC/ Students’ Exnora	18	4279
Edible Mushroom Cultivation (11.12.2018 & 28.12.2018)	PG and Research Department of Microbiology in collaboration with EDC Cell	05	75
Awareness programme on Microbial Disease (30.01.2019)	PG and Research Department of Microbiology	02	18
Health Check-up for Hirelings (31.07.2018)	Department of Nutrition and Dietetics	07	133

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Nutritional Awareness of Junk Food as Extension Activity (27.07.2018)	Department of Nutrition and Dietetics	02	102
Nutritional Awareness of Importance of Mother's Milk -Rally Campaign (06.08.2018)	Department of Nutrition and Dietetics	02	64
Overcoming Underweight and Overweight” (11.07.2018 &12.07.2018)	Department of Nutrition and Dietetics	07	1175
Nutritional awareness of Health and Fitness (07.09.2018)	Department of Nutrition and Dietetics	02	81
Nutritional awareness of Nutrition Education (22.01.2019)	Department of Nutrition and Dietetics	02	71
Pongal Carnival Celebration (11.01.2019)	Department of Nutrition and Dietetics	07	10
Celebration on Women's Day (08.03.2019)	Department of Nutrition and Dietetics and MBA with JCI, Mannai	14	3851
PCOD Screening - Clinical Survey (28.02.2019)	Department of Nutrition and Dietetics	01	54
Energy Resources (06.12.2018)	Department of Physics	05	40
Replicas in physics (24.07.2018)	Department of Physics	06	35
Operative Methodology of Laboratory Equipments (30.07.2018)	Department of Chemistry	02	235
Aptitude test – Chemistry (01.08.2018)	Department of Chemistry	02	47
ACT concept Test in chemistry (CONTECH-18) (16.10.2018)	Department of Chemistry	02	52

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Debate-Role of Chemistry in Modern Medicinal Field (31.12.2018)	Department of Chemistry	02	197
“Identification Of Iodine Content In Salt & Mono Sodium Glutamate (MSG) in Ajino Mota (23.01.2019)	Department of Chemistry	02	235
Chem-Quiz Programme (31.01.2019)	Department of Chemistry	2	197
Awareness on Online Banking (07.09.2018)	Department of Management Studies	01	70
Awareness Programme related to Consequences of using plastics (10.01.2019)	Department of Management Studies	01	91
Skill Saathi (Career Counselling towards a Bright Future) (22.02.2019 & 23.02.2019)	Department of Management Studies	05	2500
Overview of Oops Concept (06.12.2018)	Department of Computer Applications	03	06
International Yoga Day Celebration (21.06.2018)	NSS	03	250
Identification Of Blood Group For First Year Students (04.07.2018)	NSS	03	150
Swachh Bharat (05.07.2018 – 20.07.2018)	NSS	03	900
Lactation Week Celebration (01.08.2018)	NSS, Nutrition & Dietetics	03	60
Lactation Week Celebration (06.08.2017)	NSS	03	50
Independence Day Celebration (15.08.2018)	NSS	03	100

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Awareness on using App for entering Swachh Bharat Feedback (21.08,2018)	NSS	03	3000
Women's Health and Nutrition's (05.09.2018)	NSS	03	50
Rainwater Resource Management (07.09.2018)	NSS	03	50
Mahatma Gandhi Birthday Celebration- Sapling Exhibition (01.10.2018)	NSS and Students' Exnora	03	4342
Dress Donation Camp (29.10.2018)	NSS/Rotaract Club/ Rotary Club of Mannargudi	03	668
Dengue Awareness Programme (30.10.2018)	S.T.E.T. Rotaract Club/ NSS Unit of S.T.E.T Mannargudi/Department of Biochemistry	03	100
Clean India (31.10.2018)	NSS	03	300
Consumer Protection Act Awareness for Village people (19.12.2018)	NSS	03	100
Health Hygiene (29.12.2018)	NSS	03	100
Voter's day –Rally (25.03.2019)	NSS & Mannargudi Revenue Department, S.T.E.T Women's College.	03	5000
Tree Plantation (12.02.2019)	NSS	03	150
Campus Cleaning (28.02.2019)	NSS	03	150
Anaemia Awareness among School Students (16.03.2019)	NSS	03	100
Blood Donation Camp (21.12.2018)	Rotaract	02	35

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
One time use through plastic –Drawing Competition (16.02.2019)	Rotaract / NSS	02	39
Awareness Programme on Road safety (08.02.2019)	Rotaract / Rotary Club of Mannargudi	02	30
Polio fund Collection (13.03.2019)	Rotaract Club/ Rotary Club of Mannargudi	02	500
Blood Donation Camp (26.07.2018)	Youth Red Cross (YRC)	02	100
International Geneva convention day rally	Youth Red Cross (YRC)	01	15
Campus cleaning (20.09.2018)	Youth Red Cross (YRC)	02	100
One day Disaster Management Training Programme (05.02.2019)	Youth Red Cross (YRC)	02	180
Collected fund for Visually Challenged People by selling flags (30.01.2019)	Youth Red Cross (YRC)	02	100
Essay Competition conducted for creating Awareness on Ban Plastic (14.02.2019)	Youth Red Cross (YRC)	02	30
One day district level YRC Training Programme (05.03.2019)	Youth Red Cross (YRC)	01	10
Donate Saplings (15.07.2018)	Students' Exnora	02	10
Environmental Awareness Programme (26.07.2018)	Students' Exnora	02	250
Temple Cleaning Programme (14.08.2018)	Students' Exnora	02	500
Planting of Saplings (18.09.2018)	Students' Exnora	02	120
Saplings Exhibition (01.10.2018)	Students' Exnora	02	3000

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Donation of Saplings (31.12.2018)	Students' Exnora/NSS	02	70
Lake Cleaning (03.01.2019)	Students' Exnora/NSS	02	300
Environmental Awareness Programme (25.01.2019)	Students' Exnora/NSS	02	250
One Day Camp- Donation of Saplings, Planting of Saplings and Temple Cleaning (26.02.2019)	Students' Exnora/NSS	02	350
Identification of Blood Group for the First Year Students (04.07.2018)	Red Ribbon Club (RRC) and PG & Research Department of Microbiology	02	110
Blood Donation Camp (26.07.2018)	RRC, YRC and Consumer Citizen Club	06	35
AIDS Awareness Competition (13.08.2018)	RRC	02	85
AIDS Awareness Rally (17.12.2018)	RRC	02	152
Tobacco Awareness Rally (09.01.2019)	RRC	02	148
Campus Cleaning (28.02.2019)	RRC	02	160
ICTC, TANSACS for world AIDS day observation (17.02.2019)	RRC and ICTC, TANSACS, Chennai	02	15
TB awareness Programme and Invited talk (15.02.2019)	RRC and District TB Center, Thiruvarur	02	210

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students / Staff benefited
Blood Donation Camp	Appreciation Award	Rajah Mirasudar Govt. Hospital Blood Bank, Thanjavur	11
Service in NSS	Service Appreciation Award	Rotary Club of Mannargudi	1

Name of the Activity	Award/recognition	Awarding bodies	No. of Students / Staff benefited
Service in NSS (13.04.2018)	Best Part V Co-ordinator	S.T.E.T Women's College, Sundarakkottai, Mannargudi	1
Voluntary Blood Donation	Service Appreciation Award	Tamil Nadu State Aids Control Society and State Blood Transfusion Council	1
Service in Rotaract	Service Appreciation Award	Rotary Club of Mannargudi	2
Blood Donation Camp (26.07.2018)	Appreciation Certificate	Blood Bank, Medical College Hospital, Thiruvarur	102
Blood Donation Camp (17.01.2019)	Appreciation Certificate	Blood Bank, Medical College Hospital, Thiruvarur	55
TB Awareness Rally (25.03.2019)	Best participants certificate	District TB center, Thiruvarur	3
College Annual Day Celebration (13.04.2018)	Best Part V Co- ordinator	S.T.E.T Women's College Mannargudi.	1

3.4.3 Students participating in extension activities with Government Organisations, Non- Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
SWACHH BHARAT	NSS	Sense Sex Survey, Waste Management, Wall painting, Temple and Village cleaning, Awareness on (Solid Waste Management, Tobacco usage, Toilets usage) at Keelathiruppalakudi, Kandithampettai, Sundarakkottai	03	55
AIDS Awareness Programme (27.07.2018)	RRC	TB awareness Camp	12	150
AIDS Awareness Programme (15.02.2019)	RRC linkage with District TB Center, Thiruvarur.	Free TB Test	6	150

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
AIDS Awareness Programme (13.08.2018)	RRC with ICTC Govt. Hospital, Vaduvur	Oratorical Competition on “HIV Prevention”	6	150
AIDS Awareness Programme (29.10.2018-30.10.2018)	RRC	Communicable and Non communicable Diseases awareness Programme	10	150

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Paper Publications	7	-	-

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration to	Participants
Awareness test for students	MoU	Scientific Research Association for Economics and Finance Chennai	13.07.2018	12.07.2023	250
Seminar, Alumnae Awareness Programme	MoU	Indian Academic Researchers Association	07.09.2016	07.09.2021	250
Online Course on Accounts Receivable BAP	MoU	ePalmleaf ITES Private Limited	15.10.2018	15.10.2021	15
Technical Skill Training, Projects Development, Research	MoU	ISYSWAY Technologies, Thanjavur.	02.12.2016	02.12.2018	119
Internship, Clinical Assessment and Dietetic Counseling	MoU	Meenakshi Hospital, Thanjavur	06.06.18	16.06.18	17

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration to	Participants
Internship, Project work and Placement Training	MoU	Mani Hospital, Thiruthuraiipoondi,	21.05.2018	24.12-.2018	16
Research Project and Training	MoU	Harman Institute of Science Education and Research	13.03.19	01.04. 19	3
Medical Internship	MoU	Meenakshi Hospital, Thanjavur	17.12.2018	31.12.2018	18
Industrial Visit	MoU	Biofarm, Coimbatore	06.02.2019	08.02.2019	18
Dietetics Internship	MoU	Mennakshi Hospital, Near New Bus Stand, Trichy Road	22.12.2019	05.01.2019	48
Dietetics Internship	MoU	Kovai Medical Centre & Hospital, Coimbatore.	28.01.2018	18.02.2019	17

3.5.3 MoUs signed with institutions of national, international importance, other Universities, industries corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Department of Economics			
Scientific Research Association for Economics and Finance, Chennai.	13.07.2018	Awareness test for Students	570
ePalmleaf ITES Private Limited	15.10.2018	BAP - Online Course on Accounts Receivable	15
Mani Hospital, Thiruthuraiipoondi	06.02.2018	Internship, Project work and Placement Training	16
KUDWI, Chrompet, Chennai.	18.02.2019	Data driven-business decision	65
Ulektz Learning Solutions Pvt. Ltd, Chennai.	24.03.2019	To Provide a Online and Mobile App Implementation.	154
PR.Glolinks Consulting Pvt. Ltd, Chennai.	03.05.2019	To Building a Culture of Innovation and Entrepreneurship.	0
Eye open Technologies, Chennai	21.02.2019	To meet contemporary global challenges	65
Targetsoft systems, Chennai	15.02.2019	Research Collaboration	65
Kiran Global Chems Ltd., MelaVanjore	11.06.2018	Research Project & Training	49

