



SENGAMALA THAYAAR EDUCATIONAL TRUST WOMEN'S COLLEGE (AUTONOMOUS)

(Re-accredited by NAAC / An ISO 9001: 2015 Certified Institution)
SUNDARAKKOTTAI, MANNARGUDI-614 016, TAMILNADU

MINUTES OF THE GOVERNING BODY MEETING

The Second Meeting of the Governing Body was held on 24th September 2022 at 10.30A.M. in the Seminar Hall, Vivekanandam Block, under the Presidentship of Dr.V.Dhivaharan, Chairman of the Institution. The following members were present.

Google Meet: <https://meet.google.com/rjs-kijn-nuh>

1.	Dr. V. Dhivaharan , Member, Chairman, STET Women's College (Autonomous)
2.	Dr.Jeyanandh Dhivaharan , Correspondent and Secretary, STET Women's College (Autonomous)
3.	Mrs.D.H.Latha - Member, Board of Management, Management Representative
4.	Mr. B. Thamizharasan - Member, Board of Management, Management Representative
5.	Mr. S. Rajendran - Member, Board of Management, Management Representative
6.	Dr. K. Rama , UGC Nominee, Advisor, National Assessment and Accreditation Council, Bengaluru -560 072
7.	Dr.Ezhilan , State Government Nominee, Regional Joint Director of Collegiate Education, Thanjavur Zone,Thanjavur – 613 005
8.	Dr. V. Vinod Kumar , University Nominee, Professor & Head, Department of English, Bharathidasan University,Tiruchirappalli – 620 024
9.	Dr. J. Pandiyan , Educationalist, Management Nominee, Assistant Professor of Zoology and Wild Life Biology, AVC College (Autonomous), Mannampandal, Mayiladuthurai – 609 305
10.	Dr. S. Amudha , Ex-officio, Principal, STET Women's College (Autonomous)
11.	Dr. N. Uma Maheswari , Teachers Representative, Vice – Principal, STET Women's College (Autonomous)
12.	Dr. R. Anuradha , Teachers Representative, Head , Department of Biochemistry, STET Women's College (Autonomous)
13.	Dr. A. Yogeswari , Teachers Representative, Controller of Examinations, STET Women's College (Autonomous)
14.	Dr.G.Vijayalakshmi , IQAC Director, STET Women's College (Autonomous)

Agenda 1: Ratification of the Academic Council Meeting 2021-22

Dr.S.Amudha, Principal, reported the second meeting of the Academic Council held on 29.07.2021 to ratify the syllabi framed by the respective Board of Studies(Annexure:I)

The Governing Body noted and ratified the same.

Agenda 2: Ratification of the Board of Studies Meeting 2021-22

Dr.S.Amudha reported that the third Board of Studies Meeting was conducted on 18.06.2022 in the respective Departments. Courses were revised and updated with the guidelines of TANSCH (Tamil Nadu State Council Higher Education) and UGC. (Annexure:II)

It was noted and ratified

Agenda 3: Staff Recruitment for the academic year 2021-2022

Dr.S.Amudha stated the constitution of the committee for the recruitment of members of the teaching faculty including the Chairman, Correspondent, Principal, External Member and Heads of the Department and Two Experts of the concerned subject. Candidate will be called for an interview and the selection process will be done in merit basis analyzing the teaching skill, experience and qualifications. (Annexure:III)

It was noted and ratified.

Agenda 4: Induction of NCC SW under FSFS -8 (TN) BN NCC Kumbakonam TN.

Dr.S.Amudha reported that, a unit of NCC under Fully Self Financing Scheme (FSFS) was launched from the academic year 2021-2022, with 105 National Cadet Corps.(Annexure:IV)

The Governing Body noted and ratified the same.

Agenda 5:Financial support from the Management for the students teaching and non-teaching staff

Dr.S.Amudha highlighted the contribution made by the Management as welfare measures for the students and members of the Staff such as endowment for rank holders, term fee for economically weaker section students, free commutation facility for staff and meals for supporting staff. (Annexure:V)

It was noted and ratified.

Agenda 6: Augmentation of Infrastructural facilities

Dr.Jeyanandh Dhivaharan, Correspondent, elucidated the infrastructural facilities of the which is situated in an area of 2,73,162sq.mts. in Sundarakkottai Village, Mannargudi Taluk, Thiruvavur District, Tamil Nadu. He also stated that the Institution provides quality education to women in the rural area through updating the infrastructure facilities by providing ICT gadgets to enhance the process of effective teaching and learning, and also the institution is conscious of the social and economic background of the women students who hail from the weaker section of the society. Further he stated that an addition of third floor was extended with ten class rooms in Dr.V.V.Block with one Computer Science Laboratory. (Annexure:VI)

Agenda 7:NAAC-AQAR-(2020-21 and 2021-22) and ISO-9001:2015 related details

Dr.G.Vijayalakshmi, IQAC Director, reported that the Institution has successfully completed the second cycle of NAAC and also submitted the AQAR for the academic year 2019-2020 and the autonomous format for the academic year 2020-2021 has been adopted. She also stressed that the Institution has been certified under ISO 9001:2015 which standardizes the requirements for the quality management system. Every year the surveillance audit is being conducted to meet the requirements of the academic activities.

It was noted and ratified

Agenda 8 : Functioning of the IQAC

Dr.G.Vijayalakshmi, IQAC Director, reported that IQAC frequently conducts meeting regarding the updation of NAAC and Organizes more Faculty Development Programmes. IQAC regularly organizes Students' webinar series to exhibit the talents of the students skills in oration.

