



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>SENGAMALA THAYAAR EDUCATIONAL TRUST WOMEN'S COLLEGE (AUTONOMOUS)</b>
• Name of the Head of the institution	<b>Dr . S . Amudha</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone No. of the Principal	<b>04367-255405</b>
• Alternate phone No.	
• Mobile No. (Principal)	<b>9443703331</b>
• Registered e-mail ID (Principal)	<b>stetwc@gmail.com</b>
• Address	<b>No . 1 / 31 , Main Road, Sundarakkottai, Mannargudi</b>
• City/Town	<b>Mannargudi</b>
• State/UT	<b>TamilNadu</b>
• Pin Code	<b>614016</b>
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>30/09/2020</b>
• Type of Institution	<b>Women</b>
• Location	<b>Rural</b>

• Financial Status	<b>Self-financing</b>				
• Name of the IQAC Co-ordinator/Director	<b>Dr.G.Vijayalakshmi</b>				
• Phone No.					
• Mobile No:	<b>9884726067</b>				
• IQAC e-mail ID	<b>stetiqac@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.stet.edu.in">www.stet.edu.in</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.stet.edu.in/AOAR/2020-2021/Academic-Cal2020-2021.pdf">http://www.stet.edu.in/AOAR/2020-2021/Academic-Cal2020-2021.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>A</b>	<b>3.45</b>	<b>2015</b>	<b>20/03/2015</b>	<b>20/03/2020</b>
<b>Cycle 2</b>	<b>B++</b>	<b>2.98</b>	<b>2021</b>	<b>02/02/2021</b>	<b>01/02/2026</b>
<b>6.Date of Establishment of IQAC</b>			<b>20/06/2011</b>		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Biochemistry	Swachhta Saarthi Fellowship	Swachhta Saarthi Unnat Bharat, office of the Principal Scientific Adviser to the Govt.of India NewDelhi	30/06/2021	36,000
Management studies	Swachhta Saarthi Fellowship	Swachhta Saarthi Bharath Unnat Bharat, office of the Principal Scientific Adviser to the Govt.of India NewDelhi	30/06/2021	24,000
Microbiology	Swachhta Saarthi Fellowship	Swachhta Saarthi Bharath Unnat Bharat, office of the Principal Scientific Adviser to the Govt.of India NewDelhi	30/06/2021	12,000

#### 8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> <li>• Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>
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<b>9.No. of IQAC meetings held during the year</b>	<b>9</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<ul style="list-style-type: none"> <li>• The STET Women's College has upgraded with Autonomous status, UGC, New Delhi</li> <li>• Seed money has been generated with the support of management for the promotion of basic research among the faculty members</li> <li>• Augmentation of lab equipment</li> <li>• Singed more number of MoU's with Academics, Corporate and industrialists for academic interactions</li> <li>• Establishment of flipped class room facilities for teaching, learning and evaluation</li> </ul>		
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>		

Plan of Action	Achievements/Outcomes
<p><b>Rewards and Recognitions</b></p>	<ul style="list-style-type: none"> <li>• College has been upgraded with Autonomous status by UGC</li> <li>• Dr.K.Kandavel Assistant Professor in Microbiology has been recognized as Advisor – Committee for the Bio diversity, Cauvery Delta Region, Tamilnadu Forest Department, Government of Tamil Nadu</li> </ul>
<p><b>Extension Service Activities</b></p>	<ul style="list-style-type: none"> <li>• 106 extension services have been carried out through Part V organizations, in which 6000 students and faculty members were benefitted</li> </ul>
<p><b>Consultancy Services</b></p>	<ul style="list-style-type: none"> <li>• Rs.1,94,555/- generated through consultancy Services</li> </ul>
<p><b>Roping of the institution with community</b></p>	<ul style="list-style-type: none"> <li>• Engaged and sensitized the students in community services including environmental issues through NSS, YRC, RRC, Rotaract, students' EXNORA, etc</li> </ul>
<p><b>Infrastructure</b></p>	<ul style="list-style-type: none"> <li>• 25 Dell Desktop computers with 19.5 LED monitor, Sonicwall TZ600 for network protection and Microsoft, software, MSOffice10 have been added during the year</li> <li>• 2,959 books were added in the Library during the year</li> <li>• 3 Projectors, 1 Xerox Machine, 1 color printers have been purchased during this academic year</li> <li>• Tissue Culture poly House was Installed during the year</li> </ul>
<p><b>Initiation of women Entrepreneurship Development Activities</b></p>	<ul style="list-style-type: none"> <li>• EDC Cell organized a webinar on Gender and Sexual Harassment in which 79 students benefited</li> <li>• Entrepreneurial Awareness Programme was organized through online entitled "How to Create Online Platform for Business and</li> </ul>

	<p><b>Self Sustainable Farming” •</b>  <b>Department of Microbiology</b>  <b>provided training to the</b>  <b>students on Mushroom Cultivation</b>  <b>• Incubation centre produced</b>  <b>various products such as</b>  <b>Reddicure-A Poly herbal wound</b>  <b>Healing Ointment,Herbal Hair</b>  <b>oil,HealthMix, ,HairDye,Herbal</b>  <b>Hand Sanitizer</b></p>
<p><b>Effective implementation of ICT</b>  <b>based teaching-learning</b>  <b>processes</b></p>	<p><b>• ICT enabled gadgets teaching</b>  <b>practices such as Power</b>  <b>PointPresentation, Educational</b>  <b>CDs and e-contents, are prepared</b>  <b>by the faculty members • Smart</b>  <b>class rooms are effectively used</b>  <b>to enhance learning outcome •</b>  <b>NPTEL resources are effectively</b>  <b>used to improve the teaching and</b>  <b>learning outcome • E Contents</b>  <b>were developed by the Faculties</b>  <b>and shared the resources to the</b>  <b>students through ERP</b></p>
<p><b>Strengthen the activities of all</b>  <b>the clubs and forums in the</b>  <b>college.</b></p>	<p><b>• Several programmes have been</b>  <b>conducted through the part V</b>  <b>club activities in order to</b>  <b>build social awareness and</b>  <b>responsibility among the student</b>  <b>communities.</b></p>
<p><b>Placement Cell</b></p>	<p><b>• The placement cell organized</b>  <b>an Virtual seminar on</b>  <b>“Employment Skills for the</b>  <b>students” on 17.02.2021 • The</b>  <b>Cell arranged on campus</b>  <b>Placement programme with the</b>  <b>‘Vivaan Tech and Business</b>  <b>Solution Pvt. Ltd., Chennai.</b></p>
<p><b>Student Support Services</b></p>	<p><b>• Students were encouraged and</b>  <b>participated in various</b>  <b>organizations such as Fine Arts</b>  <b>Association, Sports and Games</b>  <b>Committee, Hostel Committee,</b>  <b>WECAN, Students’ EXNORA, Anti</b></p>

	<p>Ragging Committee, National Service Scheme, Youth Red Cross, Rotaract, Red Ribbon Club, etc. These organizations provides good platform for students to develop leadership qualities, social responsibility and roping community with institution. • Scholarships such as SC/ST, BC, Minority, 'Uzhavar Paathukappu Thittam', Farmer's protection scheme, Single Girl Child, Private Firms, Alumnae, Merit scholarships, etc., have been facilitated and supported for students. • Freeships by the Management including mess fee, tuition fee and busfare are provided. • Updated information on scholarship and Government schemes have also been provided to the students • Affordable transportation facilities were given to students relatively Public transport facilities</p>
<p><b>Sports and Cultural Activities</b></p>	<ul style="list-style-type: none"> <li>• Students actively participated in sports, games and cultural activities at University and Inter-collegiate level competitions • Students have been secured with prizes and medals at various competitions • 35 students participated in the State Level Karate Open Championship at Perambalur District in 31st January 2021 and won the overall championship</li> <li>• Fine arts Association organized an online interactive programme with SPIC MACAY' on "The society for the promotion of Indian Classical Music and culture amongst Youth".</li> </ul>
<p><b>Best Practices</b></p>	<ul style="list-style-type: none"> <li>• Promotion of Social</li> </ul>



