



SENGAMALA THAYAAR EDUCATIONAL TRUST WOMEN'S COLLEGE
(Autonomous)
(Affiliated to Bharathidasan University, Tiruchirappalli)
(Accredited by NAAC)(An ISO 9001: 2015 Certified Institution)
SUNDARAKKOTTAI, MANNARGUDI-614 016, TAMILNADU, S.INDIA

INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF THE MEETING 2023-2024



INTERNAL QUALITY ASSURANCE CELL (IQAC)
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SUNDARAKKOTTAI, MANNARGUDI-614 016, TAMILNADU, S.INDIA

The IQAC meeting was held on 15.07.2023 in the STET College Premises. The Following members were present

Name of the Member	Position
Dr.N.UmaMaheswari Principal	Chair Person
Dr.V.Dhivaharan Chairman	Member from Management
Dr.G.Vijayalakshmi Director,Dept of MBA	IQAC Co-Ordinator
Dr.B.Kayathiribai Vice Principal	Administrative Officer
Dr.M.V.Srinath Director MCA	Member
Dr.M.Kannahi Asst.Professor,Dept of Microbiology	Member
Dr.R.Anuradha Head,Dept of Biochemistry	Member
Dr.S.Suganthi Head i/c,Dept of Mathematics	Member
Dr.V.Geetha Head,Dept of Computer Science	Member
Ms.G.K.Gomathi Head,Dept of Nutrition & Dietetics	Member
Dr.R.Mangalanayagi Asst.Professor,Dept of Microbiology	Member
Ms.P.Rani Asst.Professor,Dept of Computer Applications	Member
Dr.P.PadmaPriya Asst.Professor,Dept of Biochemistry	Member



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Dr.K.Senguttuvan KSK Poly Clinic Mannargudi	Members from Local Society
Ms.T.V.Varsha III B.Sc., Chemistry	Student Representative
Ms.P.Abinaya Child Development Project Officer Kottur Block	Alumni
Mr.A.Sujai Managing Director.Arjun Plaza & Complex,Mannargudi	Employer
Mr.E.Arun Proprietor,Mannai Grand inn group of Hotels	Industrialist
Mr.R.Rajendran	Stake holder

The Following resolutions were passed in the meeting

- Department of Commerce,Computer science,Nutrition and Dietetics and Computer applications heads of the department are asked to send the applications to the university to introduce the new programmes ie B.Com CA,Data Science,Artificial intelligence and Machine learning and Fashion technology and costume designing
- Heads of the departments and staff members are instructed to frame the curriculam based on Outcome Based Education with Programme Outcome(Pos)Programme Specific Outcome(PSOs) and Course Outcome(Cos)
- The staff members are instructed to utilize the ERP effectively and asked them to post their attendance in ERP regularly



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The IQAC meeting was held on 19.08.2023 in the STET College Premises. The Following members were present

Name of the Member	Position
Dr.N.UmaMaheswari Principal	Chair Person
Dr.V.Dhivaharan Chairman	Member from Management
Dr.G.Vijayalakshmi Director,Dept of MBA	IQAC Co-Ordinator
Dr.B.Kayathiribai Vice Principal	Administrative Officer
Dr.M.V.Srinath Director MCA	Member
Dr.M.Kannahi Asst.Professor,Dept of Microbiology	Member
Dr.R.Anuradha Head,Dept of Biochemistry	Member
Dr.S.Suganthi Head i/c,Dept of Mathematics	Member
Dr.V.Geetha Head,Dept of Computer Science	Member
Ms.G.K.Gomathi Head,Dept of Nutrition & Dietetics	Member
Dr.R.Mangalanayagi Asst.Professor,Dept of Microbiology	Member
Ms.P.Rani Asst.Professor,Dept of Computer Applications	Member



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Dr.P.PadmaPriya Asst.Professor,Dept of Biochemistry	Member
Dr.K.Senguttuvan KSK Poly Clinic Mannargudi	Members from Local Society
Ms.T.V.Varsha III B.Sc., Chemistry	Student Representative
Ms.P.Abinaya Child Development Project Officer Kottur Block	Alumni
Mr.A.Sujai Managing Director.Arjun Plaza & Complex,Mannargudi	Employer
Mr.E.Arun Proprietor,Mannai Grand inn group of Hotels	Industrialist
Mr.R.Rajendran	Stake holder

