



**SENGAMALA THAYAAR EDUCATIONAL TRUST WOMEN'S COLLEGE
(AUTONOMOUS)**

(Accredited by NAAC & An ISO 9001:2015 Certified Institution)

(Ranked in NIRF 2024)

**SUNDARAKKOTTAI, MANNARGUDI,
THIRUVARUR (Dt.) TAMIL NADU, INDIA.**

Minutes of the Governing Body Meeting

The Governing body meeting was held on 10th July 2025 at 10.30 a.m in the Conference Hall, Vivekanandam Block under the Presidentship of Dr. V.Dhivaharan, Chairman and Correspondent of the Institution. The following members were present.

1	Dr.V. Dhivaharan ,Chairman and Correspondent, S.T.E.T Women's College (Autonomous)
2	Mr. M. Saraboji -Member, Board of Management, Management Representative
3	Mr. S. Rajendran - Member, Board of Management, Management Representative
4	Dr. D. Velmurugan , Educationist, Management Nominee, Member Secretary, Tamil Nadu State Council of Higher Education, Chennai.
5	Dr. C. Lakshumanan , University Nominee, Professor, Department of Remote Sensing, Bharathidasan University, Tiruchirappalli – 620 024.
6	Dr. N. Uma Maheswari , Ex-officio, .Principal, S.T.E.T Women's College (Autonomous)
7	Dr. B. Kayathiri Bai , Teachers Representative, Vice Principal, S.T.E.T Women's College (Autonomous)
8	Dr. G. Vijayalakshmi , Teachers Representative, Director, IQAC, S.T.E.T Women's College (Autonomous)
9	Dr. K. Thiyagesan , Academic Advisor, S.T.E.T Women's College (Autonomous)
10	Dr. A. Yogeswari , Controllor of Examinations, S.T.E.T Women's College (Autonomous)
11	Ms.G.Gunapriya , Administrative Officer, S.T.E.T Women's College (Autonomous)

Dr. N. Uma Maheswari, Chairperson of the Governing Body meeting extended a cordial welcome to all dignitaries and participants at the Governing Body meeting for the academic year 2025–2026. The gathering was marked as the fifth meeting under autonomous status. It is with great pride that the successful completion of five academic years under autonomous status is acknowledged. The Chairman and Correspondent has been cordially welcomed. The Principal informed that the State Government Nominee, Dr. D. Rosi, expressed her inability to attend the meeting due to official work and the gratitude is expressed to the University Nominee,

Dr. C. Lakshmanan, for his gracious presence. Sincere appreciation is conveyed to Professor Dr. D. Velmurugan, Educationist and Management Nominee, Member Secretary, Tamil Nadu State Council of Higher Education, Chennai. A warm welcome has been offered to the Academic Advisor, Vice Principal Dr. B. Kayathiri Bai, IQAC Director Dr. G. Vijayalakshmi, and all the trust board members. Institutional administrators and coordinators including Dr. M. Kannahi, Dr. R. Anuradha, Dr. G. K. Gomathi, and Ms. G. Gunapriya are also respectfully welcomed. The progress made by the institution, its vision for excellence and notable achievements have been highlighted. Valuable suggestions from all members are earnestly requested to ensure fruitful deliberations. Deep appreciation is extended to the Management and Governing Body members for their unwavering support in driving institutional advancement.

Agenda No.1 : Meeting of the previous governing body and action taken report

Dr.N.Uma Maheswari, Principal explained the suggestions given by the following members:

Dr. D. Rosi, State Government Nominee, Regional Joint Director Collegiate Education suggested the students to be enrolled in more number of online courses for the enrichment of their knowledge. She also suggested to conduct more number of competitive examinations coaching classes for the betterment of the student's society.

Action Taken

- Students are continuously motivated to enroll in NPTEL (National Programme on Technology Enhanced Learning) courses to enhance their subject knowledge and employability skills. So far, 177 students have successfully completed NPTEL courses. During the academic year 2024–2025, 165 postgraduate students and 37 faculty members successfully completed various NPTEL certificate courses, reflecting a strong commitment to lifelong learning.
- In addition, through the Target CE Cell, regular classes on competitive examinations were conducted for all students, aimed at equipping them with the skills and strategies required to excel in various government and public sector examination (**Annexure IA**).