	<p>responsibilities • Mentoring and Holistic Development</p>
<p>Participation in Seminars /Conferences /Workshops</p>	<p>• Teachers, scholars and students participated in national and international level Seminars /conference/workshops Participation • Students and scholars-426 Faculty members-2329</p>
<p>MoU Activities (Institution-industry interphase)</p>	<p>• More number of MoU has been signed with various institutions for the conduct of Seminars/Conferences/Workshops and other academic exchanges. • To gain knowledge on Medical Laboratory Techniques, Biochemistry and Microbiology students attended an internship programme at Meenakshi Hospital, Thanjavur • Students of Biochemistry, Microbiology and Nutrition and Dietetics underwent an internship at Meenakshi Hospital, Thanjavur • Students of Biochemistry underwent an internship at Mani Hospital, Thiruthuraipoondi</p>
<p>Promotion of Research Activity</p>	<p>• Dr.V.Dhivaharan, Dean of Life Sciences, filed a patent for Poly herbal wound healing ointment "INSTACURE" at Government of India and the invention has been published in Patent Office Journal No.02/2021 dated 08.01.2021 • Totally 7 faculty members were awarded with Ph.D from the Department of Tamil, Physics, Mathematics, Microbiology and Management studies • Activation of the MoU's with many institution/industries and companies are being implemented through seminars, internships,</p>



	<p>industrial visits, field trips, training and employment • Faculty members are being presented papers in international and national level seminars/Workshops/Conferences and Symposia • R&amp;D cell organized programmes to create awareness, on promotion of research among the members of the faculty and students</p>				
<p><b>Research Projects</b></p>	<p>• Students from Department of Biochemistry, Microbiology and Management studies have been selected for Swachhta Sarathi fellowship under the Waste to wealth schemes and their proposals have been approved by the Scientific adviser to the Government of India during the year</p>				
<p><b>Publication of Research articles</b></p>	<p>• 90 Research Articles have been published in National and International journals/ 76 Research articles in proceedings</p>				
<p><b>Publication of Books and News Letters</b></p>	<p>• Biannual newsletters are published by each and every Department</p>				
<p><b>13. Was the AQAR placed before the statutory body?</b></p>	<p><b>Yes</b></p>				
<p>• Name of the statutory body</p>					
<table border="1"> <tr> <td>Name of the statutory body</td> <td>Date of meeting(s)</td> </tr> <tr> <td><b>Governing body meeting</b></td> <td><b>04/10/2021</b></td> </tr> </table>	Name of the statutory body	Date of meeting(s)	<b>Governing body meeting</b>	<b>04/10/2021</b>	
Name of the statutory body	Date of meeting(s)				
<b>Governing body meeting</b>	<b>04/10/2021</b>				
<p><b>14. Was the institutional data submitted to AISHE ?</b></p>	<p><b>Yes</b></p>				
<p>• Year</p>					

Year	Date of Submission
<b>Nil</b>	<b>08/03/2022</b>
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of programmes offered during the year:	<b>35</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Total number of students during the year:	<b>4063</b>
File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>
2.2 Number of outgoing / final year students during the year:	<b>1508</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	<b>1411</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	<b>821</b>

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2	<b>155</b>
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	<b>155</b>
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	<b>710</b>
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	<b>100</b>
Total number of Classrooms and Seminar halls	
4.3	<b>532</b>
Total number of computers on campus for academic purposes	
4.4	<b>466.46</b>
Total expenditure, excluding salary, during the year (INR in Lakhs):	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Design and Development</b>	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
<b>The curriculum has been developed with the needs of local, national, regional and global aspects and it has been properly discussed in the respective department meetings and it has been placed in the staff council meeting for necessary improvement. In addition to that</b>	

feedbacks are obtained from the students, parents and various stakeholders etc., on the curriculum, in which, their suggestions have been incorporated. The courses such as elective, skill based, extra disciplinary, non-major, core and allied courses were discussed in the institution's staff meeting with the student representatives, alumni and stakeholders for proper tuning of the curriculum. Besides the curriculum was placed in Board of studies meeting for the respective department and Academic council of the college, and their suggestion and recommendation have been adhered. However the approved curriculum has been placed in the Governing body of the college and the experts suggestions have been implemented for the academic year 2020-21. The Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcome (CO) has also been seriously viewed and it has been adopted for every programme. Indeed the PO, PSO and CO are maintained in the institution website for the various programmes offered by the Institution.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	Nil

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

31

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

394

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

336

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

31

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

**The college is deeply considering the cross-cutting issues in which the course "Soft skills development" focus the professional ethics**

such as interpersonal, communication and corporate skills. The human values such as Truth, Rights and Conduct, Peace, Love, and Nonviolence etc., has the major part in the course entitled "Value Education" in which specialists and experts from outside the institution have been invited and conducted various programmes. In fact the college conducted various programmes on gender issues such as gender discrimination and gender equality, women harassment in workplace, women empowerment, etc., under the course "Gender studies". The "Environmental studies" course has been carried out by a unique faculty with the background of environment and sustainability studies for better delivery and interpretations. Nevertheless the institution is offered 15 courses on human values, 22 courses on professional ethics, 8 courses on environment and sustainability and 3 courses on gender issues. These courses are effectively implemented through field based activities with the support of part V platforms such as NSS, YRC, RRC, Students Exnora, Rotaract Club and other committees for students welfare and outreach programmes. Besides online webinars were conducted for various issues especially for covid-19 and its preventive measures.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

**15**

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

**2455**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

**1874**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://stet.edu.in/pdf/Feedback_2020-2021.pdf">http://stet.edu.in/pdf/Feedback_2020-2021.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="http://stet.edu.in/pdf/Feedback_2020-2021.pdf">http://stet.edu.in/pdf/Feedback_2020-2021.pdf</a>
Any additional information	<a href="#">View File</a>



TEACHING-LEARNING AND EVALUATION	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment of Students</b>	
<b>2.1.1.1 - Number of students admitted (year-wise) during the year</b>	
<b>1426</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>710</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>The learning skill of students are assessed and classified as advance and slow learners on the basis of their scoring of marks and credits through various indexes such as bridge course, continuous internal assessment (CIA) and end semester examinations (ESE). The institute organized several programmes for the advanced learners in which they have been motivated to join various online programmes in MOOC/SWAYAM/NPTEL platforms, to participate and present research articles in the national and international seminars /conferences/workshops/symposia and publish article in reputed journals. Separate training have been conducted to clear the SET/SLET, NET and UPSC examinations. Programme for the slow learners including personal counseling given by the mentors to overcome their obstacles in their studies, periodic parents meeting to discuss the performance of the students to monitor their psychological and educational quality, remedial classes are conducted to improve their efficiency of examinations, communicative skill classes conducted on</p>	

special day orders, hands-out study materials and question banks are provided, Questions of previous years are discussed and solved so that they can prepare for End Semester Examinations and the students were shared the mobile number of the faculty members and therefore, they can access the teachers at any time.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stet.edu.in/AOAR/2020-2021/CR-II/2.2/2.2.1/Additional_information.pdf">http://stet.edu.in/AOAR/2020-2021/CR-II/2.2/2.2.1/Additional_information.pdf</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
12/08/2020	4063	150