The Following resolutions were passed in the meeting

- Faculty members are instructed to publish their research articles in the referred journals with scopus
- Department wise planning are to be made to enhance the ability of the Slow learners and the advanced learners
- Alumni meet to be conducted to strengthen the alumni network



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The IQAC meeting was held on 16.09.2023 in the STET College Premises. The Following members were present

Name of the Member	Position
Dr.N.UmaMaheswari Principal	Chair Person
Dr.V.Dhivaharan Chairman	Member from Management
Dr.G.Vijayalakshmi Director,Dept of MBA	IQAC Co-Ordinator
Dr.B.Kayathiribai Vice Principal	Administrative Officer
Dr.M.V.Srinath Director MCA	Member
Dr.M.Kannahi Asst.Professor,Dept of Microbiology	Member
Dr.R.Anuradha Head,Dept of Biochemistry	Member
Dr.S.Suganthi Head i/c,Dept of Mathematics	Member
Dr.V.Geetha Head,Dept of Computer Science	Member
Ms.G.K.Gomathi Head,Dept of Nutrition & Dietetics	Member
Dr.R.Mangalanayagi Asst.Professor,Dept of Microbiology	Member
Ms.P.Rani Asst.Professor,Dept of Computer Applications	Member
Dr.P.PadmaPriya	Member



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Asst.Professor,Dept of Biochemistry	
Dr.K.Senguttuvan KSK Poly Clinic Mannargudi	Members from Local Society
Ms.T.V.Varsha III B.Sc., Chemistry	Student Representative
Ms.P.Abinaya Child Development Project Officer Kottur Block	Alumni
Mr.A.Sujai Managing Director.Arjun Plaza & Complex,Mannargudi	Employer
Mr.E.Arun Proprietor,Mannai Grand inn group of Hotels	Industrialist
Mr.R.Rajendran	Stake holder

The Following resolutions were passed in the meeting

- Industrial visits, field visits and internships to be arranged by all the departments to give the field exposure to the students
- Detailed discussion was carried on to review the students' performance analysis through tutorial system and the principal was authorize to take necessary follow-up
- All the faculty members are instructed to register with Google Scholar and advised them to take efforts to get more citation index /h index
- Request the management to redesignate the faculties from Assistant professor to Associate professor based on the qualifying criteria





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The IQAC meeting was held on 21. 10.2023 in the STET College Premises. The Following members were present

Name of the Member	Position
Dr.N.UmaMaheswari Principal	Chair Person
Dr.V.Dhivaharan Chairman	Member from Management
Dr.G.Vijayalakshmi Director,Dept of MBA	IQAC Co-Ordinator
Dr.B.Kayathiribai Vice Principal	Administrative Officer
Dr.M.V.Srinath Director MCA	Member
Dr.M.Kannahi Asst.Professor,Dept of Microbiology	Member
Dr.R.Anuradha Head,Dept of Biochemistry	Member
Dr.S.Suganthi Head i/c,Dept of Mathematics	Member
Dr.V.Geetha Head,Dept of Computer Science	Member
Ms.G.K.Gomathi Head,Dept of Nutrition & Dietetics	Member
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Ms.T.V.Varsha III B.Sc., Chemistry	Student Representative
Ms.P.Abinaya Child Development Project Officer Kottur Block	Alumni
Mr.A.Sujai Managing Director.Arjun Plaza & Complex,Mannargudi	Employer
Mr.E.Arun Proprietor,Mannai Grand inn group of Hotels	Industrialist
Mr.R.Rajendran	Stake holder

The Following resolutions were passed in the meeting

- The Heads of the Departments are advised to submit the research proposal to the management for Seed money for this academic year 2023-2024
- Faculty members are motivated to deliver their lectures through ICT tools
- The Heads of the department are asked to assess the teaching efficiency of the faculty members through feedback mechanism and submit to the Principal





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The IQAC meeting was held on 18.11.2023 in the STET College Premises. The Following members were present