Prof. Dr.D.Velmurugan suggested to apply more funded project proposals for mobilization of funds and to conduct more workshops

Action Taken

- The Tamil Nadu State Council for Science and Technology (TNSCST) sanctioned Rs.20,000 to the Department of MBA for organizing a two-day National Seminar on "Entrepreneurial Leadership: Building and Leading a Successful Business Incentive."
- A total of 136 students research proposals were submitted to TNSCST under the Student Project Scheme during the academic year 2024-2025. Among them 06 projects were selected for funding for the departments of Physics, Chemistry, Computer Science, Computer Applications And Nutrition Dietetics and also submitted. 29 projects by the faculty members from the Departments of Microbiology, Biochemistry, Nutrition and Dietetics, Computer Science, Commerce, Business Administration, Physics, Economics, Computer Applications, and Management Studies were submitted.

- Additionally, 18 faculty members from the Departments of Tamil, Commerce, Management Studies, Economics, and Business Administration have applied for research projects under ICSSR (Indian Council of Social Science Research).
- These actions reflect the institution's ongoing efforts to foster a vibrant research culture among faculty and students (**Annexure IB**).

Dr. C. Lakshumanan, University Nominee, Professor, Department of Remote Sensing Bharathidasan University, Tiruchirappalli.

- Suggested to increase the number of patents filed by faculty and students to strengthen the institution's research and innovation profile.
- To enhance more number of extension activities.
- In response, a total of 6 patents and trademarks have been applied and successfully registered during the academic year. Efforts are being made to promote awareness and provide support for intellectual property rights, encouraging more innovations and patent filings across departments.
- Thirty-five extension activities were conducted at schools and hospitals and for self-help groups, and the general public in and around Sundarakkottai, Mannargudi and Pattukkottai (**Annexure IC**).

It was noted and ratified.

Agenda No.2: Augmentation of Infrastructural facilities

Dr. V. Dhivaharan, Chairman and Correspondent, explained the Infrastructural facilities of the college which is situated in an area of 2,73,162 sq.mts.in Sundarakottai Village, Mannargudi Taluk, Thiruvarur District, Tamil Nadu. He also stated that

- The Library was recently added with new books and software at a cost of Rs.4,23,264 to enrich academic resources and support resource activities.
- 20 Volumes of English Dictionary from A to Z has been added to the English department at a cost of Rs.1,20,000.
- New Computers and accessories were procured at a cost of Rs.4,30,796 to upgrade the institutional IT infrastructure and support academic activities.
- Reach CAD software worth of Rs. 5,01,500 was procured to enhance the infrastructure and facilities for advanced learning in the Fashion Technology department.
- New Buses were added to the college transport fleet at a cost of Rs.55,26,653 to ensure enhanced convenience and safer commuting options for students.
- The Infrastructures of the college was renovated at a maintenance cost of Rs 58,21,771 to significantly improve the overall facilities and learning environment.
- An amount of Rs. 1,04,900 was utilized for organizing Karate training sessions aimed at enhancing students' physical fitness, self-defense skills, and overall discipline through structured martial arts practice.

- A total expenditure of Rs. 2,08,951 was incurred for conducting the National Cadet Corps (NCC) camp and various supplementary activities, which were organized to enhance students' physical fitness, civic responsibility and leadership qualities (**Annexure II**).

It was noted and ratified.

Agenda No.3: Ratification of the Board of Studies meeting

Dr. N. Uma Maheswari, Principal reported the sixth Board of Studies held on 13th May 2025 in the respective departments for syllabus framing for the academic year 2025–2026. All courses were designed to align with global, national, and regional needs, with a focus on employability, entrepreneurship and skill development (**Annexure IIIA**).

- As per the TANSCHÉ and the directions of the parent university addition of Special Course “Health and Wellness has been included in the III semester for the students admitted in the academic year 2024-2025 onwards in all the discipline for the approval and ratification by the academic council to focus physical fitness, mental health, Nutritional status of the students to give awareness about drug addiction

The scheme of evaluation was categorized under two components such as for report 80 marks for and activities and 20 marks for Attendance .