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The college has implemented various strategies for enriching the learning experiences such as experimental, participative and problem solving methods. The experimental learning methods comprises various hands on practical sessions towards their core, allied subjects, non-major elective and valued added courses. In addition to that the Industrial visit, Internship and Field based projects have also been adopted. However in the participative learning the students are encouraged to attend various conference, seminars, workshops, debate, group discussion, quiz, online programmes, webinars related to IPR, Research Methodology, career guidance, Entrepreneurial skills, Agro farming, Industry and Medicine and Tally training and students were appointed as member of the editorial board in the department newsletters (biannual). In the problem solving methods includes quiz, case study, Matlab, vedhic Mathematics, SPSS, Eclipse for Android mobile application development, Talley, C, C++,Java, PHP, JDk software were facilitated train the students with sound knowledge in their discipline. In addition to that the college

library facilitate to with more than 52,000 books and journals, e-journals, CDs and Videos for promoting their learning skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="http://stet.edu.in/AOAR/2020-2021/CR-II/2.3/2.3.1/Additional Information.pdf">http://stet.edu.in/AOAR/2020-2021/CR-II/2.3/2.3.1/Additional Information.pdf</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Well established ICT facilities includes LCD projector, smart board, desktop, laptop and Wi-Fi facility, language lab facility, video capturing facility, ERP and LMS are provided by the college for teaching, learning and evaluation. Teachers have handled their class through ICT enabled teaching mode by using the ICT facilities. The flipped class room has also been introduced in the college campus in which the students were actively participated and learned their courses with proper illustration diagrams, motion and mechanisms of various systems in life sciences, physics, chemistry, computer science, information technology and other social sciences programmes. Students encouraged to operate the ICT facilities during their seminar, class work, and practical sessions for proper understanding of the uses of various ICT tools available in the College. In addition to that various online platforms such as Inflibnet, Shothganga, Shothsindhu, SWAYAM, E-Books, E-Journals, Google meet, Zoom meet, Microsoft teams, Cisco-webex, Virtual lab, You tube link, Spark Video, Video lectures, Recording Software for podcasting, Web Searching Blogs, image processing, CDs National Digital Library of India were also used for the teaching and learning purpose. The e-book, e-laboratory manuals, e-resources namely ulektz, OBS Software, live board, open board teaching software, Canva and you-tube facilities used through online mode.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://stet.edu.in/AOAR/2020-2021/CR-II/2.3/2.3.2/Additional Information.pdf">http://stet.edu.in/AOAR/2020-2021/CR-II/2.3/2.3.2/Additional Information.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

150

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution has prepared the academic calendar with the systematic information of the academic responsibilities for the every academic year for proper planning and preparation of academic activities and it has been handed over to the faculty, students and administrative staff members during the first day of the reopening of the college. The academic calendar provides total working days for ODD and EVEN semesters with the day order, which will facilitate the faculty and students for proper implementation of curricular, co-curricular and extra-curricular activities. The frame works of the academic calendar includes the rules and regulation of the college, library and hostel, CIA (Continuous Internal Assessment), date of assignment submission, fee particulars, commencement of I CIA, II CIA, and the commencement of end semester examinations, publication of CIA results, publication of End Semester Examination (ESE) results, festivals, government and other holidays, national and international memorable days, part V activities including NSS, Student Exnora, Rotaract, RRC, YRC, and other significant events in relation to the academic activities. In addition to that, the syllabus for different programmes offered in the college, skill based, non-major elective; student support services and commencement of the committee meeting were showed in the academic calendar.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>
<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full-time teachers against sanctioned posts during the year</b>	
<b>155</b>	
File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year</b>	
<b>59</b>	
File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)</b>	
<b>155</b>	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	

**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year****Nil**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year****0**

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution have updated the examination management system for both the Continuous Internal Assessment (CIA) and End Semester Examinations (ESE) using the emerging ICT platform. The CIA and its related activities including assignments, seminar, attendance and the internal assessment examination has been notified and managed by examination module using the Enterprise Resource Planning (ERP) and which is very much user friendly software. Marking of attendance, publication of monthly progression of attendance for students, posting of question paper for various internal examinations, notification of marks scored in their CIA examinations were informed to the students using the ERP software. The circular regarding the announcement of commencement of end semester examinations, call for application for end semester examinations, fee structure, and time line for submission of application and last date for the payment of examination fees are notified using the Examination management system using ERP. In addition to that the time table and downloading



of students' hall ticket for ESE have also been adopted using the EMS. The EMS has also been used for preparation of the galley for the ESE. Nevertheless the statement of marks for every semester and generation of consolidated mark statement has also been used the EMS effectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stet.edu.in/AOAR/2020-2021/CR-II/2.5/2.5.3/IT%20Integration%20software.pdf">http://stet.edu.in/AOAR/2020-2021/CR-II/2.5/2.5.3/IT Integration software.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution have designed the Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcome (CO) on the basis of the curriculum introduced by the respective department and it has been maintained in the college website and the same has been communicated through notice board. The programme outcome defined the various opportunities on higher education and placements of the respective programme offered by the institution for their better career. In addition to that the PO could also facilitate the student's communities to understand the significant of the programme at global scenarios, if they are interested to pursue at abroad. The PSO is focusing the employability of the programme and existence of various skills and significant avenues existing in the academic and other sectors for better choice of their higher studies. The PSO has also well defined by each department for different programmes with proper annotations pertaining to the short term and long term opportunities. The CO has also been listed with the value of each course such as analytical skills, language skills, reasoning ability, problem solving skills, placement, higher studies including research, local, regional, national and global importance for every respective courses and other platform to sustain their future career.



File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="http://stet.edu.in/Syllabus.php">http://stet.edu.in/Syllabus.php</a>

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The IQAC of the college has well designed policy regarding the Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcome (CO) and it has been seriously viewed, adopted and analysed with the internal and external peer team members. Nevertheless the attainment of the programme outcome has been arrived through the students' placements, progression in higher studies, vertical and horizontal mobility of the students' career and individual performance in their field of specialization. The attainment of the programme specific outcome have been assessed on the basis of the achievement of the individual student such as entrepreneurs, assessment of their skills for overcoming their financial crisis through their earning strategies, generating revenue by using their curriculum and placement in relation to their courses which they have been taught. The course outcome has also been measured with the students' performance on the basis of their CIA components such as internal examinations, assignments, seminar, instant debate and quiz on the particular course, and scoring of marks through the various questions and answers in relation to objectives and course outcome of the particular course using their CIA and ESE. However, the PO, PSO and CO assessed using stakeholders for better understanding and further improvement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stet.edu.in/AQAR/2020-2021/CR-II/2.6/2.6.2/Additional Information.pdf">http://stet.edu.in/AQAR/2020-2021/CR-II/2.6/2.6.2/Additional Information.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1508

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://stet.edu.in/AOAR/2020-2021/CR-II/2.6/2.6.3/bdu/Additional_Information.pdf">http://stet.edu.in/AOAR/2020-2021/CR-II/2.6/2.6.3/bdu/Additional_Information.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<http://stet.edu.in/AOAR/2020-2021/CR-II/2.7/2.7.1/SSS-2020-2021.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has well established research policies for the promotion. The College has established a separate Research and Development cell. The Research and Development cell (R&D) has developed effective guidelines and policies. Periodical meeting have been conducted with the internal and external members of the R&D cell in which various resolution were discussed and requested to the Management to upgrade the departments with research programmes, submission of research projects, publication of research articles, participation and organize various seminars, conferences, workshops, applying patents, projects for PG and UG programmes, collaborating research with reputed research bodies and other organisations, augmentation of MOUs with academic and other corporate bodies with justified activities, promotion of extension activities and outreach programmes etc. Faculty members encouraged to obtain research advisors from university in their respective subjects. Department Research Committee has been initiated and the Ph.D. scholars were admitted with the guidelines and UGC, Parent University and R&D Cell of the College. In total 95 research articles and 76 research findings in conference proceedings and book chapters were published during the 2020-21. However, 106 extension activities and 41