Name of the Member	Position
Dr.N.UmaMaheswari Principal	Chair Person
Dr.V.Dhivaharan Chairman	Member from Management
Dr.G.Vijayalakshmi Director,Dept of MBA	IQAC Co-Ordinator
Dr.B.Kayathiribai Vice Principal	Administrative Officer
Dr.M.V.Srinath Director MCA	Member
Dr.M.Kannahi Asst.Professor,Dept of Microbiology	Member
Dr.R.Anuradha Head,Dept of Biochemistry	Member
Dr.S.Suganthi Head i/c,Dept of Mathematics	Member
Dr.V.Geetha Head,Dept of Computer Science	Member
Ms.G.K.Gomathi Head,Dept of Nutrition & Dietetics	Member
Dr.R.Mangalanayagi Asst.Professor,Dept of Microbiology	Member
Ms.P.Rani Asst.Professor,Dept of Computer Applications	Member
Dr.P.PadmaPriya Asst.Professor,Dept of Biochemistry	Member



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Dr.K.Senguttuvan KSK Poly Clinic Mannargudi	Members from Local Society
Ms.T.V.Varsha III B.Sc., Chemistry	Student Representative
Ms.P.Abinaya Child Development Project Officer Kottur Block	Alumni
Mr.A.Sujai Managing Director.Arjun Plaza & Complex,Mannargudi	Employer
Mr.E.Arun Proprietor,Mannai Grand inn group of Hotels	Industrialist
Mr.R.Rajendran	Stake holder

The Following resolutions were passed in the meeting

- All the Ph.D holders are asked to obtain Research Advisorship from the Parent University immediately
- Induce the HoD's of all the departments to conduct International,National and regional seminars in multiple numbers
- Incubation centre to be strengthened through Entrepreneurial development cell



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The IQAC meeting was held on 16.12.2023 in the STET College Premises. The Following members were present

Name of the Member	Position
Dr.N.UmaMaheswari Principal	Chair Person
Dr.V.Dhivaharan Chairman	Member from Management
Dr.G.Vijayalakshmi Director,Dept of MBA	IQAC Co-Ordinator
Dr.B.Kayathiribai Vice Principal	Administrative Officer
Dr.M.V.Srinath Director MCA	Member
Dr.M.Kannahi Asst.Professor,Dept of Microbiology	Member
Dr.R.Anuradha Head,Dept of Biochemistry	Member
Dr.S.Suganthi Head i/c,Dept of Mathematics	Member
Dr.V.Geetha Head,Dept of Computer Science	Member
Ms.G.K.Gomathi Head,Dept of Nutrition & Dietetics	Member
Dr.R.Mangalanayagi Asst.Professor,Dept of Microbiology	Member
Ms.P.Rani Asst.Professor,Dept of Computer Applications	Member
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Ms.P.Abinaya Child Development Project Officer Kottur Block	Alumni
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Mr.E.Arun Proprietor,Mannai Grand inn group of Hotels	Industrialist
Mr.R.Rajendran	Stake holder

The Following resolutions were passed in the meeting

- Initiatives to be taken to register in the NIRF 2024
- Discussed to encourage the students and staff members to complete NPTEL/ Swayam/ MOOC/ Value added course
- The Heads of the departments are instructed to carry out the student's projects with the signed MoU's institution and steps to be taken to publish research papers in collaboration with them
- More number of Placement drives to be organized by the placement officers and action plan to be submitted by them



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The IQAC meeting was held on 20.01.2024 in the STET College Premises. The Following members were present

Name of the Member	Position
Dr.N.UmaMaheswari Principal	Chair Person
Dr.V.Dhivaharan Chairman	Member from Management
Dr.G.Vijayalakshmi Director,Dept of MBA	IQAC Co-Ordinator
Dr.B.Kayathiribai Vice Principal	Administrative Officer
Dr.M.V.Srinath Director MCA	Member
Dr.M.Kannahi Asst.Professor,Dept of Microbiology	Member
Dr.R.Anuradha Head,Dept of Biochemistry	Member
Dr.S.Suganthi Head i/c,Dept of Mathematics	Member
Dr.V.Geetha Head,Dept of Computer Science	Member
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Mr.A.Sujai Managing Director.Arjun Plaza & Complex,Mannargudi	Employer
Mr.E.Arun Proprietor,Mannai Grand inn group of Hotels	Industrialist
Mr.R.Rajendran	Stake holder

