



**SENGAMALA THAYAAR EDUCATIONAL TRUST WOMEN'S COLLEGE(AUTONOMOUS)**

**(Affiliated to Bharathidasan University Tiruchirappalli)**

**(Accredited by NAAC)/(ISO 9001 : 2015 Certified Institution)**

**Sundarakkottai– 614 016, Mannargudi, Thiruvarur(Dt),  
Tamil Nadu, India.**

**Minutes of Meeting in Institution's Innovation Council (IIC)**

The first council meeting was held on 23.11.2023 at Sengamala Thayaar Educational Trust Women's College(Autonomous)

1. Our President welcomed the members. The convener of IIC has shared the presentation about Sengamala Thayaar Educational Trust Women's College (Autonomous) MOE IIC activities for next academic year 2024-2025
2. Discussed the formulation and function of IIC and share the role and Responsibility among the council members as per the guidelines of MHRD's innovation cell.
3. Discussed about the objectives of IIC, types of activity (IIC calendar, MIC Driven and Self driven), Features of IIC portal for monthly report submission mechanism.
4. The council members also discussed about collaborations with organizations to accelerate the activities of IIC.
5. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, Centers and facilities in the institute working towards promoting IPR innovation and startup.
6. The Council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter.
7. The following IIC Calendar activities, meeting and MIC driven activities are planned to conduct within December 2023

**INSTITUTION'S INNOVATION COUNCIL - ACTIVITIES**

<b>Sl.No</b>	<b>Activities</b>	<b>Date</b>	<b>Incharge</b>	<b>Quarterly</b>
1	Hands on Training	On or before 30.12.2023	Startup Activity Co-ordinator	2

8. The council has agreed to convenor next meeting on 21.12.2023

9. Convenor proposed the vote of thanks



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Silver Jubilee Institution

(Affiliated to Bharathidasan University, Tiruchirappali)

(Accredited by NAAC) (An ISO 9001:2015 Certified Institution)

SUNDARAKKOTTAI - 614 016, MANNARGUDI, THIRUVARUR DISTRICT, TAMIL NADU

e - mail : [stetwc@gmail.com](mailto:stetwc@gmail.com) Website : [www.stet.edu.in](http://www.stet.edu.in)

**Dr. N.Uma Maheswari, M.Sc., B.Ed., Ph.D.,**  
Principal.

Date: 21.12.2023

The council meeting of Institution's Innovation Council (IIC), Sengamala Thayaar Educational Trust Women's college(Autonomous)was called by IIC President **Dr.N.Uma Maheswari** on 21.12.2023 to discuss upon the formulation and function of IIC for academic year 2023-2024& to assign roles and responsibility among newly joined council members as per the guidelines of Ministry of Education's Innovation cell.

Asperthedecisionofcompetentauthority, followingmemberswillbethepartofIIC;

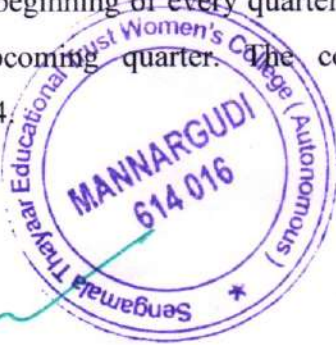
SL.N o.	Name of Member	Member Type(Teaching/Nonteaching/ Student/External Expert)	Key Role/ Position Assigned in IIC
1	DR.N.Uma Maheswari	Teaching	President
2	DR.B.Kayathiri Bai	Teaching	Vice President
3	DR.S.Indirani	Teaching	Convenor
4	MS.R.Vijayalakshmi	Teaching	Member
5	MS.C.Jasmine	Teaching	Member
6	Dr.R.Anuradha	Teaching	Innovation Activity
7	Dr.S.Suganthi	Teaching	Internship Activity Co-ordinator
8	DR.S.Manikandaselvi	Teaching	IPR Activity Co-ordinator
9	Dr.M.Kannahi	Teaching	Startup Activity Co-ordinator
10	Ms.Asraf Nisha.J	Non-Teaching	External Expert(Entrepreneur Alumni)
11	Dr.G.Vijayalakshmi	Teaching	ARIIA Co-ordinator
12	Ms.G.K.Gomathi	Teaching	NIRF Co-ordinator
13	MS.K.Savima	Teaching	Social Media Co-ordinator
14	D.Anushiya	Students	Innovation Activity
15	V.Synthavi	Students	Internship Activity Co-ordinator
16	R.Vijayalakshmi	Students	IPR Activity Co-ordinator
17	T.Kamali	Students	Startup Activity Co-ordinator
18	R.Saraswathi	Students	Social Media

**"Arise Awake and Stop Not, till the Goal is Reached"**



The council members discussed about the activities (IIC calendar, Celebration and Self-Driven) and features of IIC portal. The council members also discussed about collaborations within and outside the institution to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronisation with activities and initiatives of other departments, centres and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Startup.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting tentatively on 30.01.2024.



Name: Dr.N.Uma Maheswari

Place: Mannargudi, Sengamala Thayar Educational Trust Women's College, (Autonomous), Mannargudi.

Kindly Note:

\* Attendance sheet of all the members to be attached in this format;

Sl.No.	Name of Member	Signature
1	Dr.N.Uma Maheswari	
2.	Dr.B.Kayathiri Bai	
3.	Dr.S.Indirani	
4.	MS.R. Vijayalakshmi	
5.	MS.C.Jasmine	
6.	Dr.R.Anuradha	
7.	Dr.S.Suganthi	
8.	DR.S.Manikandaselvi	
9.	Dr.M.Kannahi	
10.	Ms.Asraf Nisha.J	
11.	Dr.G.Vijayalakshmi	
12.	Ms.G.K.Gomathi	
13.	MS.K.Savima	
14.	D.Anushiya	
15.	V.Synthavi	
16.	R.Vijayalakshmi	
17.	K.Kamali	
18.	R.Saraswathi	

\*\*Detailed Minutes of the meeting to be attached separately in Council Meeting section on IIC portal



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**INSTITUTION'S INNOVATION COUNCIL(IIC)**

**REPORT**

**SEMESTER -1**

**QUARTER -2**

**Thrust area: Inspiration, Motivation & Ideation**

Ministry of Human Resource Development (MHRD), Govt. of India has established 'MHRD's Innovation Cell (MIC)' to systematically foster the culture of Innovation amongst all Higher Education Institutions (HEIs). The primary mandate of MIC is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes while they are informative years. MIC has encouraged creation of 'Institution's Innovation Council (IICs)' across selected HEIs to promote innovation in the Institution through multitudinous modes leading to an innovation promotion eco-system in the campuses. Our Institute has been selected for establishing Institution Innovation Council (IIC) (2023) at our premises as per the norms and directions of Innovation Cell, Ministry of HRD, Govt. of India.

To create a dynamic, innovative and entrepreneurial ecosystem in rural area. To develop an innovation-based system that fosters creativity among the rural students, nurturing their ideas and developing start-up-based culture.

Promote innovation in the Institution through multitudinous modes leading to an innovation promotion eco-system in the campus

The cell organized an Hands on Training Programon "Jute product Making" with S.Sudha, Jute Bag Activity Skiller, Alangadu, Muthupet. Thiruvarur DT.