**Webinars were organized. 1450 webinars have been attended by the faculty during the year. 14MoUs have been signed.**

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="http://STET.edu.in/pdf/Research Policy STET.pdf">http://STET.edu.in/pdf/Research Policy STET.pdf</a>
Any additional information	<a href="#">View File</a>

### **3.1.2 - The institution provides seed money to its teachers for research**

#### **3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

**4.69**

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### **3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**

**40**

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.72

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

#### 3.2.3 - Number of teachers recognised as research guides

10

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://www.wastetowealth.gov.in/fellowship">https://www.wastetowealth.gov.in/fellowship</a>
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The IQAC and R&D cell motivated the faculty members and students for the creation of better research climate of the college campus. The R & D Cell, EDC and IPR Cell with the collaboration various department organized various seminars, conferences, workshops to update and upgrade the emerging research activities. A patent on INSTACURE - A wound healing polyherbal ointment has been filed (Application No.201941047762 A) and published. A separate start up/incubation centre has been created in the college campus for the production of various materials. 'STET Bio-Floral Products Development and Research Centre' manufacturing various products includes 12 kg of Mushroom, 2 kg of Azolla, 1889 kg Vermicompost and 2177 kg Micronutrient were produced and the revenue generated. The Incubation Centres has also been produced various other products such as hair oil, Health mix, hair wash powder, hair dye, soap, hand sanitizer, Jeevamrutha, Beejamrutha, Panchakavya, Amirthajal, Fish Amino acid, Liquid Biofertilizer, Bio control agents and Effective Microorganisms etc., Consultancy services have been promoted using the incubation centres, 'Centralized Instrumentation Facility' and the revenues were kept as corpus fund for future development. Separate herbal garden has also been established, herbal produced

**under progress for future revenue generation.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://STET.edu.in/edc.php">http://STET.edu.in/edc.php</a>

### **3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**

**Nil**

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### **3.4 - Research Publications and Awards**

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### **3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

#### **3.4.2.1 - Number of PhD students registered during the year**

**4**

File Description	Documents
URL to the research page on HEI website	<a href="http://STET.edu.in/Research.php">http://STET.edu.in/Research.php</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

90

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

76

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stet.edu.in/AOAR/2020-2021/CR-III/3.4/3.4.4/Additional Information.pdf">http://stet.edu.in/AOAR/2020-2021/CR-III/3.4/3.4.4/Additional Information.pdf</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>



**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.5 - Consultancy****3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

1.94

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year**

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The NSS, Rotaract, RRC, YRC, Exnora and other service organizations organised various extension activities such as Swachh Bharat, gender issues, health and hygiene, AIDs Awareness, Food and Nutrition, Pollution, Yoga, Blood Donation Camp, Road Safety, Voter's Day Rally, Tree planting in road side; supply of Tree Saplings to Villages, Prevention of Sexual Harassment, Cleaning Campaign etc. Women Empowerment skills on tailoring, Mushroom Cultivation, Vermicomposting and Organic farming were imparted to SHGs and promoted 110 entrepreneurs in the neighbourhood community for the welfare of the neighbourhood community. The institution has adopted nearby villages adjacent to the institution such as Rishiyur, Kandithampettai, Karuvakurichi, Painganadu, Keelathirupalakkudi, Ullikkottai and Sundarakkottai, in which the service organization provides quality education for students, health and hygiene, awareness on breast feeding, prevention of alcoholism, agriculture and its importance, sentience on social issues, skill India, digital literacy, entrepreneurship, management of solid wastes and literacy issues, national and international memorable days, festival and the significance of culture etc. The college has also facilitated the significance of COVID- 19 pandemic period since it was one of the pandemic disease, whereby the institution provides covid masks, siddha medicine for prevention of Covid-19 and other management measures.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://STET.edu.in/AOAR/2020-2021/CR-III/3.6/3.6.1/LINK_FOR_ADDITIONAL_INFORMATION.pdf">http://STET.edu.in/AOAR/2020-2021/CR-III/3.6/3.6.1/LINK_FOR_ADDITIONAL_INFORMATION.pdf</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

8

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

106

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

6000

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 3.7 - Collaboration

### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

16

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

20

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The Institution has situated in an area of 2,73,162.8sq.m., campus providing a suitable academic ambience with rural comfort and eco-friendly environment. There are about nine blocks, which covers 97 spacious and ventilated classrooms with required facilities. Most of the classrooms, laboratories and hostel are installed with LEB bulbs. Since the ICT based teaching and learning is viable platform foreducation institutions, the management provides ICT facilities for 97 class rooms and the facilities include computer, LCD projector, speakers, collar mikes, and smart boards and required accessories. The institute has established STET Learning Management System (STET-LMS) including for the English language laboratory to enrich the LSRW skillsamong the students communities for their better career. There are 532 computer systems available for the use of the teaching and learning processes of computer and information science. 65 Mbps "BSNL" dedicated leased line (1:1) network with Wi-

Fi connectivity throughout the campus is available. The institution has dedicated Online web Server. In addition to that three Seminar halls, two Auditorium, 23 laboratories including one Animal house, Biominin Laboratory, Bio floral Product Development and Research Centre, Vermicomposting unit, Edible Mushroom unit, Hostel with academic amenities and Canteen also upgraded with required facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://STET.edu.in/AQAR/2020-2021/CR-IV/4.1/4.1.1/Infrastructure Geo tagged Pictures.pdf">http://STET.edu.in/AQAR/2020-2021/CR-IV/4.1/4.1.1/Infrastructure Geo tagged Pictures.pdf</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Institution has situated in an area of 2, 73,162.8 sq.m. Campus providing a suitable academic ambience with rural comfort and eco-friendly environment, in which 4108.2 Sq.m. have been allocated for the purpose of sports and games. The Volley ball court 18x9 Sq.m. Basketball court 28x15 Sq.m. Badminton 13.41x6.1 Sq.m. Ball badminton has 24x12 Sq. m. Kho-Kho court 24x16 Sq.m and the Cricket ground with the area of 5903.9 Sq.m. and facilities for the other events such as skipping, slow cycling, Track and Field events such as shot-put, Javelin, Discus throw, Long jump, 100 meter dash, and 4 x 100 meter relay and 3000 m also have been conducted with the required provision and facilities. Facilities for the gymnasium such as Exercise Bike 05, Exercise cycle 5, Tread mill 2, Multi Gym equipment 01, Dumbbells 04, Tummy Trimmer 01, Upright Bike Recumbent Bike 01, Ad roller workout Trainer 01, Grip Training tool 02, Resistance tuber & Bands 02 and Skipping ropes 05 are facilitated and augmented. Besides an excellent Multipurpose Auditorium has also been built and improved with sufficient facilities to conduct various sports and games especially indoor games besides three seminar halls and one Conference hall available in the Institution.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="http://STET.edu.in/AQAR/2020-2021/CR-IV/4.1/4.1.2/Geotagged Photos.pdf">http://STET.edu.in/AQAR/2020-2021/CR-IV/4.1/4.1.2/Geotagged Photos.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