- As part of the curriculum enhancement, 20% of the syllabus was revised across all courses, and new courses were introduced with a similar 20% syllabus revision to ensure relevance and quality.
- A total of 48 Value Added Courses were introduced to support students’ professional development, along with 6 Certificate Programmes aimed at enhancing specific skill sets. The institution offers a total of 67 Value Added Courses (VACs), out of which 43 are designed for Undergraduate (UG) programs and 24 for Postgraduate (PG) programmes (**Annexure IIIB**).

It was noted and ratified.

Agenda No.4: Ratification of the Academic Council meeting

Dr. N. Uma Maheswari, Principal reported the fifth meeting of the Academic Council Meeting was conducted on 11th June 2025 with active participation from Council Members, including Nominees from the Parent University, External Members, Special Invitees and Subject Experts from various fields. The resolutions proposed by the Boards of Studies in their respective departmental meetings held on 14th May 2025 were unanimously adopted (**Annexure IV**).

- Syllabi were framed for students admitted in the academic years 2023–2024, 2024–2025 and 2025–2026 covering UG (Semesters I–VI) and PG (Semesters I–IV) programmes. Special emphasis was given to the TANSCHÉ-recommended syllabus, question paper pattern, course credits, inclusion of extra credit courses such as MOOC/SWAYAM/NPTEL and the addition of value-added courses.
- The results of the End Semester Examinations for both Undergraduate and Postgraduate programmes for the academic year 2024–2025 were presented.
- The suggestions and recommendations provided by the Council Members during the meeting have been duly incorporated into the academic framework.

It was noted and ratified.

Agenda No.5: Staff Recruitment–Appointed and Relieved for the Academic Year 2024-2025

Dr. N. Uma Maheswari, Principal stated that every year Faculty Members were recruited by the Staff Recruitment Committee according to the needs of the institution.

- Staff Recruitment Committee includes Chairman and Correspondent, Principal, External members and Heads of the Departments along with two subject experts. Candidates are called for interview and the selection process is based on merit, analyzing the teaching skill, experience and qualifications of the candidate.
- Faculty recruited from the Departments of English, Computer Science, Microbiology, Fashion Technology and Costume Designing, Computer Applications, Biochemistry, Nutrition and Dietetics and Mathematics (**Annexure V**).

It was noted and ratified.

Agenda No.6: Financial Support from the Management for the students teaching and non-teaching staff

Dr. N. Uma Maheswari, Principal highlighted the Management contribution of Rs. 21,11001 to the Students and Staff members on various categories such as endowments for rank holders, term fees for under privileged students, free commutation for staff members and hospitality for the supporting staff.

- The Dr. Dhivaharan Scholarship was instituted from the academic year 2024-2025. II and III year UG and II PG class toppers received scholarships and proficiency test toppers from I UG were also awarded. This year, 28 students received the scholarship (**Annexure VI**).

It was noted and ratified.

Agenda No.7: Communication received from University, RJD, UGC, NAAC and TANSCHÉ etc.,

Dr. N. Uma Maheswari, Principal explained the communications have been received from the University, Regional Joint Director (RJD), UGC, NAAC and TANSCHÉ, and appropriate actions are being taken in accordance with their requirements. Communications from the RJD concerning student admissions and support services have been promptly addressed and processed. Correspondence from the UGC regarding the curriculum framework and higher education norms has been considered to be most urgent and duly responded to (**Annexure VII**).

It was noted and ratified.

Agenda No. 8 : Additional section for the B.Com., Computer Applications from the academic year 2025-2026

Dr. N. Uma Maheswari, Principal delivered that an additional section for the B.Com., Computer Applications programme has been introduced in the academic year 2025–2026 in response to the high demand for the course. This expansion aims to accommodate the increasing number of applicants and to enhance access to quality education in the field of commerce integrated with computer applications (**Annexure VIII**).

It was noted and ratified.

Agenda No.9 : A skill training programme- Deen Dayal Upadhaya Grameen Koushalya Yojana DDU-GKY a Central Government Project in association with Adyar Anandha Bhavan Sweets Private Limited (A2B), India as a part of Community service of the College

Dr. N. Uma Maheswari, Principal stated that the skill training programme under the Central Government Skill Development Scheme DDU-GKY (Deen Dayal Upadhaya Grameen Koushalya Yojana) is being conducted in association with Adyar Anandha Bhavan Sweets India Private Limited (A2B) to train school dropout students and provide them employment. 210 candidates were allotted for training under 5 batches (**Annexure IX**).