CRITERION - IV**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 Physical Facilities**

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation (in Lakhs)	Budget utilized for infrastructure development (in Lakhs)
293	340

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly added
Campus area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi/ LAN	Newly Added
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Existing
Value of the equipment purchased during the year (Rs. in Lakhs)	Existing
Others	Newly Added

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Auto Lib	Fully	2.1	2014

4.2.1 Library Services

Details	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	40486	6807240	150	57924	40,636	6865164
Reference Books	11344	6900761	28	20743	11,372	6921504
e-Books	791	---	50	---	841	---
Journals	184	296267	05	15000	189	311267
e-Journals	16	---	25	---	41	---
Digital Database	OPAC	---	---	---	---	---
CD & Video	2238	---	28	---	2,266	---
Library automation	Yes	---	---	---	---	---
Weeding (Hard&Soft)		---	---	---	---	---

Details	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Others (specify) PG Projects Dissertations Thesis	4391	---	396	---	4787	---

4.2.3 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
Dr. M.V. Srinath	Additional Skill Acquisition Programme 1. Travel Consultant 2. Housekeeping Supervisor 3. Food and Beverage Steward 4. Retail Trainee Associate	Chennai Softech	24.01.2018

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

Details	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Avail able band width (MG BPS)	Others
Existing	507	401	30Mbps Leased line	40	15	11	40	30M bps	Nil
Added	25	25	Nil	Nil	Nil	Nil	Nil	35M bps	Nil
Total	532	426	Nil	40	15	11	40	65M bps	Nil

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

65 MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
LEARNDIFF SOFTWARE	172.16.6.20:8080/Learndiff
STET –LM APP(ULEKTZ)	https://www.ulektz.com/c/MzMw/Sengamala-Thayaar-Educational-Trust-Women's college

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities (in Lakhs)	Expenditure incurred on maintenance of academic facilities (in Lakhs)	Assigned budget on physical facilities (in Lakhs)	Expenditure incurred on maintenance of physical facilities (in Lakhs)
276	315	17	24.85

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

Physical Infrastructure Facilities

The College is situated in an area of 2,73,162.8sq.m., There are about nine blocks, which covers 94 classrooms, 23 laboratories including one Animal house, Biominin Laboratory, Biofloral Product Development and Research centre, two Seminar halls, two Auditorium, Vermi composting unit, Edible Mushroom unit, Hostel with academic amenities and Canteen. (www.stet.edu.in/physicalinfra.php)

All the class rooms are provided with sufficient lighting, ventilation, fans, necessary furniture and the teaching-learning gadgets. The class rooms are maintained neat and clean, and the students are not allowed to bring the polythene products.

Each Department has “Smart” class room with interactive board, with ICT enabled in teaching-learning gadgets.

Lift, Ramp and Wheel chairs are available for the physically challenged students. Scribes are made available for the visually challenged students at the time of writing the examinations.

Infrastructure Maintenance Register (IMR) is maintained.

Nine Generators ensures the uninterrupted power supply.

Solar panels with the capacity to generate 20 Kwts power have been established.

Weather station is available to forecast the weather condition of our college campus.

Various committees are available for students support services.

The management financially supports the economically weaker section of the students through free ships in tuition fee, hostel mess fee and transportation fee.

English Language laboratory has been established to encourage the students to develop their LSRW (Learning, Speaking, Reading and Writing) skills, oration and communication skills.

Centralized Instrumentation Facility (CIF) and Biofloral Product Development Research Centre and Biominin Laboratory have been established for the promotion of Research (www.stet.edu.in/cifinfra.php)

Vermicompost is prepared using earth worms, and Edible mushrooms cultivation unit has been established. **Animal house** Registered with CPCSEA (1792/PO/Re/14/CPCSEA) has been established.

Library Text books:40,636, Reference books:11,372, e-books:841, journals: 184,e-journals:16, CDs and Videos:2,238 are available in the library. OPAC system has been installed.(www.stet.edu.in/library.php)

Students' Co-operative Store facilitates purchase of textbooks and stationaries at the competitive price.

Health care centre is functioning in an area of 900 sq. ft. and an ambulance is readily available.

There are 532 computer systems available. Annual maintenance of the computer systems is made by employing qualified technicians and the system engineer of the institution. (www.stet.edu.in/itinfra.php)

Internet

65 Mbps leased line network with Wi-Fi connection has been provided round the clock. The institution has dedicated Online Server.

Transport

There are 46 buses operated by the management at a subsidized fare. The transport facility ensures safe arrival and return of the students. 2 cars, and 1 Gypsy van are used for emergency purposes.

Sports

A playground measuring about 44,220 sq. ft. area is available in the campus. A cricket ground in an area of 63,550 sq. ft. is maintained in the opposite campus. Volley Ball, Basket Ball, Shuttle, Kho-Kho, courts are available.

Gymnasium is established.

Hostel

There are 208 rooms in the hostel to house 670 students. The mess is managed by the students with the support of the Warden and Deputy Warden. Dividing system is followed and the monthly mess bill is economically cheaper.

CRITERION – V
STUDENT SUPPORT AND PROGRESSION

5.1 Student Support**5.1.1 Scholarships and Financial Support**

Particulars	Name / Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Freeships, WECAN(Earn While You Learn Scheme), Alumnae Scholarship, Endowment Prize	3281	1995946
Financial support from other sources			
a) National	BC/MBC (DNC) Scholarship, SC Scholarship, Merit Scholarship, Farmer Scholarship ('Uzhavar Padukappu Thittam'), Minority Scholarship, Endowment Prize	348	1638880
b) International	-	-	-

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Red Ribbon Club(RRC)	21.07.2018	152	District TB Center, Thiruvarur, Blood Bank, Medical College Hospital, Thiruvarur
Sports, Games and Self defence - Karate	27.06.2018	1189	Sports & Games, All India Isshinryu Karate Association
Soft skill development	16.08.2018	377	Soft Skill Development (SDC) Cell
Remedial coaching Classes	06.07.2018	398	All the Departments
Language lab	13.07.2018	231	Department of English & Sabre ITSolutions, Chennai
Bridge courses	25.06.2018	1323	All the Departments

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Coaching for Competitive Examinations	21.06.2018	1409	Target CE Cell
Career Guidance and Placement Training	21.06.2018	2225	Career Guidance and Placement Cell
Yoga & Meditation	19.07.2018	265	Department of Physics, 'Manavala kalaimandram Trust', Mannargudi
WECAN (Earn While you Learn Scheme)	13.07.2018	15	Management of the Institution
Entrepreneurial Development	09.01.2019	155	Entrepreneurial Development Cell(EDC), IECD, Tiruchirappalli
Consumer Citizen Club	27.07.2018	100	Civil Supplies and Consumer Protection Department, Tamil Nadu
National Service Scheme(NSS)	21.06.2018	300	NSS Club
Fine Arts	30.06.2018	350	Fine Arts Association
Rotaract	30.06.2018	337	Rotary Club, Mannargudi
EXNORA	30.06.2018	278	Student EXNORA Club
Youth Red Cross (YRC)	30.06.2018	348	Indian Red Cross Society
Personal Counselling and Mentoring	21.07.2018	117	Counselling Cell
Software Development	12.12.2018	72	Software Development Cell(SDC), Department of Computer Application and Computer Science
Quiz Club	19.09.2018	462	Department of MBA
Spoken English / Communicative English Classes	30.06.2018	1194	Department of English
Certificate Course and Diploma Course	04.08.2018	765	All the Departments
Computer Literacy	22.12.2018	129	Department of Computer Science

5.1.3 Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018	Career Guidance and Placement cell	136	1574	-	454
	Target CE cell	120	120	2	-
	Department of CA	25	-	-	02
	Soft skill Development Cell	377	377	-	07
	Department of Computer Science	350	-	-	08
	Department of Economics & Department of BBA	588	588	-	01

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received*	No. of grievances redressed	Average number of days for grievance redressal
265	265	10 Days

* Grievances pertaining to academic such as Revaluation, Transparency, Re-totaling, IA Improvement, With held, etc.,

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Organizations Visited	Number of Students Participated	Number of Students Placed
04	1187	446	03	40	28

5.2.2 Student progression to higher education in percentage during the year (2018 - 2019)

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018	24	B.A.	Economics	<ul style="list-style-type: none"> • STET Women's College, Sundarakkottai, Mannargudi • Kundhavai Nachiyaar Government Arts College, Thanjavur • Government arts college, Pudukkottai • STET College of education for women, Sundarakkottai, Mannargudi 	M.A Economics, MBA
	03	M.A.	Economics	<ul style="list-style-type: none"> • STET Women's College, Sundarakkottai, Mannargudi 	M.Phil., Economics
2018	29	B.A.	English	<ul style="list-style-type: none"> • STET Women's College, Sundarakkottai, Mannargudi • STET College of Education, Sundarakkottai, Mannargudi • Bon Secour's College, Thanjavur • MRG Arts and Science college, Mannargudi 	M.A., English, B.Ed, M.B.A.
2018	51	B.B.A.	Business Administration	<ul style="list-style-type: none"> • STET Women's College, Sundarakkottai, Mannargudi • SNS College Coimbatore • Muthurangam Govt. Arts college, Vellore • Annamalai University, Chidambaram 	M.B.A.

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018	44	B.Com.	Commerce	• STET Women's College, Sundarakkottai, Mannargudi	M.Com.
	05	M.Com.		• STET Women's College, Sundarakkottai, Mannargudi	M.Phil.
	01	M.Phil.		• STET Women's College, Sundarakkottai, Mannargudi	Ph.D.
2018	36	B.Sc.	Mathematics	• STET Women's College, Sundarakkottai, Mannargudi	M.Sc.
	02	M.Sc.		• St. Joseph's College, Thiruchirappalli • Khadir Mohideen College, Adirampattinam	M.Phil.
2018	113	B.Sc.	Computer Science	• STET Women's College, Sundarakkottai, Mannargudi • MRG Arts and Science College, Mannargudi • Periyar Maniyammai Institute of Science & Technology, Vallam • PRIST University, Thanjavur	M.Sc., CS, M.Sc., IT, MCA, MBA, LLB, MCA, B.Ed.
2018	04	M.Sc.	Computer Science	• STET Women's College, Sundarakkottai, Mannargudi	M.Phil.
	01	M.Sc.	Information Technology	• Brilliant College of Education, Thandalacheri, Thiruthuraiipoondi	B.Ed., CS
2018	19	B.Sc.	Biochemistry	• STET Women's College, Sundarakkottai, Mannargudi	M.Sc., Bio Chemistry

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
	02	M.Sc.		<ul style="list-style-type: none"> STET Women's College, Sundarakkottai, Mannargudi 	M.Phil., Bio Chemistry
2018	27	B.Sc.	Microbiology	<ul style="list-style-type: none"> STET Women's College, Sundarakkottai, Mannargudi MRG Arts and Science College, Mannargudi STET College of education for women, Mannargudi 	M.Sc. Microbiology, B.Ed.
	05	M.Sc.		<ul style="list-style-type: none"> STET Women's College, Sundarakkottai, Mannargudi 	M.Phil., Microbiology
2018	21	B.Sc.	Nutrition And Dietetics	<ul style="list-style-type: none"> STET Women's College, Sundarakkottai, Mannargudi Jammal Mohammed College, Tiruchirappalli Enathi Rajappaa Arts and Science College, Pattukkottai 	M.Sc., FSM&D, M.Sc., N&D, MBA.
	01	M.Sc.	FSM&D	<ul style="list-style-type: none"> Jammal Mohammed College, Tiruchirappalli 	M.Phil.
2018	55	B.Sc.	Physics	<ul style="list-style-type: none"> STET Women's College, Sundarakkottai, Mannargudi MRG Arts and Science college, Mannargudi Mothertheresa University, Kodaikanal 	M.Sc, Physics, B.Ed.
2018	08	M.Sc.	Physics	<ul style="list-style-type: none"> STET College of education for women, Sundarakkottai, Mannargudi 	B.Ed, M.phil.