**100**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

**32.81**

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**The institution has facilitated Automated Integrated Library Management System (ILMS) using Autolib software. It is fully integrated, versatile, user friendly, cost effective and multiuser library automation software and encompasses all the features of automation for a library. OPAC - Online Public Access Catalogue module facilitates simple search and advanced search. Online stock verification module allows for online stock. Counter operation for the facilitation of borrowing of books, return, renewal, remainder,**

overdue, reports. Report management module is designed to generate and print a large number of reports, such as, list of books by author, title, unique titles, publishers, suppliers, call number subject, department, accession number, date, book type publishers, etc., All types of reports can be generated. In addition to that the report on the status of books such as condemned, missing, lost, are submitted. Condemned books will be sent for binding. There are 62,150 books, 189 journals, 693 CDS, and videos stacked in the library. The librarian and the supporting staff helps in tracking the library resources. The library has also registered with INFLIBNET, N-LIST (National library and Information Services), NDLI (National Digital Library of India) for using various sources of e-content.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://STET.edu.in/AOAR/2020-2021/CR-IV/4.2/4.2.1/AUTOLIB-USER-MANUAL.pdf">http://STET.edu.in/AOAR/2020-2021/CR-IV/4.2/4.2.1/AUTOLIB-USER-MANUAL.pdf</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**B. Any 3 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**1.48**



File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

29

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College has full-fledged and futuristic resource-centre with nearly 532 nodes connected to the campus-wide LAN. The departmental computer-to-students ratio works out to 1:4 for the college. A large number of leased software packages are available in each department to meet the specific requirements. The college has 65Mbps Leased line internet connectivity. All the 532 systems are supported with internet facility. Bharath Sanchar Nigam Limited (BSNL) provides 1:1 ratio Leased Line internet service to our campus with bandwidth of 65 Mbps. The college has very good support facilities in the form of a campus-wide Local Area Network. All the computer systems are connected by LAN & 24 hour's internet connectivity is provided for the benefit of students as well as faculty members. The windows, UNIX and LINUX software packages such as Mobile Computing, Multimedia, Animation and various editing packages are made available to create simulated environments to suit not only the curricula very well but also to go beyond it. STET software development centre (STET-SDC) is the systematic application of scientific and technological knowledge, methods, and experience to the design, implementation, testing, and documentation of software. Software Development Council conducts hands on training to the PG Students on software development.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://STET.edu.in/AQAR/2020-2021/CR-IV/4.3/4.3.1/Invoice.pdf">http://STET.edu.in/AQAR/2020-2021/CR-IV/4.3/4.3.1/Invoice.pdf</a>

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
<b>2128</b>	<b>532</b>

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus****A. 250 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing****B. Any three of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://STET.edu.in/AOAR/2020-2021/CR-IV/4.3/4.3.4/E-Content_Development_Centre.pdf">http://STET.edu.in/AOAR/2020-2021/CR-IV/4.3/4.3.4/E-Content_Development_Centre.pdf</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

**466.46**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The maintenance and utilization of the various facilities has been carried out by the College Support Facilities Development Committee (CSFDC) with the head of the institution (Principal) as the Convener. For maintenance of a clean campus environment, grade IV staffs are assigned to various jobs and duties - cleaning of classrooms, corridors, faculty room, toilets, office, library etc., Skilled workers have been appointed to maintain the buildings, furniture, etc., Part V organization have also been involved the campus cleaning and maintenance activities. The Infrastructure Maintenance Register (IMR) has monitored by the Support facility development committee which is looking the infrastructure facilities. The lab facilities are maintained by the lab In-charge(s) with a guidelines through Log books. The library facilities are maintained by the library committed and annual stocks are performed with core team of faculty members and ensured the library facilities. The sports committee with the PED maintained the sports facilities. The college has provides an in-house team for the maintenance of its Computers, Network and Hardware. Major computer related problems are rectified by system administrators. Department

**class room and the Smart class rooms with interactive board to initiate ICT facilities of teaching and it is maintained properly by its faculties.**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="http://stet.edu.in/AOAR/2020-2021/CR-IV/4.4.2/Infrastructure.pdf">http://stet.edu.in/AOAR/2020-2021/CR-IV/4.4.2/Infrastructure.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

**254**

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

**68**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.stet.edu.in/pdf/Capacity_Development.pdf">http://www.stet.edu.in/pdf/Capacity_Development.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

3993

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of outgoing students who got placement during the year</b>	
<b>299</b>	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.2.2 - Number of outgoing students progressing to higher education</b>	
<b>819</b>	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
<b>13</b>	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year</b>	
<b>51</b>	

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The institution has prepared guidelines to promote the students' leadership qualities through the extra-curricular and co-curricular activities by appointing them as members and office bearers in various organisations, committees and including academic bodies. The students have actively involved and participated in the committees and they have showed remarkable achievements. In addition to that the students have been motivated and facilitated to attend the regular functioning of the institution, policy making process in relation to academic and administration, campus discipline etc. The noteworthy examples such as the students have been appointed as President, Vice-president, and Secretary for the students' council of the college, Secretary for Fine Arts Association, Sports and Games, N.S.S and similar officer bearers for the other Part V activities such as Students' EXNORA, YRC, RRC, Rotaract club and for other committees such as WECAN, Anti Ragging Committee, Cybercrime Awareness Club etc. In addition to that the students have been appointed as member in the IQAC and Academic council. In fact, the college is publishing a biannual newsletter exclusively for students' forum, in which the students are appointed as member in the editorial board. The students have also been appointed as secretary for hostel mess and students' co-operative stores.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.stet.edu.in/pdf/2020-2021/Student%20Council1.pdf">http://www.stet.edu.in/pdf/2020-2021/Student%20Council1.pdf</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

61



File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has well defined policies to maintain the Alumni association, therefore the STET Alumni Association has been registered during 2015 (Reg. No. 06/2015) under the Tamil Nadu Societies Registration Act, 1975. However, the Alumni Association has been initiated and functioned since 2004 with a dedicated group of 50 STET Alumni and it has been augmented with the current enrolment of over 23202 members. The motto of the STET Alumni is "Do good for all". The Alumni association facilitate the student society by providing scholarship for deprived students and endowment for their respective department. The Alumni association has raised Rs. 16,46,420/- for the academic year 2020-21, through Alumni membership fee and other contribution such as lab equipment, computer, books and other infrastructural facilities. The Alumni association supports scholarships for students in which the following students namely S.Bhuvaneshwari of II B.Com 'C', A.Sasirekha of II B.A English, M.Priyadharshini of II B.Sc Biochemistry, K.Dhatshayini of II B.ScN&D, S.Sindhuja of II B.Sc Physics and M.Dhivya of II B.Sc Chemistry were benefited and overall proficiency in Part II English was awarded to R.Akshaya, Department of Economics through the Alumni Endowment grant. Indeed 14 Alumni meetings were conducted for the academic year 2020-2021.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.stet.edu.in/Alumni.php">http://www.stet.edu.in/Alumni.php</a>

**5.4.2 - Alumni's financial contribution during the year**

**A. ? 15 Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The vision of the college is "Empowering women, empowering the nation" through the mission of the college by providing necessary guidance and facilities. Several organizations includes board of management, governing body, academic council, board of studies, and other such committees have been established. Members of the faculty and students have been appointed as member, office bearers, and board members in the various organization, committees and other academic bodies.