The following resolutions were passed in the meeting

- Encourage and facilitate the fine arts coordinator and sports department and other part V coordinators to arrange more Inter collegiate events
- Students are advised and facilitated to participate all the competitions, seminars and other programmes which are organized by other institutions
- Advise and facilitate the staff members to submit more research proposals to receive funds from various agencies





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The IQAC meeting was held on 17.02.2024 in the STET College Premises. The Following members were present

Name of the Member	Position
Dr.N.UmaMaheswari Principal	Chair Person
Dr.V.Dhivaharan Chairman	Member from Management
Dr.G.Vijayalakshmi Director,Dept of MBA	IQAC Co-Ordinator
Dr.B.Kayathiribai Vice Principal	Administrative Officer
Dr.M.V.Srinath Director MCA	Member
Dr.M.Kannahi Asst.Professor,Dept of Microbiology	Member
Dr.R.Anuradha Head,Dept of Biochemistry	Member
Dr.S.Suganthi Head i/c,Dept of Mathematics	Member
Dr.V.Geetha Head,Dept of Computer Science	Member
Ms.G.K.Gomathi Head,Dept of Nutrition & Dietetics	Member
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Mr.E.Arun Proprietor,Mannai Grand inn group of Hotels	Industrialist
Mr.R.Rajendran	Stake holder

The Following resolutions were passed in the meeting

- All the commemorative days to be celebrated in the way of conducting lectures, Quiz competitions and awareness programme
- Steps to be taken in the proper separation and disposal of Bio degradable and non Bio degradable wastes generated in the Science laboratories and in the hostel
- Students are motivated to do projects in the novel topics



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The IQAC meeting was held on 16.03.2024 in the STET College Premises. The Following members were present

Name of the Member	Position
Dr.N.UmaMaheswari Principal	Chair Person
Dr.V.Dhivaharan Chairman	Member from Management
Dr.G.Vijayalakshmi Director,Dept of MBA	IQAC Co-Ordinator
Dr.B.Kayathiribai Vice Principal	Administrative Officer
Dr.M.V.Srinath Director MCA	Member
Dr.M.Kannahi Asst.Professor,Dept of Microbiology	Member
Dr.R.Anuradha Head,Dept of Biochemistry	Member
Dr.S.Suganthi Head i/c,Dept of Mathematics	Member
Dr.V.Geetha Head,Dept of Computer Science	Member
Ms.G.K.Gomathi Head,Dept of Nutrition & Dietetics	Member
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Mr.A.Sujai Managing Director.Arjun Plaza & Complex,Mannargudi	Employer
Mr.E.Arun Proprietor,Mannai Grand inn group of Hotels	Industrialist
Mr.R.Rajendran	Stake holder

The Following resolutions were passed in the meeting

- Steps to be taken to get AICTE approval for BBA and BCA
- Faculty members are motivated to attend more number of short term and refresher courses conducted by various universities
- All Heads of the department and their concerned staff members are asked to train their students to suit up the situation necessary for Student Centric methods



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The IQAC meeting was held on 20.04.2024 in the STET College Premises. The Following members were present

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Dr.N.UmaMaheswari Principal	Chair Person
Dr.V.Dhivaharan Chairman	Member from Management
Dr.G.Vijayalakshmi Director,Dept of MBA	IQAC Co-Ordinator
Dr.B.Kayathiribai Vice Principal	Administrative Officer
Dr.M.V.Srinath Director MCA	Member
Dr.M.Kannahi Asst.Professor,Dept of Microbiology	Member
Dr.R.Anuradha Head,Dept of Biochemistry	Member
Dr.S.Suganthi Head i/c,Dept of Mathematics	Member
Dr.V.Geetha Head,Dept of Computer Science	Member
Ms.G.K.Gomathi Head,Dept of Nutrition & Dietetics	Member
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Mr.E.Arun Proprietor,Mannai Grand inn group of Hotels	Industrialist
Mr.R.Rajendran	Stake holder

The Following resolutions were passed in the meeting

- In extending the social responsibility, students and faculty members of all the departments are to be motivated to conduct more number of extension activities at schools and nearby villages
- Special arrangements to be made by encouraging the students to attend Competitive examinations
- More number of e content to be developed by the staff members to facilitate the faculty to develop more e-content by properly giving them expert advise





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