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
				<ul style="list-style-type: none"> • Arunamalai College of Education, Melavasal, Mannargudi • Auxillium College of Education for, Regunathapuram, Pudukkottai 	
2018	12	B.Sc.	Chemistry	<ul style="list-style-type: none"> • STET Women's College, Sundarakkottai, Mannargudi • MRG Arts and Science College, Mannargudi • THIRU.V.KA College of Arts and Science, Thiruvarur 	B.Ed, M.Sc, B.Ed.
	06	M.Sc.		<ul style="list-style-type: none"> • MRG Arts and Science college, Mannargudi • STET Women's College, Sundarakkottai, Mannargudi 	M.Phil, B.Ed.
2018	03	MCA	CA	<ul style="list-style-type: none"> • STET Women's College, Sundarakkottai, Mannargudi 	M.Phil.
Total No. of Students Graduated – 1275 No. of students progressed to higher studies – 471 Percentage of students progression –36.94%					

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
Civil Services	02	230621060, 230330158
Any other	08	20111118, 20111202
Any other	39	1193220052

5.2.4 Sports and cultural activities / competitions organized at the institution level during the year

Activity	Level	Participants
STET FIESTA-2019 (Cultural Competitions)	Institutions Level	544
STET EUPHONIES-2019 (Cultural Activities-Music)	Institutions Level	47
VOLLEY BALL	Institution Level	32
BASKET BALL	Institution Level	28
BALL BADMINTON	Institution Level	28
KHO-KHO	Institution Level	48
BADMINTON	Institution Level	12
CHESS	Institution Level	50
CARROM	Institution Level	49
ATHLETE	Institution Level	143

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	II PRIZE	National	0	1	18270571	M.MUTHUPREETHA
2018	I PRIZE	National	0	1	176377	J.PRIYADHARSHINI
2018	II PRIZE	National	0	8	17283260	G.MANIMEGALAI
2018	III PRIZE	National	0	13	176256	M.SHARMILA
2018	I PRIZE	National	0	4	359103	R.BAGEERATHI
2018	I PRIZE	National	0	6	176256	M.SHARMILA
2018	I PRIZE	National	0	6	17283260	G.MANIMEGALAI
2018	III PRIZE	National	0	8	17283280	K.VIMALYA
2019	III PRIZE	National	0	1	18160413	A.ASTHARA
2019	III PRIZE	National	0	5	359167	S.ARCHANA
2019	III PRIZE	National	0	1	109338	M.R.SRIRANGAPRIYA
2019	I PRIZE	National	0	6	17050811	M.MANILAKSHMI
2019	III PRIZE	National	0	1	253308	K.SUBALAKSHMI
2018	V PRIZE	National	0	7	181564	R.KAVIYA
2018	GOLD	International	1	0	17450057	M.KAVIYA
2018	SILVER		2	0	17350213	V.SATHYA
2018	BRONZE		6	0	18160426	T.VINITHA

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/ committees of the institution (maximum 500 words)

The institution takes care in promoting the leadership qualities of the students. The students take active participation in the regular functioning, policy making, administration, etc.

The students' council is being installed every academic year. It consists of the office bearers which include President, Vice President, Secretary, Fine Arts Secretary, Sports Secretary, N.S.S Secretary and class representatives. They design the plan and activities accordingly.

The office bearers record and maintain the diary of events. They organize various functions and academic programmes. The College Day is celebrated at the end of the academic year involving students' council.

A student is nominated to represent the IQAC, who also takes active part in various roles and functioning of the IQAC. President, Vice-President and Secretary take part in academic affairs, welfare measures and organizing functions.

Students represent and actively participate in various committees such as Fine Arts Association, Sports and Games Committee, Hostel Committee, WE CAN, Students' EXNORA, Anti Ragging Committee, National Service Scheme, Youth Red Cross, Rotaract, Red Ribbon Club, etc.

The Sports Secretary in collaboration with Physical Directress involves in the identification and selection of students' for various events of sports and games. She takes all steps to groom the players through regular practice and training. She facilitates the players to participate in competition at various tiers. The Fine Arts Secretary in collaboration with the Fine Arts Co-ordinator selects the students for various fine arts events and participates in training and grooming the students. She also assists in organizing STET FIESTA (Cultural competitions), STET EUPHONIES (Music Day). The NSS secretary with NSS Co-ordinator assess the sociological needs and problems. They enroll the students for NSS, create awareness on such problems and train the students to address the problem, and schedule and execute the programmes.

Each Department has club such as, STET Economists club, Literary club, Commerce Association, BIODIA club, IT Park, ROBERTKOCH club, ORIONTECH club, HYPATIA club, OPTO club, OPAL club, PARKERS club, NUTRAPLEX club, CURIE club and Painthamizh Sangam. Each Club is run by the student office bearers and the activities are managed only by the students.

Each Department has Newsletter and it is run by the student editors. This facilitates the students to show case their creative skills.

Students are given opportunities in the WeCan "Earn While You Learn" scheme, Part V activities, Anti Ragging committee, etc. They are also given equal opportunity to expose their skills in various activities and organizing various events.

Hostel is providing boarding and lodging for about 695 students. Dividing system is followed in the hostel. Students are fully involved in hostel management. There are various committees have been constituted to look after the daily menu, stores, cleanliness, purchase of provisions, disciplines, accounts, etc. They ensure the quality of food as well as effectiveness of the hostel.

Thus the students are given opportunities to participate in the various aspects of functioning of the institution and to develop the leadership qualities and make them to be socially responsible.

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

Yes. The institution has registered Alumni Association. The **STET Alumni Association** was registered in the year 2015(Reg. No.: 06/2015) as per the Tamil Nadu Association Registration Act, 1979 Rule 7, under the Section 19 of the year 1975.

The Alumnae of STET college was officially incorporated on 2004, ten years after the establishment of the college with a dedicated group of 50 STET alumni. STET Alumni Association currently operates with over 20,154 members. The motto of our alumni is “Do good for all”. The Association helps the student society and supports the college activities through

- Scholarship for the needy students
- Endowment for highest scorer in Part-II English subject
- Alumni as a Resource Person
- Contribution of Books to Book bank
- Contribution for the improvement of infrastructure facilities

A large number of alumni of this college are now working in various countries around the world. The alumni of the college who are occupying eminent positions in India and abroad have close links with the institution and are contributing to the growth and development of the college in a substantial way. Alumni Association provides the opportunity to the alumni to meet and provides them a chance to share their experiences.

Vision

- To develop a dedicated dynamic global alumni community whose members are committed to each other and devoted to STET alumni mission
- To foster life long relationship between alumni and STET group of Institutions through support service and communication.
- The alumnae aim at providing top employment opportunity to all graduate and post graduate students of STET group of institution.

Mission

- The main motto of our alumni association is providing employment opportunities to our graduates. This motto is achieved through continuous efforts in conducting campus interviews.
- We are ensuring the students’ sustainability through the placement cells.

Alumni members are the brand ambassador of the institution from where they got graduated. Alumni association is an effective role model which is easily accepted by the students. Alumni association plays a vital role in shaping the future of the institution by representing the views of its members and contributions in multifarious ways.

The involvement of alumni in supporting and providing contributions voluntarily to the institution is important in maintaining and expanding the development of the institution. They facilitate closer ties between the alumni, students and institution. Every

alumni has experienced memorable days of student life in this institution and hence they feel unique and different graduates, which make them to contribute to the institution in different ways and scale.

The alumni plays an important role in fund raising, placements, mentorships and scholarship, in providing feedbacks, career guidance, networking platforms, as resource person and providing strategies for quality enhancement through feedback.

Students benefited by STET Alumni sponsored scholarship

Sl. No.	Name of the Beneficiary	Class	Amount (Rs.)
1	R.Sarika	II B.Sc., Biochemistry	3000/-
2	T.Arasumathi	II B.Com	3000/-
3	M.Arul Shilfa	II B.Sc., Chemistry	3000/-
4	P. Shanmugapriya	II B.Sc., Physics	3000/-
5	V.Vijitha	III B.Sc., N&D	3000/-
6	B.Hariharapriya	II B.A English	3000/-

5.4.2 No. of enrolled Alumni: 1412 (2018-19)

5.4.3 Alumni contribution during the year (in Rupees): Rs. 1,46,045/-

5.4.4 Meetings/activities organized by Alumni Association:

Three alumni meet were conducted during this academic year. A special meeting “STET Alumnae meet - 2019” was conducted on 02.02.2019. The alumni members shared their experiences on their achievements in their career and provided suggestions to students as “How to make a good career”.

The activities undertaken by the alumni association

- The alumni took part in placement conducted by the institution
- STET Alumni scholarship is provided to the needy students
- Created a fixed deposit for Endowment for the highest scorer in Part II English
- Donated books to the library and department library
- Members of the alumni were engaged as resource person
- The Rank holders were honoured by publishing their portraits in the Newspapers
- Entrepreneurship development programmes through alumnae
- Conducting annual Alumnae meet
- Conducting Alumnae get together by each department

S.No.	Date of Alumni Meeting	Activities
1.	11.08.18	Alumni Meet
2.	22.12.18	Alumni Staff Meet
3.	02.02.19	Get together Function <ul style="list-style-type: none"> • Honoring Meritorious Alumni • Indoor games conducted • Placement opportunities • Providing scholarships • Donation of books to Department Library • Delivering special lectures Prize Endowment Fund

CRITERION – VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (Maximum 500 words)

❖ Decentralization

Administration and Academic activities are decentralized. It can be specifically stated that, (i) Admission of students for Under Graduate and Post Graduate programmes can be done by the concerned Heads of the Departments. The Head of the Departments scrutinize the registered application forms with the help of the admission committee and prepare the merit list. The selected candidates are admitted after verification of the original certificates as per the prescribed norms. The Head of the Departments are authorized to purchase the books required for the concerned Departments. She/He collects the list of required books and journals in consultation with the colleagues and students and also the list of books prescribed by the parent University. The HoDs prepare the indent and purchase the books through the librarian.