It was noted and ratified.

Agenda No. 10: NAAC-AQAR-(2023-24) and An ISO-9001:2015 Certification related details

Dr. G. Vijayalakshmi, IQAC Director, reported that the Internal Quality Assurance Cell (IQAC) of the Institution diligently prepared and submitted the Annual Quality Assurance Report (AQAR) for the academic year 2023–2024 within the stipulated period. We are pleased to note that the report has been officially accepted by NAAC, reflecting the quality and precision of the submission.

- The ISO Surveillance Audit was conducted successfully, reaffirming the institution's compliance with quality management standards and its ongoing pursuit of excellence.
- The All India Survey on Higher Education (AISHE) report was submitted promptly, providing the Ministry of Education with accurate and comprehensive data about the institution (**Annexure X**).

It was noted and ratified.

Agenda No.11 : Functioning of the IQAC

Dr.G.Vijayalakshmi, IQAC Director, reported that the Internal Quality Assurance Cell (IQAC) is a vital body established in every higher education institution as per the guidelines of the National Assessment and Accreditation Council (NAAC). Its primary objective is to ensure the systematic enhancement of academic and administrative performance through consistent internal monitoring and quality initiatives. The IQAC functions as a nodal agency for quality assurance, fostering a culture of excellence by promoting best practices, facilitating curriculum improvements, encouraging research, and ensuring stakeholder engagement. It plays a pivotal role in preparing the Annual Quality Assurance Report (AQAR) and coordinating institutional accreditation and audit processes, such as NAAC, ISO and AISHE.

- Through regular meetings, feedback mechanisms, and quality benchmarking, IQAC strives to sustain and improve the institution's academic standards, operational efficiency, and overall institutional effectiveness.
- During the academic year 2024–2025, various departments of the institution proactively organized national and international level academic programmes aimed at enhancing knowledge, research collaboration, and skill development among the students and faculty. Significant events were conducted across disciplines, drawing participation from diverse academic and professional communities. These included national and international conferences, seminars, and workshops focusing on diverse themes such as translation studies, data science, blockchain, nanomaterials, food safety, generative AI, actuarial mathematics,

and entrepreneurship. Overall, the events collectively engaged over 3,500 participants, promoting interdisciplinary knowledge sharing, research innovation and professional growth (Annexure XI).

It was noted and ratified.

Agenda No.12 : Student's Admission for the academic year 2024-2025

Dr. B. Kayathiri Bai, Vice-Principal reported that the institution has admitted 682 students for UG programmes (16 disciplines) and for PG programmes 304 students were admitted during the academic year 2024-2025.

- Admissions are made purely on the basis of merit, in accordance with the reservation policies of the Government of Tamil Nadu.
- Admissions to all undergraduate courses, except BBA and BCA are subject to AICTE norms and guidelines.
- For admission to all postgraduate courses other than MBA and MCA, only the marks obtained in Part III (Major and Allied/Ancillary subjects) of the qualifying examination will be considered. For MBA and MCA admissions, AICTE and TANCET (Anna University) norms are followed.

Admission committee for UG and PG courses:

- The admission committee is common for both UG and PG courses and it includes the following members apart from Principal.
 1. Two senior most staff members
 2. A senior most co-opted staff member belonging to SC/ST, one for UG and one for PG
- The following registers and other related documents pertaining to students' admission is being maintained by the college.
 1. Applications received within a prescribed duration.
 2. Structuring a list based on ranking System.
 3. Minutes of selection committee meeting
 4. Admission register (Annexure XII)

It was noted and ratified.

Agenda No.13: Students Scholarship details for the academic year 2024-2025

Dr. B. Kayathiri Bai, Vice-Principal reported that the institution facilitates the eligible students to get scholarship from the Government. The Government has sanctioned Rs.13,66,250 to our students under the SC/ST Scholarship Scheme. A total of 1,057 students benefited with Rs.10,57,000 through the Puthumai Penn Scholarship Scheme and Rs.60,000 received the Disability Scholarship.