In fact the institution is dedicated to provide quality education to achieve par excellence through talent building, skill development, innovative research and extension activities with sense of social commitment. However the perspective plan has also been meticulously planned in which the sustaining quality and diversity in teaching-learning, research and training, augmenting more certificate, diploma and value added programmes, developing knowledge and skills that build global competencies, promoting employment and entrepreneurial competencies, ensuring personalised care for each student through mentoring and guiding, strengthening the activities of alumni association and increasing the number of funded research proposals. The Internal Quality Assurance Cell (IQAC) and the R&D cell of the college designs the framework to initiate, sustain and promote quality in overall academic eminence and research progression of the college with transparency and accountability.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stet.edu.in/AQAR/2020-2021/CR-VI/6.1.1/Any Additional.pdf">http://stet.edu.in/AQAR/2020-2021/CR-VI/6.1.1/Any Additional.pdf</a>

### 6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

**Decentralization:** The College practices a highly decentralized mode of management that follows a structure in which the decision-making authority is not limited to a few executives at the top level. This has resulted in the creation of administrative positions such as Correspondent, Principal, Controller of Examinations, two Vice-Principals, Director of IQAC, and Heads of departments, Staff Members, Coordinator of ERP and coordinators of various Student Support Services. Regular meetings are organized between Administrators and officials/Heads/Co-coordinators/Teaching faculty members/Non-teaching faculty members and the IQAC.

**Participative Management:** The College follows a hassle-free communication structure that flows freely both vertically and horizontally. The college also entertains participative management in which all the members of the teaching faculty and non-teaching faculty offer their fullest cooperation in all the academic affairs of the college. The Student Council is also included in important decisions and activities of the college, and views of parents and employers are taken into account in arriving at crucial academic decisions. The changes pertaining to the different functioning of the college are ratified in the proper forum such as the Academic Council or the Governing Body of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stet.edu.in/AQAR/2020-2021/CR-VI/6.1.2/Any_Additional.pdf">http://stet.edu.in/AQAR/2020-2021/CR-VI/6.1.2/Any_Additional.pdf</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Institution's Strategic plan has helped to implement the concept of "Empowering Women Empowering the Nation" serving for the cause of social justice, ensuring equity and increasing access to higher education and contribute to the nation building. Institution has deployed the plan in an efficient manner and facilities for vertical

mobility to educate the students from Undergraduate to Research programme. The curriculum of the undergraduate programmes addresses issues related to Gender, Environment and sustainability, moral values and ethics. Skill development, value added and hands on training programmes are conducted. Besides social responsibility, leadership qualities are also groomed among the students. Internships, Industrial and field visits are conducted in order to provide real time experience. 'STET Bio - Floral Products R&DCentre' engage in large scale production of bio fertilizers and micronutrients to increase soil fertility. In addition to that, products such as nutraceuticals, hair tonic and oil, soap, floor cleaners, sanitizers and hair cleaning powders are developed and marketed through startups. Enhancing the global competencies through collaboration with industries, network with neighborhood bodies and fostering a close relationship between 'World of competitive learning' and the 'world of skilled work', to enable students to achieve success in global job market.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://stet.edu.in/AQAR/2020-2021/CR-VI/6.2.1/Students Academic Performance.pdf">http://stet.edu.in/AQAR/2020-2021/CR-VI/6.2.1/Students Academic Performance.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

**The Correspondent is responsible for overall functioning, growth and development of the institution.**

**The Principal is the academic head of the institution. She takes decision in consultation with the Correspondent and the members of academic bodies wherever necessary.**

**The Vice Principal (General) monitors the functioning of all the committees/cells, students' council, welfare measures and maintains the campus discipline under the guidance of the Principal.**

**The Vice Principal (Research) guides and directs the Research and Development Cell. Plans and reviews staff council meeting, staff welfare, faculty appraisal under the guidance of the Principal.**

The Controller of examinations conducts the internal and external examinations in the college, ensures transparency in evaluation and resolves related grievances.

The IQAC is responsible for quality enhancement and academic distinction of the college.

The Academic Council maintains the quality and standards of education. There are 14 secretaries (HOD'S) in the council with specific responsibilities.

The Heads of the Department have overall responsibility for curriculum delivery and ensures academic excellence

The Administrative Officer is responsible for the overall administration of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="http://www.stet.edu.in/pdf/Org_Chart.jpg">http://www.stet.edu.in/pdf/Org_Chart.jpg</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stet.edu.in/AOAR/2020-2021/CR-VI/6.2.2/Code_of_Conduct.pdf">http://stet.edu.in/AOAR/2020-2021/CR-VI/6.2.2/Code_of_Conduct.pdf</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has focused the welfare of the faculty, non-teaching staff, and students with various welfare measures. The members of the faculty have been motivated to attend, participate, and publish research articles in seminars, conferences and in the reputed journals respectively. The college is providing laboratory facilities such sophisticated instrument facility, chemicals, glassware and the library resources, internet, laptop, printer, xerographic and stationaries to promote their research activities. Incentives were given for best paper awards and winners in cultural events. Health centre is available in the campus for the welfare of the faculty and non-teaching staff members. Providing transport facilities with free-of cost to reach the institution. The faculty benefited with on duty (OD), marriage leave, maternity leaves, medical leave and EPF schemes etc. In addition to that, ATM facilities, Intercom facility, RO water facility, Lift facility, two wheeler parking platform, and walk through green environment are also providing to the teaching and non-teaching staff

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stet.edu.in/AQAR/2020-2021/CR-VI/6.3.1/Any Additional.pdf">http://stet.edu.in/AQAR/2020-2021/CR-VI/6.3.1/Any Additional.pdf</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

155

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year



13

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

155

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

The institution maintains all records and documents as per the prescribed accounting standards and all the financial transactions are scrupulously checked through proper internal and external auditing mechanism. During daily audit the day book, ledger, bank transactions and cash balance are checked and verified regularly. During monthly audit the accounts are compiled with the receipts and payments of the college. During the quarterly audit, statements are prepared from the accounting records and ledgers by comparing these with the regular transactions for that particular quarter. Annual internal audit has also done with the internal auditing. Yearend entries are made which are checked for its correctness, depreciation statements are prepared and all other closing transactions are verified and are handed over to the statutory auditors. The external audit has also been implemented in which the external auditor gone through the various ledgers of transactions with the bank account details, day book, ledgers and prepares statements as per the statutory requirements. Depreciation statements of fixed



assets of the College are verified for its correctness and accounting the same is also done. Finally, statements are prepared for submitting return of income in Income tax department.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stet.edu.in/AQAR/2020-2021/CR-VI/6.4.1/Any Additional.pdf">http://stet.edu.in/AQAR/2020-2021/CR-VI/6.4.1/Any Additional.pdf</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