They are also entrusted with the right of purchase the required equipments, consumables and glasswares. The HoDs prepare the comparative statement of quotation and send orders for the purchase of the requirements. They maintain the stock / classified registers.

❖ Participative Management

Stake holders of the organization are taken into consideration in decision making, analysis of the problems, formulating strategies and implementation of solutions. The views of the teachers, students, alumni, parents and common publics are taken as a whole as aspects considered in decision making and implementation.

The Managing Trustee of the institution is not only shouldering the responsibility of management but also actively involved in teaching and research, and thus he participates in the day to day administration and academic transactions of the institution. Principal is not only the administrative and academic head of the institution but also a member of Management Council of the college. Two senior members of the faculty are also members of the Management Council. The student council and the representatives of various forums represent their views through the coordinators and Head of the Departments to the Principal, who inturn discusses the matter in the staff council and prepares the agenda for discussion and necessary action to be taken by the Management. There are two students representative in the Internal Quality Assurance Cell (IQAC), and involve in policy and decision making along with the representatives of the management, teachers and industrialist.

6.1.2 Does the Institution has a Management Information System

Yes

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)

6.2.1 Examination and Evaluation

❖ Examination

The institution is one of the affiliated colleges of the Bharathidasan University, Thiruchirappalli. So, the institution follows the evaluation methods prescribed by the parent university. There are two methods of evaluation and assessment which include formative and summative assessments.

❖ Evaluation

- The choice based weighted Mark system is adopted for individual semester and commutative semester as prescribed by the parent university which is as follows,

CGPA	UG Programmes		PG Programmes	
	Corresponding Grade	Classification of final results	Corresponding Grade	Classification of final results
9.00 and above	O	Outstanding	O	Outstanding
8.00 to 8.99	A+	Excellent	A+	Excellent
7.00 to 7.99	A	Very good	A	Very good
6.00 to 6.99	B+	Good	B+	Good
5.00 to 5.99	B	Above Average	B	Above Average
4.00 to 4.99	C	Average	-	-
Below 4.00	R.A	Re-Appearence	-	-
Below 5.00	-	-	R.A.	Re-Appearence

The learning outcome of the students is periodically assessed on the basis of their performance in the tests conducted by the institution. The periodic test helps to evaluate and to identify the slow learners. The performance of the slow learners is improved in the summative examination through coaching and remedial classes. The performance of the students in the summative examination is evaluated by the external examiners appointed by the parent university. The practical skill and projects are evaluated by the external examiners appointed by the parent university. The practical skill and the involvement of the students in designing, planning, adherents, implementation and drafting are also assessed by the staff incharges as continuous process. The students of the post graduate programmes present their project finding with the help of powerpoint presentation, which is also evaluated. The programmes enhanced the knowledge based in the subject, teaching and learning processes, skills and outcomes.

❖ Research and Development

- Research is given at most importance in the curricular practices of the Higher Education institution. The management has established separate research unit STET Bio-Floral products development and Research centre and the Biominin Laboratory to promote research and also for the downstream processing of the research findings/ output

- Centralized Instrumentation Facility(CIF) and CPCSEA approved Animal House facility have been established by the management to encourage, support and promote research activities in the field of Biological Sciences
- A Herbal garden with medicinal plants is maintained and medicinal property was phytochemically analysed
- Dr.V.Dhivaharan, Dean of Life Sciences, has isolated the active principle “Squalene” from *Andrographis echinoides*, a plant used in the formulation of STET ointment and also collaborative research with leading herbal based Pharmaceutical Company, Swiss Garnier, Chennai
- Transformation of Lignocellulosic crop residues into value added organic manures has been hypothesized and the experiments are under progress
- The college publishes a Quarterly Inter disciplinary research journal viz. International Journal of Scientific Transactions in Environment and Technovations (STET), since 2007
- All the agricultural implements are provided to carry out Lab to Land research
- Microbial culture collection centre has been established by PG & Research Department of Microbiology

The R&D cell organized programmes to create awareness, promote and motivate the faculty and students on the

- Methods of writing proposals and project report,
- Schemes available in various funding agencies,
- Promote intensive application and result oriented research with societal value,
- The departments were directed to identify thrust areas in the concerned subject and the students projects are assigned in various aspects of thrust areas,
- Training on hardware for the PG students of CS, MCA and IT,
- The students and teachers are practised and motivated to write research articles in the indexed journals with high impact factor,
- Organising International / National Conferences / Seminars / Workshops, and brought out proceedings with ISBN number,
- The institution encourages the staff to utilize their expertise and available facilities for consultancy services to WSHGs, farmers and rural people
- Training on Biocomposting, Vermicomposting, Edible Mushroom Cultivation and production of micronutrients has been provided by STET Bio-Floral Products Development and Research Centre and Tissue culture and Biominin laboratory.
- Hands on training in the modern instrumentation techniques like Gas Chromatography, HPLC, Semi Auto Analyser, Atomic Absorption Spectroscopy, UV-VIS Spectroscopy and Bioreactor to make the students readily employable in various private and public industrial and academic institutional laboratories has been offered.
- Five day free summer workshop Instrumentation and Science Academis Lecture Workshop were organized which was powered and supported by INSA, IASc, NAS.

Library, ICT and physical infrastructure / instrumentation**➤ Library**

Details	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	40,486	68,07,240.52	150	57,924	40,636	68,65,164.52
Reference Books	11,344	69,00,761.82	28	20,743	11,372	69,21,504.82
e-Books	791	---	50	---	791	---
Journals	184	2,96,267	05	15,000	189	3,11,267
e-Journals	16	---	25	---	41	---
Digital Database	OPAC	---	---	---	---	---
CD & Video	2,238	---	28	---	2,266	---
Library automation	Yes	---	---	---	---	---
Weeding (Hard & Soft)		---	---	---	---	---
Others (specify)						
PG Projects	4092	---	361	---	4453	---
Dissertations	288		31		319	
Thesis	11		04		15	

➤ ICT

- 490 systems are supported with internet facility
- Flipped class room pedagogy using STET Learning App
- ICT enabled teaching-learning facilities
- Upgradation and maintenance of ‘smart class rooms’ and ICT facilities
- English Language laboratory for enhancing LSRW (Listening, Speaking, Reading and Writing) skills
- Smart class room facilities for each department, fully equipped Seminar/Conference halls and auditorium, which are periodically maintained
- Learning resources such as library facilities, book banks, laboratory equipments, well furnished laboratories, NPTEL, INFLIBNET/N-LIST membership, etc., are provided
- 8 Mbps “BSNL” dedicated leased line network with Wi-Fi connectivity throughout the campus is upgraded to 30 Mbps
- A centralized reprographic facility is provided for the use of the staff and students, which are also periodically maintained

❖ Human Resource Management Management

- The Management Council offers necessary guidance and directions for the staff members for the improvement of the academic activities

Faculty

- As per the direction of the management the Principal conducts the meeting for the Heads of the Departments at regular intervals and also meets every member of the staff individually to interact with them and to encourage them to fulfil their needs.
- The college has a well defined policy with regard to the appointment of staff, training and development, and extending support to their individual growth. Any

issue related to the staff is represented by the Principal in the Meeting of the Management Council.

- Individual achievements of the teachers are recognized, appreciated and suitably rewarded by the Management.
- Adequate opportunities are extended to the staff members for their individual accomplishments. Necessary concessions and provisions are made available to the members of the staff so as to encourage them for further improvement of their qualifications and quality in teaching.
- Capacity building training programme and Faculty Development Programme are organized for the member of the faculty and non-teaching staff to enhance work efficiency.

Students

- The students council and class representative meetings are held regularly and the Principal obtain feedback on their needs, teaching-learning process and infrastructure of the college.
- Special training programmes like spoken English, imparting and enhancing employability skills were carried out for both Undergraduate and Postgraduate Students.
- College Union is functioning with various office bearers.
- Students represent the IQAC.
- Self development, Student's empowerment, Health and Hygiene awareness programmes also organized for the students. The counselling centre extends its counselling and special lectures to the students in the neighbouring schools and the village people.

Non-Teaching Staff

- The administrative, technical and supportive staff are also periodically called for a meeting with the Principal both individually and in groups to know their needs, problems and difficulties and suitable actions are taken to maintain a clean, green and a peaceful environment.

Parents

- Parents-Teachers meeting is organized every semester to inform them about the performance of their Children/Student tutorial wards and to know their satisfaction about the functioning of the college. The parents are also allowed to feel free to meet the Principal to have discussions on the progress of the students. Feedback are also obtained from the parents.

❖ Industry Interaction / Collaboration

- MoUs are signed for industry - institution collaboration to facilitate training, internship, recruitment and curriculum development.
- MoUs facilitate training, internship, project and placement. Exposure to industry offers work environment, hands-on-experience, team work and real time projects as industry – institution interface and enhances the learning process.
- The institution has shown 'Expression of Interest' for collaborative research with Russian Science Academy as facilitated by MoU with INMA.

❖ Admission of Students

The Admission Committee functions with the Principal, Head of the Departments and the University representative as members. Computerized rank list of applications for UG admission is prepared on the basis of the marks obtained by the applicants in Higher Secondary Examination. 50% of the sanctioned seats are filled as per the norms of the state government and university and the remaining 50% of the seats are under the management quota, which are also filled on the basis of merit.

Curriculum Development

- Three staff members of our institution are members of the Board of Studies, and one member has been nominated as the Chairman, Board of Studies and she has also become the member of the Standing Committee on Academic affairs of the Parent University. They actively involved in the framing, designing and redesigning of the curriculum and syllabi for the whole University.
- The institution also offers value added programmes such as Diploma and Certificate programmes. The curriculum content is designed and the syllabi are framed for the said programmes by the members of the staff of the concerned Departments.
- The staff council of the institution collect analytical report on the curriculum content and syllabi from each Department, and amendments if any, needed are forwarded to the CCCD of Parent University as resolutions for necessary action so as to enhance the quality.
- The Research Departments offer M.Phil. and Ph.D. programmes
- The syllabus for one of the four courses of the M.Phil. Programme (paper on topic of research) is to be designed by the Research Guide(Research Supervisor). Similarly the syllabus for the Research/Thesis paper for the Ph.D programme is also designed by the concerned research supervisors.
- Besides the curriculum content prescribed by the parent University, the institution has adopted the following strategies to improve the curriculum with specific course content

Teaching and Learning

- Learning skill of the freshers of the under Graduate Programmes is facilitated through intensive Bridge course, which connects the gap between the school and college environment
- Teaching outcome is enhanced through various ICT enabled teaching resources such as e-content, flipped class room pedagogy using a learning app called STET Learning App, Power Point Presentation, Smart Interactive Boards, Modules, and Practicals based on mini group projects, besides the conventional teaching practices using chalk and talk method
- The learning outcome is enhanced through effective teaching, ICT enabled teaching learning gadgets, class room interactions and discussion, field visits, internships, Industrial Visit and survey
- The teaching and learning processes are supported by e-resources such as N-List, INFLIBNET and NPTEL resources
- The quality of the learning output is enhanced through value added programmes such as Diploma and certificate programmes offered by the Departments. Teachers and students are also motivated to enrol themselves for the value added certificate programmes offered through the NPTEL online portal

- The teaching and learning processes are supported and enhanced by the conduct of Seminars/Conferences/Workshops and Faculty Development Programmes
- Special efforts are made to enhance the learning ability of the average and slow learners through remedial classes
- Language laboratory classes and Spoken English classes are conducted to enhance the LSRW skills of the students

6.2.2 Implementation of e-governance in areas of operations

❖ Planning and Development

Management information system is adopted for the creation of student and staff database and other managerial practices. Infrastructure and academic requirements are collected every year and the information is stored in the college data base. The availability of requirements and the information regarding the money involved are collected from e-sources for planning the implementation.