It was noted and ratified

Agenda 9:Student Admission for the academic year 2021-2022

Dr.N.Uma Maheswari reported that the institution adheres the norms and guidelines provided by the government and the parent university. 50% of the seats are filled as per the reservation policy. 826 UG, 496 PG students M.Phil. and Ph.D., scholars are admitted in the academic year 2021-2022 (Annexure:VII)

It was noted and ratified.

Agenda 10: Students Scholarship details for the academic year 2021-2022

Dr.N.Uma Maheswari reported that the institution facilitates the eligible students to get the scholarship from the Government. She also provided information regarding the details of the scholarships received by the SC/ST, Single Girl Child, Disability resource center Scholarship and Minority Students, and every year there is an increasing trend of beneficiaries. MBA and MCA students admitted through counselling are also eligible to avail Government Scholarship. (Annexure:VIII)

It was noted and ratified.

Agenda 11: Training and Placement

Dr.N.Uma Maheswari stated that the cell motivates the students to develop their skills in the different kinds of aspects in the day to day job sector. Totally 804 students were benefited through motivational talks and coaching classes and 538 students were well placed in reputed companies and institutions (Annexure:IX)

It was noted and ratified

Agenda 12: Significant academic activities

Dr. Uma Maheswari highlighted the objectives of seminars, workshops, webinars, Quiz Programmes, Faculty Development Programmes and Extension activities conducted by the various departments for the betterment of the members of the faculty and students. (Annexure:X)

It was noted and ratified.

Agenda 13: Signing of MoUs with academic institutions, research bodies and Industries etc.

Dr.R.Anuradha reported the college has signed 45 MoUs with various Institutions, Industries and Organizations. 22 new MoUs have been signed with various Organizations during the academic year 2021-2022. (Annexure:XI)

It was noted and ratified.

Agenda 14: Functioning of Research and Development

Dr.R.Anuradha readout the vitality of Research and Development. A polyherbal Wound healing ointment “Reddicure” invented by the Chairman Dr. V. Dhivaharan was launched on 14.02.2022 and published in Patent Office Journal No. 02/2021 dated 08.01.2021.

It was noted and ratified.

Agenda 15: Research Grants received from Funding Agencies

- **Dr.R.Anuradha** reported the development of the Research and the active participation of the Members of the Staff and Students. Department of Microbiology, Bio Chemistry, Physics and Computer Science have received the sanctioned amount from Tamilnadu State Council for Science and Technology (TNSCST) under student project scheme.
- The Management encourages and supports to develop the Research and has provided the total Seed Money amount of Rs.4,69,700 and Rs 5,40, 800 for the Academic Year 2020-2021 and 2021-2022 respectively as reimbursement. An amount of Rs. 7,64,500 is going to be sanctioned for the Academic Year 2022-2023. (Annexure:XII)

It was noted and ratified.

Agenda 16: Results of the Autonomous examinations for the academic year 2021-2022

Dr.A.Yogeswari Controller of Examinations, proudly reported the successful publication of the results of the end semester examinations (ODD and EVEN) of the academic year 2021-2022 which were held in November 2021(Online) and April 2022 respectively (Annexure:XIII)

It was ratified, and the Chairman appreciated the team work of the COE's office.

Agenda 17: Budget allocation and financial statement report of the year 2021-2022

Dr.A.Yogeswari stated the report of the Annual Budget including the receipt and payments for the academic year 2021-2022 (Annexure:XIV)

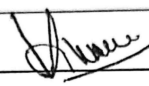
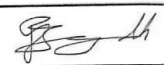
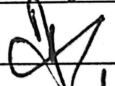
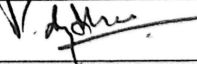
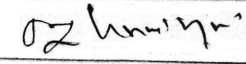
It was noted and ratified.

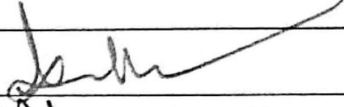
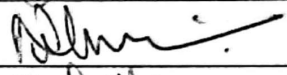

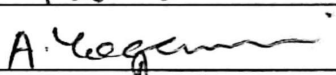
Agenda 18: Any other

1. **Dr.K.Rama, UGC Nominee, Advisor, NAAC Bengaluru,** made valuable suggestions for the betterment of the Institution. She emphasized that the area of research is one of the important dimensions of higher education and hence it should be given due weightage in the promotion of higher education, and stressed that attempts should be made to mobilize funds from various funding agencies through projects. She further suggested to adhere the National Educational Policy System and move on to NIRF. She also stressed to elaborate the OBE with PO,PSO,CO, Course attainment and mapping. Publish research articles in reputed journals with h-index.

Dr. J. Pandiyan, Educationalist, Management Nominee, replied that the institution already has the proposal for NIRF to proceed further.

2. **Dr. Ezhilan, State Government Nominee, The Regional Joint Director of Collegiate Education,** first congratulated the Management and Members of the staff for the milestone reached with their tireless work. Then he stressed the Management to focus more on students' employability.

S.No.	Members of the Governing Body	Signature
1.	Dr. V. Dhivaharan,	
2.	Dr.Jeyanandh Dhivaharan	
3.	Mrs.D.H.Lattha	D. H. Lattha
4.	Mr. B. Thamizharasan	
5.	Mr. S. Rajendran	
6.	Dr. K. Rama	Online
7.	Dr. Ezhilan	Online
8.	Dr. V. Vinod Kumar	Online
9.	Dr. J. Pandiyan	

10.	Dr. S. Amudha	
11.	Dr. N. Uma Maheswari	
12.	Dr. R. Anuradha	
13.	Dr. A. Yogeswari	
14.	Dr.G.Vijayalakshmi	