1,10,000/-

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Institutional Strategies:** The College has well-defined standard operating procedures for mobilization of funds and optimum utilisation of sources. The Planning and Finance Commission evaluates the requirements of the departments and other units and support services for the allocation of funds. **Mobilisation of Funds:** The institution is a private and self-financed. So the financial resource for the effective functioning of the institution is mainly from the fee collected from the students, and management contributions. Transport fee is an additional resource to the institution. Endowments and funds are also raised through alumnae, sponsors, well-wishers and philanthropists. Consultancy services as training/knowhow are made free of cost to the villagers, self-help groups and farmers. However, the products developed such as Vermicompost, edible mushrooms, crop based micronutrients are sold at subsidized cost to the farmers and the fund is credited into the

corpus fund account. **Optimal Utilisation of Resources:** The annual income is spent for the library resources, infrastructure augmentation, research facilities , purchase of equipment, chemicals, software, computers and accessories, salary, organising extracurricular activities, promotion of clean- green ecosystem, bills of telephone, internet, website, electricity and water resources, students' scholarships , welfare measures of the staff, maintenance of physical facilities and miscellaneous expenses .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stet.edu.in/AOAR/2020-2021/CR-VI/6.4.3/Audited Statement.pdf">http://stet.edu.in/AOAR/2020-2021/CR-VI/6.4.3/Audited Statement.pdf</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**Curriculum Supplementary Programmes for Value Enhancement:** IQAC of the institution realizes the motto of the college to educate the rural women learners whom are largely from remote villages and empower them with global proficiencies. Considering the demand for specialization and additional qualifications in the job market, it was decided to introduce certificate, PG Diploma and value added courses for skill enhancement and entrepreneurship. Based on the quality initiatives of the institution, the need to introduce new skill development courses in the ensuing years was presented in the meetings of the CD C and approval was given by the Board of Management. **Experiential Learning:** IQAC trusts that higher education remains creative with experiential learning practices in tune with recent technologies and knowledge outcomes. It was found that considerably the students felt it difficult to bridge the gap between their capability and performance and were found lacking in practical exposure. Hence, experiential learning has been introduced for the students through Internship, Field Work, Industrial Visit, etc. MoUs were signed with various institutions and organizations for internship, fieldwork, Industrial Visit, Research Project and Placement during the assessment period.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stet.edu.in/AQAR/2020-2021/CR-VI/6.5.1/Any Additional.pdf">http://stet.edu.in/AQAR/2020-2021/CR-VI/6.5.1/Any Additional.pdf</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC of the Institution has evolved strategies to review the deployment of teaching resources, methods of teaching, learning ability of the students and the learning outcome periodically and continuously, right from the entry level to end of the programme. The teaching methods and practices are designed to achieve the course and programme outcome, programme specific outcome and course outcome. The concerned teacher for their respective course prepares the lesson plan according to the work load assign and they are facilitating to complete the syllabi within the stipulated periods as per the academic colander provided. The IQAC has made all efforts to enhance the learning outcome in which the tutorial system has been established to monitor the learning and outcome of the students communities.. It has been instructed that the performance of the students in each semester should be analysed on the basis of the CIA and ESE and other academic activities. The result analysis of each semester is done by the Principal, HoDs and respective staff in-charge. Deprived students are being given special training to improve their learning skills. However, internal and external academic audits have been done with experts to improve the teaching, learning and evaluation process effectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://stet.edu.in/AQAR/2020-2021/CR-VI/6.5.2/Any Additional.pdf">http://stet.edu.in/AQAR/2020-2021/CR-VI/6.5.2/Any Additional.pdf</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other**

**B. Any 3 of the above**

**quality audit recognized by state, national or international agencies (such as ISO Certification)**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://stet.edu.in/pdf/AQAR/Annual_Report.pdf">http://stet.edu.in/pdf/AQAR/Annual_Report.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. **Safety and Security**
2. **Counselling**
3. **Common Room**

#### **Safety and Security**

- **Entry of outsiders into the campus is totally prohibited**
- **Day scholars who use the transport facility are monitored by the staff in charge.**
- **Hostel students are permitted to go home with the authorized persons provided with photos, ID cards/visiting pass.**
- **Students are trained in martial arts such as Karate and Silambam for self defense**
- **CCTVs are installed in the college campus and hostel**
- **Regular medical check-up camps are arranged**
- **Grievances redressal and anti- ragging cells are actively functioning which provide a convenient opportunity for girls to voice their problems**

#### **Counselling**

**Mentor system has been introduced with an objective to keep the**

effective mentoring and welfare of the students. A group of 20 students is allotted to a faculty member. The parents of irregular students are informed and joint counselling is done by the mentor of respective students. The mentor collects a report of the shortage of attendance of each subject is submitted to the Principal every month.

#### Common room

A common room is maintained for the purpose of rest and to accommodate the students with ill health. Rest rooms, recreation facilities, automatic sanitary napkin vending and incineration machines are available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stet.edu.in/AOAR/2020-2021/CR-VII/7.1.1/ADDITIONAL_INFORMATION.pdf">http://stet.edu.in/AOAR/2020-2021/CR-VII/7.1.1/ADDITIONAL_INFORMATION.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

#### **Degradable waste management**

The degradable wastes such as plant litters, old newspapers, papers, card boards are transported separately to the composting yard, where they are subjected to transformation into organic manures through vermin composting techniques. The vegetable and food wastes generated in the hostel and Nutrition and Dietetics laboratory are collected separately and subjected to composting unit. The biologically contaminated waste materials such as media and

microbial culture are sterilized using autoclave, disinfected and disposed in proper labeled disposable bags and disposed in pits and incinerated. The metal waste like lancets, needles used are disinfected and disposed properly. A project on biotransformation of lignocellulosic waste into organic manure is undertaken in which the degradable wastes are properly disposed.

#### Non-degradable waste management

The non bio-degradable wastes such as tin, glass, plastics are sold to vendors dealing with recycling. The sanitary napkins, and the cotton used in the laboratories are made into ash by using incinerators. The outdated computers are exchanged at the time of up gradation. Other types of e-waste are collected, stored and disposed off through vendors. The nonfunctional computers and its peripherals are safely disposed. UPS batteries are exchanged by the suppliers. The hazardous wastes used in the laboratories are disposed after dilution

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**



1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-**

**B. Any 3 of the above**



**friendly washrooms Signage including tactile path lights, display boards and signposts**  
**Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc.**  
**Provision for enquiry and information:**  
**Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

**Dr.V.Dhivaharan, Correspondent, hoists the national flag and addresses the students regarding the sacrifices made by the national leaders and martyrs for the independence. The principal, members of the staff and students participate in the celebration. A stanza from "BhagavathGeetha, Kuran" and Bible is recited by the students in order to promote religious harmony. National integration songs are sung by the students and dances are performed.**

**Dr.V.Dhivaharan, Correspondent hoists the National Flag and deliver talk emphasizing freedom, national integration and sacrifices made by the freedom fighters. Teachers and students also address the various aspects of the significance of independence day and remember the martyrs.**

**Gandhi Jayanthi was celebrated to remember his ideals 'ahimsa', sathyagraha, nonviolence, civil disobedience and village swaraj, and his dedication as freedom fighter .**

**National Unity Day (also known as Rashtriya Ekta Diwas) is celebrated every year on 31st of October by the people all through India to commemorate the birth anniversary of Sardar Vallabhbhai Patel.**

The International Women's Day was celebrated on 8th March, 2021. The purpose of celebrating Women's Day is to raise awareness about the status and dignity of women among the students.