The academic facilities and practices adopted by the experienced institutions are viewed in websites and suitably adopted for planning and development of the infrastructure and academic practices.

❖ Administration

- Communications/Alert system are made through Public Admin System (PAS)
- Fee such as renewal of registration fee for the establishment of Animal House to CPCSEA, New Delhi has been made through online.
- Circulars are communicated through online
- Quotations for the purchase of requirements and other items are made through online
- Online payment of fee is facilitated

❖ Finance and Accounts

- The source of finance for the institution is students' tuition fee and Laboratory fee, management contribution, etc.
- Online transactions are facilitated
- TALLY software is used to maintain the college accounts in the office

❖ Student admission and Support

- Computerized merit list is prepared
- Online payment of admission fees is facilitated
- Internet and Wi-fi facility has been provided throughout the campus

❖ Examination

- Continuous Internal Assessment (CIA) and submission of assignments are facilitated and evaluated
- Student data base is created by each department and used for Tutorial system
- Consolidated CIA marks, practical marks are transferred to Controller of Examination through online. Results and mark statements are received through online from the Parent University

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conferences/ workshops attend for which financial support provided	Name of the professional body for which membership fee is provided	Amount of Support (Rs.)
Department of Tamil				
2018- 2019	Dr.E.Amutha	Faculty Development Programme on Promotion of API Score and CAS Filing	Periyar E.V.R College, Trichy	400
	J.Porchelvi	Faculty Development Programme on Promotion of API Score and CAS Filing	Periyar E.V.R College, Trichy	400
	Dr.V.Jayanthi	Life Member	Kammban Kazhagam	100
	Dr.V.Kavitha	Life Member	Kammban Kazhagam	100
	J.Porchelvi	Life Member	Kammban Kazhagam	100
	Dr.R.Kalaiselvi	Life Member	Kammban Kazhagam	100
	J.Kalaimani	Life Member	Kammban Kazhagam	100
	Dr.L.Mekala	Life Member	1.Kammban Kazhagam 2.Arima Nookgu Journal Life member	100 5,000
	Dr.K.Thillaiyadi Valliyammai	Life Member	1.Kammban Kazhagam 2.Arima Nookgu Journal Life member	100 3,000
	Dr.S.Kaladevi	Life Member	Kammban Kazhagam	100
	Dr.E.Amutha	Life Member	Kammban Kazhagam	100
A.Kamala	Life Member	Kammban Kazhagam	100	
Department of English				
2018- 2019	Ms.S.Selvamuthukumari	International conference on Contemporary coherence in British Literature & Language	Erode Arts & Science College (Autonomous) Erode.	2,400
	Ms.D.Abinaya	International conference on Contemporary coherence in British Literature & Language	Erode Arts & Science College (Autonomous) Erode.	2,400
2018- 2019	Ms.B.Nanthini	Faculty Development Programme on Promotion of API Score and CAS Filing	Periyar E.V.R College, Trichy	400
	Ms.A.Mary Selva Israeliya	Faculty Development Programme on Promotion of API Score and CAS Filing	Periyar E.V.R College, Trichy	400
	Ms.S.Selvamuthukumari	Life Member	English Language Teachers Association of India. (ELTAI)	500
	Ms.S.Jayalakshmi	Life Member	English Language Teachers Association of India. (ELTAI)	500

Year	Name of Teacher	Name of conferences/ workshops attend for which financial support provided	Name of the professional body for which membership fee is provided	Amount of Support (Rs.)
	Ms.V.Regga	Life Member	English Language Teachers Association of India. (ELTAI)	500
Department of Economics				
2018- 2019	Dr.T.Vijayalakshmi	UGC Sponsored National Seminar on “ Enhancing the Economy of Tamil Nadu through Emerging Technologies in Agriculture in the Cauvery Delta District	A.V.V.M Sri Pushpam College, Poondi, Thanjavur.	300
	Dr.T.Vijayalakshmi	ICSSR Sponsored National Conference on Water Resources Management in India: Issues & Prospects	Thiru.Vi.Ka.Govt Arts College, Thiruvarur.	300
	M.Hema Priyadharshini	ICSSR Sponsored National Conference Water Resources Management in India: Issues & Prospects	Thiru.Vi.Ka.Govt Arts College, Thiruvarur.	300
	M.Hema Priyadharshini	Training and Placement Cell & Internal Quality Assurance Cell Jointly Organising Tamil Nadu State Council for Higher Education Sponsored Faculty Development Programme on - Promotion of API Score and CAS Filing	Periyar E.V.R College, Trichy	200
	Ms.R.Kamala Jayanthi	Life Member	Membership in Indian Academic Research Association	500
2018- 2019	Dr.R.Malathi	Life Member	Membership in Indian Academic Research Association	500
	M.Hema Priyadharshini	Life Member	1.Membership in Indian Academic Research Association 2.Association of Economists of Tamil Nadu	500 2,200
	K.Vithya Kala	Life Member	1.Membership in Indian Academic Research Association 2.Association of Economists of Tamil Nadu	500 2,200

Year	Name of Teacher	Name of conferences/ workshops attend for which financial support provided	Name of the professional body for which membership fee is provided	Amount of Support (Rs.)
	Dr.J.Shanthi	Life Member	Membership in Indian Academic Research Association	500
	K.Archana	Life Member	Membership in Indian Academic Research Association	500
Department of Commerce				
2018- 2019	Dr.S.Amudha	Fellow Member	1.Fellow Membership in Indian Academic Research Association 2.Membership in Madras management Association	1,500 2,000
	Dr.B.Kayathiri Bai	Fellow Member	Fellow Membership in Indian Academic Research Association	1,500
	Dr J.Anitha	Fellow Member	Fellow Membership in Indian Academic Research Association	1,500
	Dr.K.Vembu	Life Member	1.Fellow Membership in Association of Economists of Tamilnadu 2.Membership in Indian Academic Research Association	2,000 500
	Dr.K.Gomathi	Life Member	Membership in Indian Academic Research Association	500
	Dr.D.Supulakshmi	Life Member	Membership in Indian Academic Research Association	500
	S.Thazhkuzhali	Life Member	Membership in Indian Academic Research Association	500
	G.Bhuvaneshwari	Life Member	Membership in Indian Academic Research Association	500
	B.Arulmozhi	Day long International workshop on “The pathway to successful research agenda”	Bharathidasan University, Thiruchirappalli	1,200
	M.Balamirtham	Day long International workshop on “The pathway to successful research agenda”	Bharathidasan University, Thiruchirappalli	1,200
P.Nandhini	Day long International workshop on “The pathway to successful research agenda”	Bharathidasan University, Thiruchirappalli	1,200	

Year	Name of Teacher	Name of conferences/ workshops attend for which financial support provided	Name of the professional body for which membership fee is provided	Amount of Support (Rs.)
2018- 2019	Dr.K.Gomathi	ICSSR Sponsored National Seminar on Fostering Scientific Temper on Business Research	Periyar E.V.R. College, (Autonomous) Thiruchirappalli	300
	G.Bhuvaneshwari	ICSSR Sponsored National Seminar on Fostering Scientific Temper on Business Research	Periyar E.V.R. College, (Autonomous) Thiruchirappalli	300
	D.Supulakshmi	FDP-Promotion of API & CAI filling	Periyar EVR college, Trichy	200
	Dr.K.Vembu	FDP-Promotion of API & CAI filling	Periyar EVR college, Trichy	200
Department of Business Administration				
2018- 2019	Ms.V.Pattammal	Life Member	Membership in Indian Academic Research Association	500
	Ms.K.Bharathipriya	Life Member	Membership in Indian Academic Research Association	500
	Dr.S.Geetha	Life Member	Membership in Indian Academic Research Association	500
	Ms.K.Bharathipriya	FDP-Promotion of API & CAI filling	Periyar EVR college, Trichy	200
	Dr.S.Geetha	FDP-Promotion of API & CAI filling	Periyar EVR college, Trichy	200
Department of Computer Application				
2018- 2019	Dr.A.Adhiselvam	Fellow Member	Fellow member in Indian Academic Researchers Associations, Trichy	1,500
	Mrs. S.Dhanalskshmi	FDP on Promotion of API & CAI filling	Periyar EVR college, Trichy	200
Department of Biochemistry				
2018- 2019	Dr. R.Anuradha	National Seminar on Challenges and Changes in the Evaluation System	Jamal Mohamed College, Trichy	500
	Dr.R.Anuradha	Life Member	1.Member in Indian science congress Association 2.Indian Researcher Association	2,000 500
	Dr. T.Ananthi	Life Member	1.Member in Indian science congress Association 2.Indian Researcher Association	2,000 500

Year	Name of Teacher	Name of conferences/ workshops attend for which financial support provided	Name of the professional body for which membership fee is provided	Amount of Support (Rs.)
2018- 2019	Dr.S.Manikandaselvi	Life Member	1.Member in Indian science congress Association 2.Indian Researcher Association	2,000 500
	Dr.G.Prasanna	Life Member	1.Member in Indian science congress Association 2.Indian Researcher Association	2,000 500
	V.Bharathi	Life Member	1.Member in Indian science congress Association 2.Indian Researcher Association	2,000 500
	Dr.V.Saratha	Life Member	1.Member in Indian science congress Association 2.Indian Researcher Association	2,000 500
	R.Nalini	Life Member	1.Member in Indian science congress Association 2.Indian Researcher Association	2,000 500
	A.M.Thafshila Aafrin	Life Member	1.Member in Indian science congress Association 2.Indian Researcher Association	2,000 500
Department of Microbiology				
2018- 2019	Dr.R.Mangalanayaki	Faculty Development Programme on Promotion of API Score and CAS Filing	Periyar E.V.R College, Trichy	400/-
	Dr.N.Uma Maheswari	IQAC – National Seminar on Challenges and Changes in the evaluation system- Sponsored by National Assessment and Accreditation Council, Bangaluru	Jamal Mohamed College, Trichy	200

Year	Name of Teacher	Name of conferences/ workshops attend for which financial support provided	Name of the professional body for which membership fee is provided	Amount of Support (Rs.)
2018- 2019	Dr.M.Kannahi	IQAC – National Seminar on Challenges and Changes in the evaluation system- Sponsored by National Assessment and Accreditation Council, Bangaluru	Jamal Mohamed College, Trichy	200
	Dr.J.Victoria	Two days Workshop on Advanced Chromatographic Techniques – GC-MS and HPLC- TANBO R & D Solution Periyar Technology, Business incubator,	Periyar Maniyammai Institute of Science and Technology, Vallam, Thanjavur	1,000
	Mrs.G.Manimmekalai	Two days Workshop on Advanced Chromatographic Techniques – GC-MS and HPLC- TANBO R & D Solution Periyar Technology, Business incubator,	Periyar Maniyammai Institute of Science and Technology, Vallam, Thanjavur	1,000
	Mrs.K.Ahilandeswari	Two days Workshop on Advanced Chromatographic Techniques – GC-MS and HPLC- TANBO R & D Solution Periyar Technology, Business incubator,	Periyar Maniyammai Institute of Science and Technology, Vallam, Thanjavur	1,000
	Dr.N.Uma Maheswari	International Lecture workshop on “Advances in Industrial Microbiology	Idhya College, Kumbakonam	500
	Dr.M.Kannahi	International Lecture workshop on “Advances in Industrial Microbiology	Idhya College, Kumbakonam	500
Department of Computer Science				
2018- 2019	V.Geetha	UGC-Sponsored Workshop for Professional Development of Academic Administrators “Institutional Assessment and Accreditation”	Bharathidasan University, Tiruchirappalli	1,000

Year	Name of Teacher	Name of conferences/ workshops attend for which financial support provided	Name of the professional body for which membership fee is provided	Amount of Support (Rs.)
2018- 2019	S.Mekala	One day Workshop on “Java OOPS / Android”	EyeOpen Technologies, Chennai	500
	A.Abinaya	One day Workshop on “Java OOPS /	Android” EyeOpen Technologies, Chennai	500
	S.Rajeswari	Workshop On “Implementation Aspects Of Data Structure”,	Anjalai Ammal- Mahalingam Engineering College. Kovilveni	200
	V.Mangaiyarkarasi	Faculty Development Programme on Promotion of API score and CAS filling	Periyar E.V.R College,Trichy	200
	G.Geetha	Faculty Development Programme on Promotion of API score and CAS filling	Periyar E.V.R College,Trichy	200
	V.Geetha	International Conference on “Emerging Technologies in Computer science”,	Idhaya College For Women, Kumbakonam	300
	R.Anitha	International Conference on “Emerging Technologies in Computer science”,	Idhaya College For Women, Kumbakonam	300
	R.Manjupargavi	International Conference on “Emerging Technologies in Computer science”,	Idhaya College For Women, Kumbakonam	300
	N.Subhalakshmi	International Conference on “Emerging Technologies in Computer science”,	Idhaya College For Women, Kumbakonam	300
	K.Savima	International Conference on “Emerging Technologies in Computer science”,	Idhaya College For Women, Kumbakonam	300
	V.Geetha	Life Member	Indian Science Congress Association (ISCA)	1,000
K.Savima	Life Member	Indian Science Congress Association (ISCA)	1,000	
Department of Mathematics				
2018- 2019	Dr.S.Suganthi	FDP on Promotion of API Score & Cas Filing	Periyar E.V.R College,Trichy	250
	M.Shanthi	FDP on Promotion of API Score & Cas Filing	Periyar E.V.R College,Trichy	250
	K.Vimala	International Conference on Mathematical Methods & Computation	Jamal Mohamed College,Trichy	2,000

Year	Name of Teacher	Name of conferences/ workshops attend for which financial support provided	Name of the professional body for which membership fee is provided	Amount of Support (Rs.)
2018- 2019	A.Yogeswari	National Conference on Current Scenario in Pure & Applied Mathematics	Marudupandiyar College,Thanjavur	400
	Dr.S.Rukmani	National Conference on Current Scenario in Pure & Applied Mathematics	Marudupandiyar College	400
	M.Shanthi	National Conference on Current Scenario in Pure & Applied Mathematics	Marudupandiyar College	400
	A.Arulselvi	National Conference on Current Scenario in Pure & Applied Mathematics	Marudupandiyar College	400
	R.Menaga	National Conference on Current Scenario in Pure & Applied Mathematics	Marudupandiyar College	400
	K.Tamilkani	National Conference on Current Scenario in Pure & Applied Mathematics	Marudupandiyar College	400
	G.Kokila	National Conference on Current Scenario in Pure & Applied Mathematics	Marudupandiyar College	400
	G.Monica Gladys	National Conference on Current Scenario in Pure & Applied Mathematics	Marudupandiyar College	400
	A.Vennila	National Conference on Current Scenario in Pure & Applied Mathematics	Marudupandiyar College	400
	A.Arulselvi	National Conference on Recent in Pure & Applied Mathematics	Bon Secours College for Women	500
	R.Menaga	National Conference on Recent in Pure & Applied Mathematics	Bon Secours College for Women	500
R.Bharathi	National Conference on Recent in Pure & Applied Mathematics	Bon Secours College for Women	500	
Department of Physics				
2018- 2019	R.Maheswari	Faculty Development Programme on Promotion of API Score and CAS Filing	Periyar E.V.R College, Trichy	400
	A.Prabavathi	Faculty Development Programme on Promotion of API Score and CAS Filing	Periyar E.V.R College, Trichy	400

Year	Name of Teacher	Name of conferences/ workshops attend for which financial support provided	Name of the professional body for which membership fee is provided	Amount of Support (Rs.)
Department of Chemistry				
2018- 2019	Dr.U.Gayathri	National level Workshop-Professional Development of Academic Administrators on Institutional Assessment and Accreditation	Bharathidasan University Trichy	1,000
	S.Sujatha	Faculty Development Programme-Promotion Of API Score and CAS Filing-Periyar E.V.R College,Trichy	Periyar E.V.R College,Trichy	500
	D.Karthika	Faculty Development Programme-Promotion Of API Score and CAS Filing-Periyar E.V.R College,Trichy	Periyar E.V.R College,Trichy	500
Department of Nutrition and Dietetics				
2018- 2019	V.Anitha	Faculty Development Programme on Promotion of API Score and CAS Filing	Periyar E.V.R College, Trichy	400
	G.K.Gomathi	Life Member	Membership in Indian Academic Research Association	500
	A.Vidhya	Life Member	Membership in Indian Academic Research Association	500
	G.Uthaya	Life Member	Membership in Indian Academic Research Association	500
	V.Anitha	Life Member	Membership in Indian Academic Research Association	500
	R.Kaviyarasi	Life Member	Membership in Indian Academic Research Association	500
	R.Vijayalakshmi	Life Member	Membership in Indian Academic Research Association	500
	Dr.S.Vishnupriya	Life Member	Membership in Indian Academic Research Association	500
Department of Management Studies				
2018- 2019	STET School of management	Life Member	Madras Management Association- Chennai(MMA)	3,540

Year	Name of Teacher	Name of conferences/ workshops attend for which financial support provided	Name of the professional body for which membership fee is provided	Amount of Support (Rs.)
2018- 2019	Dr.G.Vijayalaskhmi	Life Member	Fellowship in Indian Academic Researchers Association, Membership No.:F012/2019	1,500
	Ms.S.Indirani	Life Member	Membership in Indian Academic Researchers Association Membership No.: 40/2019	1,000
	Ms.B.Saranya	Life Member	Indian Academic Researchers Association Membership No: 41/2019	1,000
	Ms.S.Sangeetha	Life Member	Indian Academic Researchers Association Membership no: 42/2019	1,000
	Ms.D.Mamtha	Life Member	Indian Academic Researchers Association Membership no:43/2019	1,000
	Ms.S.Sangeetha	FDP on Sponsor by Tamil Nadu State Council for Higher Education organized	EVR College(Autonomous) Trichy	200
Department of Physical Education				
2018- 2019	G.Pushpa	National Workshop on Tennis and Racketlon	Bharathidasan University,Trichy	1,200

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development program organized for teaching staff	Title of the administrative training program organized for non teaching staff	Dates (From – to)	No. of participants (Teaching staff)	No. of participants (Non Teaching staff)
2019	ISO Training	ISO Training	07.05.2019	24	03

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programame, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Course	Title of the professional development program	No. of teachers who attended	From Date	To Date	Duration
FDP	“Promotion of API score and CAS Filing” Sponsored by Tamil Nadu State Council for Higher Education at Conducted at Periyar E.V.R College, Trichy	23	09.01.2019	09.01.2019	1
FDP	NPTEL –AICTE Faculty Development Program	82	17.07.2018	28.04.2019	3
Refresher Course	SWAYAM - Annual Refresher Program in Teaching - Biotechnology	06	30.03.2019	30.03.2019	1
Chemistry	National level Workshop- Professional Development of Academic Administrators on Institutional Assessment and Accreditation, (Bharathidasan University)	01	01.03.2019	02.03.2019	2
MCA	FDP on SET/NET by Dr. A. Adhiselvam, Dr. V. Alamelu Mangayarkarasi	06	19.12.2018	19.12.2018	1
Physics	Proposals for funding agencies	12	18.09.2018	18.09.2018	1
	SET/NET Coaching	12	19.12.2018	19.12.2018	1
	Contemporary practice (IPR)	12	09.01.2019	09.01.2019	1
Computer Science	Faculty Development Programme on “Kayakalpa Course”	14	21.06.18	23.06.18	3
	Faculty Development Programme on “How to Prepare SET/NET Examination for Paper II”	18	14.12.18	14.12.18	1
	Faculty Development Programme on “How to Prepare SET/NET Examination for Paper I”	18	17.12.18	17.12.18	1
	Faculty Development Programme on “ Launch and How to use web/mobile based STET-LMA”	16	15.02.19	15.02.19	1
N&D	SET/NET Coaching Class	05	21.06.19	21.06.19	1

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment)