World Mother Languages Day is celebrated annually on February 21 in honor of the mother tongue that nurtures the knowledge and culture of mankind.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college sensitizes the students, teaching and non-teaching faculty to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct themselves as a responsible citizen and provides opportunities to create social consciousness and responsibility towards national building. The college establishes policies that reflect core values. Code of conduct for students and teaching faculty was framed separately as per UGC norms. Blood Donation Camp was conducted on 30.11.2020 to donate blood to people in need and to create awareness. The personal of Government Raja Mirasdar Hospital Thanjavur, Tamilnadu visited and collected blood from our college students those volunteered to donate blood. All the Science Departments celebrate the "National Science Day" by inspiring the students with the words of Women Scientists every year. National Unity Day / Rashtriya Ekta Diwasis celebrated every year on 31st of October by the people all through India. The important rules laid down by the management are prohibition of the use of non bio degradable plastic carry bags to ensure a clean, healthy and sustainable environment. To adhere these rules, checking is done by the faculty members to avoid students bringing plastic carry bags inside the campus.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**Our institution aims to inculcate values and nationalism among the students by celebrating the national and international festivals, events and commemorative days by its own distinctiveness. National festivals like "Independence Day" and "Republic Day" are celebrated as an integral part of every year in the college. National flag was hoisted and the students were addressed regarding the sacrifices made by the national leaders and martyrs for the independence. A stanza from Bhagavath Geetha, Quran and Bible were recited by the students in order to promote religious harmony. Gandhi Jayanthi was celebrated to remember his ideals 'ahimsa', sathyagraha, nonviolence, civil disobedience and village swaraj, and his dedication as freedom fighter . The International Women's Day was celebrated for the**

purpose to raise awareness about the status and dignity of women among the students. Pongal Festival was celebrated as the "Thanks Giving Day to Nature" as Samathuva pongal ending with community feast. The college also celebrates the birth and death anniversary of several other great Indian personalities like Subramania Bharathiyar , Dr.A.P.J.AbdulKalam, Dr.Sarvepalli Radhakrishnan and Srinivasa Ramanujan , M.G.Ramachandran and Dr.J.Jayalalitha, every year

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practice No.1

#### 1. Title of the Practice: PROMOTION OF SOCIAL RESPONSIBILITIES

We enable students to acquire social, ethical, environmental responsibilities and shape them to become good citizens and help the needy by creating a society filled with humanity.

#### 2. Objectives of the Practice Objectives

- To ensure that the students develop a tendency to help the needy
- To spread fraternity as it is the need of the hour
- To promote the quality of knowing their social responsibility

#### Intended Outcome

- Tremendous change in their attitude
- Started to do things that helps the society

#### 3. The Context

Communal harmony is coming together and living together with a sense of neighborhood and equality, irrespective of discriminations. Suppressing personal differences and adopting a common noble goal to solve national problems. The college atmosphere ensures an ambience for the students to enrich the moral values.

#### 4. Practice

Dress Donation campaign was held on 11.01.2021. The purpose of this campaign was to give new dress to poor people.

Blood Donation Camp was conducted on 30.11.2020 to donate blood to people in need and to create awareness. The personal of government Raja Mirasdar Hospital Thanjavur, Tamilnadu visited and collected blood from our college students those volunteered to donate blood.

"Tree Plantation" Programmewas conducted inside and outside of the college premises. The students planted saplings and also placed bricks as barricades and each student took the responsibility to nourish and maintain the allotted plant.

All the Departments have conducted Covid 19 Awareness Programmes in and around the College campus

#### 5. Evidence of Success

The student's contribution from our college was Rs.3, 00,000 for dress donation campaign. 800 people were benefited.

Above 2000 people were benefited through blood donation camp.

The students planted 181 saplings and also placed bricks as barricades and each student took the responsibility to nourish and maintain the allotted plant.

Students were given social responsibilities like cleaning the temples and ponds in nearby by adopted villages.

To make a change through their social responsibilities volunteers created awareness to the people in the adopted villages about Basic Protective Measure against the Corona Virus and the importance of immune boosting food and explained the importance of wearing mask, maintaining social distance and the importance of hand wash and to avoid crowd in gathering.

#### 6. Problems encountered and resources required

- Lack of time and unavailability of students due to pandemic lockdown

## Best Practice no.2

### 1. Title of the Practice: MENTORING AND HOLISTIC DEVELOPMENT

Departments have the practice of Mentoring students to meet the academic and life challenges. Each student has a mentor who is in charge for conducting individual counselling with their wards.

### 2. Objectives of the Practice Objectives

- Personal care and attention is shown to each student
- Any lackness on the part of the students in terms of their soft skill, hard skill and public skills are duly identified and remedies were suggested.
- The mentor together with the class teacher ensures the overall personality development of the student before they could become professional practitioner.

### Intended Outcome

- Exceptionalchanges in their attitude.
- Improve their morale values and professional ethics

### 3. The Context

The mentor plays a critical role as the student teacher's model and mentor has great influence over the student teacher's learning experience. The Mentor Teacher's responsibilities -planning and communication, support of the Internal learning, and assessment of the Internals understanding and progress.

### 4. Practice

Regular meetings with their wards

Remedial classes to improve their academic excellence

Hand book Communication to the parents for their wards

Regular mentor parents meeting

More attention to elite group students



Maintenance of personal and academic profile for their wards.

Mentor teacher and student teacher review assessments and reflect together on effectiveness of lessons.

5. Evidence of Success

- More number of students attained university ranks
- Students are placed in well reputed companies/organization/institutions
- Students are developed as the entrepreneur

6. Problems encountered and resources required

- Lack of interest among slow learning students

File Description	Documents
Best practices in the Institutional website	<a href="http://www.stet.edu.in/AQAR/2020-2021/CR-VII/Best_Practice-2020-2021.pdf">http://www.stet.edu.in/AQAR/2020-2021/CR-VII/Best_Practice-2020-2021.pdf</a>
Any other relevant information	<a href="http://stet.edu.in/AQAR/2020-2021/CR-VII/7.2/Additional_Information.pdf">http://stet.edu.in/AQAR/2020-2021/CR-VII/7.2/Additional_Information.pdf</a>

**7.3 - Institutional Distinctiveness**

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Institution is offering 12 Under Graduate Programmes, 13 Post Graduate Programmes, 5 M.Phil. programmes, 4 Ph.D. programmes and a PG Diploma in Big Data Analytics. In order to achieve vision of the college the following initiatives are taken

1. Curricula Syllabi with multidisciplinary dynamics. Every department frames the curricula and syllabi with a multidisciplinary dynamics so that the team of students are able to get developed in problem solving skills, the problem statements from the industries.
2. Inter disciplinary Elective Courses The students can register for elective courses offered by other departments through the concept of open elective.
3. Credit Transfer There is a provision in the curriculum and assessment for the transfer of credits for online learning through recognized online course completions - NPTEL / SWAYAM.
4. Research To kindle the Research Aptitude of the students, Project



Work has been included in the curriculum at PG Level. The Institution encourages the faculty members to apply to the various funding agencies for Major Minor Research Projects and for conducting Conferences and Workshops. 5. Industry Connect The curricula and syllabi are developed and enriched with inputs from members from the industries. Industry professionals participate in the Industry Advisory Board and Board of studies, contributing towards enrichment of curricula and syllabi. The students gain hands on experience through internships and on-Job-training in companies integrate theoretical discourses with hands-on experience by which students get insights on required technical skills. Our college in association with ICTACT jointly signed an MoU to conduct students webinar, faculty development programme, students certification programme and the students from the various departments successfully completed the course. Students' participation in planning, collaborating, executing and managing activities in all spheres, generates a learner-centred environment, positive attitude, leadership qualities, oneness, sportsmanship and self-awareness, leading to personality development. Guidance and employment for students is sought through networking with Industries, Alumni and and by applying for career oriented or vocational courses. Consistently high result in examinations and laurels brought by student participation in sports and cultural events reflect success of our three pronged approach- academics, sports and extracurricular activity.

File Description	Documents
Appropriate link in the institutional website	<a href="http://www.stet.edu.in/AOAR/2020-2021/CR-VII/Institutional_Distinctiveness.pdf">http://www.stet.edu.in/AOAR/2020-2021/CR-VII/Institutional_Distinctiveness.pdf</a> , <a href="http://stet.edu.in/AOAR/2020-2021/CR-VII/7.3.1/Addtional_Information.pdf">http://stet.edu.in/AOAR/2020-2021/CR-VII/7.3.1/Addtional_Information.pdf</a>
Any other relevant information	<b>No File Uploaded</b>

7.3.2 - Plan of action for the next academic year

**Nil**