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
159	-	22	-

6.3.5 Welfare schemes for

Teaching	Non-Teaching	Students
<ol style="list-style-type: none"> 1. Members of the staff are supported and honoured for their respective roles at the college functions such as College Day and Sports Day 2. Medical / Maternity leave with salary 3. Free Wi-Fi connectivity 4. Employees Provident Fund facility 5. Loan facility 6. Free transport 7. Coaching classes were conducted for UGC NET / SET examinations 8. INFLIBNET/N-LIST facility 9. OPAC facility 	<ol style="list-style-type: none"> 1. Medical / Maternity leave with salary 2. Free Wi-Fi connectivity 3. Employees Provident Fund facility 4. Loan facility 5. free transport 	<p>Monetary Benefits</p> <ol style="list-style-type: none"> 1. 'WECAN' is functioning adopted to make the students to earn while learning 2. Full Term fee concession, and 50% term fee concession are extended to the deserving students 3. Facilities to pay the term fee in instalment. 4. Bus fare free-ship scheme 5. Mess bill free-ship scheme for deserving students 6. Facilitation of Education loan from the Nationalised Banks. 7. Students' co-operative stores for supply of note books and stationeries at concessional prices to the students 8. Free Wi-Fi connectivity 9. Endowment prizes are awarded to the student who scores the highest marks in the University Examinations in each department by the Management. <p>Non Monetary Benefits</p> <ol style="list-style-type: none"> 1. Grievance and Redressal Cell 2. Providing Laptop for M.Sc. Information Technology, Computer Science, M.C.A. & M.B.A. students, to be returned after use at the end of the academic year 3. Field/industrial visits/Hands on Training 4. Bridge intensive course gives orientation to the college environment at the entry level 5. Tutorial system 6. Health Club

Teaching	Non-Teaching	Students
		<ol style="list-style-type: none"> 7. Counselling Cell 8. Career Guidance and Placement Cell 9. Department library 10. Entrepreneurship Development Cell 11. Special training programmes were organized for Elite group students of all the departments on different aspects 12. Quiz Club 13. STET FIESTA (Fine Arts Week) 14. STET EUPHONIES (Music Day) 15. Computer literacy classes are conducted during and after the college hours 16. Online tests are conducted to the final year UG and PG students on various topics to develop aptitude skills and to get an idea about the competitive examinations 17. Electoral Literacy Club 18. Internal Complaints Committee 19. Coaching classes are conducted for the final year UG students for TANCET entrance examination 20. Coaching classes were conducted for UGC NET / SET examinations 21. Spoken English classes are conducted on alternate Saturdays for the freshers and weekly once classes for the final year PG students 22. Language laboratory classes are conducted for the first year PG students to develop LS (listening, speaking) skills 23. Apart from the University instruction hours, extra one hour is utilized for tutorial classes every week to support the slow learners 24. Remedial classes are conducted to help the academically weaker students for two hours on alternate Saturdays

Teaching	Non-Teaching	Students
		25. INFLIBNET/N-LIST facility 26. OPAC facility 25. Anti-Ragging Committee

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

The college is a self financing institution. Major sources of revenue is from tuition and Laboratory fees collection and the deficit is managed by Management. The Finance Committee of the college is functioning with the Principal as the convenor, and two senior members of the staff, office superintendent and one senior assistant as the members. The committee reviews the annual income and expenditure. Excess expenditure on any head is brought to the notice of the Management.

Internal Audit

The Correspondent (Managing Trustee) of the college scrutinises the accounts and verifies the cash book every day. The Internal Audit of the institution is done by MMS Associate Auditors, Mannargudi.

External Audit

The External Audit is done by Mr.A.Krishnamoorthy & Co, Chartered Accountant, Chennai. The last audit was done on 18.04.2019 and no objection was recorded for the same

6.4.2 Funds/Grants received from management, non-government bodies, individuals, philanthropies during the year

Name of the non government funding agencies/individuals	Funds/Grants received in Rs.	Purpose
No Data Entered/Not applicable		

6.4.3 Total corpus fund generated

S. No.	Department	Amount In Rs.
1	Commerce	28,441
2	Mathematics	45,950
3	Computer science	6,02,580
4	Biochemistry	47,261
5	Microbiology	1,59,973
6	Nutrition &Dietetics	11,000
7	Master of Business Administration	500
8	Physics	22,865
9	Chemistry	12,015
10	Economics	500
11	B.B.A.	500
Total corpus fund generated		9,31,585

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Triennial Commissions, appointed by the parent University & Eminent Professors	Yes	Staff Council
Administrative	Yes	A.Krishnamoorthy & Co, Chartered Accountants, Chennai.	Yes	Correspondent & M. Senthil Kumar, MMS Associates, Auditors, Mannargudi

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

1. Safe Transport Facility
2. Implementation of Value Added Courses (Karate & Tailoring)
3. Maintenance of Health Care

6.5.3 Development programmes for support staff (at least three)

1. Training on Ms-office Applications
2. Training on Access in Internet Resource
3. Training on Tally for the maintenance of Accounts

6.5.4 Post Accreditation initiative(s) (mention at least three)

1. Established Research Departments
2. Applied for the Grant of Autonomous Status
3. Steps for Internal Quality Assurance System – ISO Certification

6.5.5 Internal Quality assurance system details

Submission of Data for AISHE PORTAL	Yes
Participation in NIRF	No
ISO Certification	Yes
NBA or any other quality audit	No

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of Quality Initiatives by IQAC	Date of Conducting Activity	Duration From	Duration To	No. of Participants
2018-2019	National level Technical Symposium / Computer Science and MCA /“STET Computera 2018”	14.08.2018	14.08.2018	14.08.2018	175
	State level Intercollegiate Competition/ Microbiology /Micro Mistress Meet (MMM) - 2018	28.09.2018	28.09.2018	28.09.2018	132
	Science Academies Lecture workshop/ Chemistry /Recent Trends in Chemistry	25.10.2018-26.10.2018	25.10.2018	26.10.2018	169
	International Lecture workshop/ Economics and BBA /Research Methodology	04.01.2019	04.01.2019	04.01.2019	250
	National seminar/ Computer Science and Computer Applications / Data mining with Machine Learning	29.01.2019	29.01.2019	29.01.2019	374
	National seminar/ MBA and Commerce /MSME’s Prospects and Challenges	30.01.2019	30.01.2019	30.01.2019	130 students 50 Faculty members
	State level Management Meet/ BBA and MBA /STET BIZ-2K19	01.02.2019	01.02.2019	01.02.2019	200
	State level student’s Seminar/ Commerce /HR Trends and Innovation	01.02.2019	01.02.2019	01.02.2019	38
	Guest Lecture/ Mathematics /Applications of Mathematics in Real life Problem	31.12.2018	31.12.2018	31.12.2018	250 students 15 Faculty members
	Workshop/ Tamil / Hand writing Practice	19.09.2018	19.09.2018	19.09.2018	471
	Guest lecture/ Commerce /Contemporary Practice (IPR)	23.07.2018	23.07.2018	23.07.2018	169 students 31 Faculty members
	Awareness talk / Computer Science /How to utilize the student support services and scholarships available	19.07.2018	19.07.2018	19.07.2018	1209
	Guest lecture/ Computer Applications /Recent Trends in IT	25.07.2018	25.07.2018	25.07.2018	131
	Awareness Programme/ Nutrition and Dietetics /Junk Foods	27.07.2018	27.07.2018	27.07.2018	102

Year	Name of Quality Initiatives by IQAC	Date of Conducting Activity	Duration From	Duration To	No. of Participants
2018-2019	Training Programme/ Biochemistry /Semi Auto Analyser	06.08.2018	06.08.2018	06.08.2018	75
	Guest lecture/ Microbiology /Basic Research Methodology	21.08.2018	21.08.2018	21.08.2018	202 students 14 Faculty members
	Guest lecture/ Nutrition and Dietetics /Technologies for meat processing and value addition – Indian context	25.08.2018	25.08.2018	25.08.2018	100
	Invited talk/ Chemistry /Applications of Organometallic compounds	17.08.2018	17.08.2018	17.08.2018	91
	Awareness Programme/ MBA /How to access Net Banking	07.09.2018	07.09.2018	07.09.2018	70
	Workshop/ Computer Science /J2EE Technologies	15.09.2018	15.09.2018	15.09.2018	72
	Training Programme/ Career Guidance and Placement Cell /TNPSC Group-II Examinations	21.09.2018	21.09.2018	21.09.2018	52
	Workshop/ Commerce /C ommunication skills	04.10.2018	04.10.2018	04.10.2018	325
	Awareness Programme/ Exnora / Sapling Exhibition	01.10.2018	01.10.2018	01.10.2018	3000
	Invited lecture/ Economics / Testing of Hypothesis	12.10.2018	12.10.2018	12.10.2018	250
	Motivational programme/ Biochemistry /Higher Education in Biochemistry	12.10.2018	12.10.2018	12.10.2018	45
	Skill Development Programme/ Biochemistry /Job Oppurtunities in Biochemistry	15.10.2018	15.10.2018	15.10.2018	21
	Guest Lecture/ MBA /Personality Development	29.10.2018	29.10.2018	29.10.2018	230
	Awareness Programme/ Biochemistry /Dengue	30.10.2018	30.10.2018	30.10.2018	4460
	Training Programme/ Biochemistry / UV-Visible Spectrometry and Flame Photometer	24.12.2018	24.12.2018	24.12.2018	75
	Seminar/ Computer Science and Computer Applications /Cloud Computing Technologies	26.12.2018	26.12.2018	26.12.2018	110
Workshop/ Commerce /Managerial and Commercial Skills for Future Managers	27.12.2018	27.12.2018	27.12.2018	250	

Year	Name of Quality Initiatives by IQAC	Date of Conducting Activity	Duration From	Duration To	No. of Participants
2018-2019	Guest lecture/ Biochemistry / Towards Patents-A Discussion on the Procedural Aspects	29.12.2018	29.12.2018	29.12.2018	230
	Workshop/ Computer Science /Hardware and Networks	31.12.2018	31.12.2018	31.12.2018	72
	Invited talk/ Microbiology / Intellectual Property Rights (IPR) and Role in Biological Sciences	31.12.2018	31.12.2018	31.12.2018	122
	Nationwide competition/ MBA and Commerce /Laws related to Women	30.12.2018	30.12.2018	30.12.2018	50
	Seminar/ IQAC / Intellectual Property Rights (IPR) and its importance for Science and Trademarks in Business enterprises for Arts and Humanities	09.01.2019	09.01.2019	09.01.2019	348
	Hands-on Training Programme/ EDC /Textile/Screen printing	09.01.2019	09.01.2019	09.01.2019	80
	Awareness programme/ Chemistry /Identification of Iodine content in salt and mono sodium glutamate in Ajino moto	23.01.2019	23.01.2019	23.01.2019	235
	Invited lecture/ Chemistry /Organic Spectroscopy and its solutions	28.01.2019	28.01.2019	28.01.2019	197
	State Level workshop/ Physics /Telecom Overview	02.01.2019	02.01.2019	02.01.2019	240
	Workshop/ Physics /RAHCES (Radio Ameteur /Ham Civil Emergency Service)	10.01.2019	10.01.2019	10.01.2019	220
	Awareness Programme/ MBA / Consequences of using plastics	10.01.2019	10.01.2019	10.01.2019	91
	Career Guidance Programme/ Placement cell /Human Management Skills	19.01.2019	19.01.2019	19.01.2019	1043
	State level Workshop/ Physics /IQute-19	31.01.2019	31.01.2019	31.01.2019	300
	Awareness Programme/ Commerce /Career Path	07.02.2019	07.02.2019	07.02.2019	50
	Invited talk/ Commerce /Budget - 2019	12.02.2019	12.02.2019	12.02.2019	250
	Skill Development Programme/ Career Guidance and Placement Cell/Soft Skill Development cell /Resume Preparation and Interview skills	12.02.2019	12.02.2019	12.02.2019	84

Year	Name of Quality Initiatives by IQAC	Date of Conducting Activity	Duration From	Duration To	No. of Participants
2018-2019	Awareness Programme/ Microbiology and RRC/Tuberculosis	15.02.2019	15.02.2019	15.02.2019	150
	Career Guidance and Capacity Building Programme/ BBA/Beyond Graduation	22.02.2019	22.02.2019	22.02.2019	590
	Career Guidance and Capacity Building Programme/ BBA/Banking Methods and Techniques	22.02.2019	22.02.2019	22.02.2019	590
	Guest lecture/ Biochemistry/Big Data and Plastic Antibodies-Towards Cancer Diagnostics	25.02.2019	25.02.2019	25.02.2019	220
	Workshop/ English/Role of Word Power in English	06.02.2019	06.02.2019	06.02.2019	230
	Awareness programme/ BBA/Competitive exams	23.02.2019	23.02.2019	23.02.2019	590
	National seminar/ Tamil/Tamil Ilakkiyangal Kaattum Vazhviyal	09.03.2019	09.03.2019	09.03.2019	307
	Skill Development Programme/ Career Guidance and Placement Cell/What next	12.01.2019	12.01.2019	12.01.2019	1041
	Training Programme/ Tamil/Sirukathai-Pathaiyum Payirchiyum	05.03.2019	05.03.2019	05.03.2019	500
	Training programme/ Microbiology/Bioinstrumentation	18.03.2019-19.03.2019	18.03.2019	19.03.2019	86
Training programme/ Microbiology/Bioinstrumentation	20.05.2019-24.05.2019	20.05.2019	24.05.2019	39	

CRITERION – VII

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the Programme	Period (from-to)	Participants	
		Female	Male
Skill Saathi (Career Counselling towards a bright Future)	Two days (22.02.2019 & 23.02.2019)	2989	-
Lactation Awareness Programme	Three days (06.08.2018 to 08.08.2018)	25	-
Human Rights Advocacy on Gender Issues, Challenges and Opportunities	One day(09.01.2019)	100	-
Awareness programme on Women's Health and Nutrition	One day (05.09.2018)	50	-

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

Environmental Consciousness and Sustainability

- The campus is maintained as polythene free zone
- Awareness programmes on polythene menace, impact of pollution in water bodies and unhealthy practice of open air defaecation are conducted
- 'Swatch Bharat' Clean India Mission initiative has been taken up and the activity has been well appreciated
- Clean India mission has been effectively functioning by creating awareness through wall paintings, distributing pamphlets, street meetings etc.,
- Rain water harvesting system has been established
- Tree plantation is a routine practice for maintaining green campus
- Saplings are distributed to the villages and planted and observation was made for the maintainance
- CO₂ level in the campus is monitored
- Agricultural crop wastes (Lignocellulose) are transformed into composts and value added organic manures
- Vermicompost are prepared and marketed
- Waste water recycling has been processed

Alternative Energy Initiative

Solar energy as renewable energy source has been generated with a capacity of 20kw. Total electrical energy consumed by the main block (includes the electricity consumed and the solar energy generated) was 22610 units and 20529 units respectively, which comes about 43139 units upto November 2018.

$$\begin{aligned} \text{Therefore the percentage of solar energy generated} &= \frac{20529}{43139} \times 100 \\ &= 47.5\% \end{aligned}$$

Solar panels have been damaged due to Gaja Cyclone in November 2018.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	6
Provision for lift	Yes (3 Nos.)	6
Ramp / Rails	Yes (3 Nos.)	6
Braille Software/facilities	No	-
Rest Rooms	Yes (3 Nos.)	6
Scribes for examination	No	-
Special skill development for differently abled students	Yes	6
Any other similar facility	Yes (Transport)	6

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	No. of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff	
						Staff	Student
2018-2019	24	24	14.02.2019- One Day	Career Guidance on Higher studies	Ignorance on Selection Of Higher Education	02	129
			14.08.2018- One Day	Awareness on "Digital India"	Computer Illiteracy	02	17
			23.08.2018- One Day	Computer Basics and How to use Laptops	Computer Illiteracy	02	-
			27.07.2018 - One Day	Anemia Checkup	General weakness	02	85
			30.01.2019 - One Day	Awareness programme on Microbial Diseases	Infectious Diseases	02	132
			27.07.2018- One Day	Nutritional awareness of Junk food	Obesity	02	10
			06.08.2018 07.08.2018 08.08.2018 – Three Days	Nutritional awareness on Importance of Mother's Milk	Malnourished Children	06	10

Year	No. of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff	
						Staff	Student
2018-2019	24	24	07.09.2018 - One Day	Nutritional awareness on Health and Fitness	Health Issues	02	10
			07.09.2018 – One Day	Awareness on Online Banking	Illiteracy on Online Transactions	01	06
			05.07.2018 20.07.2018 – Two Days	Swachh Bharat	Environmental Pollution	03	55
			01.08.2018 06.08.2018- Two Days	Lactation week Celebration	Malnourished Children	03	10
			05.09.2018 - One Day	Awareness programme on Women's Health and Nutrition	Women's Health Issues	03	50
			07.09.2018 - One Day	RainWater Resource Management	Water Scarcity	03	30
			30.10.2018 - One Day	Dengue Awareness Programme	Dengue Fever	152	4279
			31.10.2018 - One Day	Clean India	Environmental Pollution	03	30
			29.12.2018 - One Day	Health Hygiene	Communicable Diseases	03	30
			16.03.2019 - One Day	Anemia Awareness	General Weakness	03	30
			18.09.2018 , 15.07.2018, 18.09.2018- Three Days	Planting of Saplings	Global Warming (Environmental Awareness)	02	50
			04.01.2019	Basics of Computer	Computer Illiteracy	02	-
			13.02.2019	How to Use Laptop	Computer Illiteracy	01	-
			07.08.2018	Vedhic Mathematics	Mathematical Anxiety	02	200
07.09.2018	Online Banking Awareness	Illiteracy on Online Transactions	01	70			

Year	No. of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff	
						Staff	Student
2018-2019	24	24	10.01.2019	Consequence of Using Plastics	Environmental Pollution	05	91
			23.01.2019	Awareness programme on Identification of Iodine Content in Salt and Mono Sodium Glutamate (MSG) in Ajinomoto	Iodine Deficiency	02	235

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up
STET Calendar , Hand Book & Prospectus	18.06.2018	<ul style="list-style-type: none"> • Student ethics, moral values and discipline are given a prior weightage in the educational practices of the institution • Dress code is followed (Students have to wear saree once in a week. Friday for UG and Monday for PG. Similarly they have to come in uniform once in a week and on special occasion) • Human values such as equality, religious tolerance, brotherhood, healthcare, yoga, meditation, etc. are always given thrust • Recitation of one ‘Thirukkural’ is practiced every day • Awareness on the importance of clean environment and the menace of the use of polythene are always created not only among students but also to the public • Human values are imparted through curricular practices on Value Education, Gender Studies, Soft skill Development and Environmental Studies that cover under course syllabus for the Under Graduate programmes • On the days of National Celebrations such as Independence day and Republic day, readings from Bhagavath Gita, Bible and Quran are recited in order to promote religious harmony

7.1.6 Activities conducted for promotion of universal values and Ethics

Activity	Duration	Number of participants
Importance of Mother's Milk - Rally campaign	06.08.2018 07.08.2018 08.08.2018 – Three Days	99
PCOD Screening - Clinical Survey	28.02.2019–One Day	5
International Yoga Day Celebration	21.06.2018 – One Day	10
Swachh Bharat	05.07.2018 20.07.2018 – Two Days	55
Consumer Protection Act Awareness for Village people	19.12.2018 –One Day	30
Awareness Programme on Road Safety	08.02.2019 –One Day	300
Polio Fund Collection	13.03.2019 –One Day	500
Disaster Management Training Programme	05.02.2019–One Day	180
Blood Donation Camp	21.12.18–One Day	1000
AIDS Awareness Competition	13.08.2018–One Day	85
TB awareness program and Invited talk	15.02.2019–One Day	132

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Polythene free campus
2. Green initiatives through e- governance
3. Energy conservation
4. Rain water harvesting
5. Use of renewable energy
6. Water recycling
7. Plantation
8. Solid WasteManagement through segregation and disposal of solid waste and conversion of organic wastes into composts (organic manure), Vermicomposting etc., and recycling of non-bio degradable waste (glasses and tins). The concept of 3 'R' s is followed (Reduce-Recycle-Reuse)
9. Green campus and carbon audit (Green Audit)
10. Replacement with LED lights
11. Pavement with solar powered lighting panels
12. Environment awareness programme by STET Students' EXNORA
13. Recycling of waste water and usage for irrigation
14. Botanical Arboretum and Herbal Garden

7.2 Best Practices

<http://www.stet.edu.in/AQAR/IBP2018-19.PDF>

7.3 Institutional Distinctiveness

Provide the details for the performance of the institution in one area distinctive to its vision, priority and thrust

<http://www.stet.edu.in/AQAR/ID2018-19.PDF>

8. Future plans of action for next academic year

- Getting Autonomous status to the institution
- Establishment of NCC Unit
- All the faculty members are to be motivated to acquire higher degree, and also to be motivated to undergo online certification programmes conducted by NPTEL and SWAYAM
- It is planned to promote all the Departments upto the research level
- Planned to motivate the Departments to organize Regional/State/National/International Seminars/Conferences/Workshops and Faculty Development Programmes
- Students and teachers are to be motivated to qualify the NET/SET examination, and efforts will be made to support them to achieve the same
- Planned to motivate the Departments to streamline the research activities (student projects, M.Phil./Ph.D. projects) towards innovation/discovery which could lead to patenting
- Planned to publish Glossary with ISBN number and to obtain copyright
- Departments are instructed to conduct IECD offered Diploma Certificate Programme
- Part V activities and the Departmental extension service activities are to be made more socially relevant and logically reasonable
- Planned to direct the Departments to write research proposals to funding agencies
- Faculty Development programme with emphasis to Intellectual property rights and practices will be organized
- Planned to motivate the members of the faculty to increase the number of publication by the way of publishing research articles with impact on the bibliometrics of publication
- Planned to prepare e-contents by the teachers so as to enhanced the ICT enabled teaching practices
- Students are to be encouraged for startups through Incubation Centre
- A Research Cell is to be established to stream line and promote the relevance student's project
- Planned to establish 'Silver Jubilee' Administrative Block
- Planned to celebrate the Silver Jubilee function in a grand manner
- Planned to motivate the students to get trained in HAM radio, and establishment of community Radio
- Planned to reestablish the solar panel, which was destroyed due to 'Gaja Cyclone'
- Planned to bring out Silver Jubilee Souvenir