- Through Dr. Dhivaharan Scholarship, a sum of Rs.1,40,000 was generously provided by our Chairman and Correspondent to support students appearing for the STET Proficiency Test. A total of 28 students benefited from this initiative (Annexure XIII).

It was noted and ratified.

Agenda No.14 : Functioning of Training, Placement and Target CE

Dr. B. Kayathiri Bai, Vice-Principal stated that the Career Guidance and Placement Cell is effectively working for the development of students by enriching their skills to help them seize

opportunities in their career paths. The cell motivates students to develop competencies in various sectors, including government, corporate, and entrepreneurial domains. The primary aim of the cell is to nurture corporate skills, competitive examination skills, entrepreneurial skills, personality development skills, academic skills and communication skills among students with the support of Target CE, the Soft Skills Development Cell and the Entrepreneurship Development Cell on campus. In this academic year, the Training and Placement Cell conducted the following programmes:

- Motivational Training for Career Development
- How to Face Competitive Examinations
- Career Training Program for Elite Students on Job Opportunities in Medical Coding
- Motivational Talk on TNPSC Exam

A total of 1,010 students were benefited from these initiatives.

We have organized the STET Mega Job Fair – 2025, exclusively for women candidates, on 17th April, during which 40 MNCs and private companies participated. As a result, 721 students have been successfully placed in reputed institutions and 627 students received offer letters (**Annexure XIV**).

It was noted and ratified.

Agenda No.15 : Signing of MoUs with academic institutions, research bodies and Industries etc.

Dr. B. Kayathiri Bai, Vice-Principal reported the college has promoted institution industry interface and to enhance research activities and employability skills, 73 functional Memorandum of Understanding (MoUs) have been signed by various departments with government and non-government organizations. In the academic year 2024–2025, 13 new MoUs were signed by the Departments of Biochemistry, Business Administration, Computer Applications, Commerce, Mathematics, Computer Science, the Placement Cell and the R&D Cell (**Annexure XV**).

It was noted and ratified.

Agenda No.16 :Functioning of Research and Development Cell

Dr. N. Uma Maheswari explained that the Research is considered as the advanced stage in the process of learning and the cell is functioning with advisory committee with research policy, consultancy policy and guidelines for seed money scheme. The following aspects were considered in the promotion of Research and Development.

Promoting Research Culture: The R&D Cell actively encourages faculty members and students to undertake research projects by organizing workshops, seminars, webinars and conferences focused on research methodology and recent advancements. It motivates researchers to publish articles in reputed journals and proceedings of the conferences, thereby fostering a strong research-oriented environment.

Project Guidance and Support: The Cell assists in identifying research areas and project topics, offering guidance in proposal development, execution and documentation, while ensuring access to essential infrastructure like laboratories and software.

Funding and Grants: It supports researchers in identifying and applying for grants from government bodies such as UGC, DST, DBT, ICSSR, as well as from industries and international agencies, providing guidance on proposal writing, budgeting, and financial reporting.

Collaborations and Linkages: The Cell facilitates partnerships with industries, research organizations, and academic institutions through Memorandum of Understanding (MoUs) for joint research, internships, and consultancy.

Outcome of R&D Activities: These efforts lead to increased research publications and patents, enhanced academic reputation and rankings, strengthened industry-academia collaboration, and the generation of innovative solutions to societal challenges, while simultaneously nurturing entrepreneurial and research skills among students and faculty (**Annexure XVI**).

It was noted and ratified.

Agenda No.17 : Research Grants received from Funding Agencies

Dr. N. Uma Maheswari reported that the development of the Research and the active participation of the Members of the Staff and Students.

- The Tamil Nadu State Council for Science and Technology (TNSCST) sanctioned Rs.20,000 to the Department of MBA for organizing a two-day national seminar on *Entrepreneurial Leadership: Building and Leading a Successful Business Incentive*. A total of 136 student research proposals were submitted under the Student Project Scheme of TNSCST, involving 29 faculty members from the Departments of Microbiology, Biochemistry, Nutrition and Dietetics, Computer Science, Commerce, Business Administration, Physics, Economics, Computer Applications, and Management Studies.
- Additionally, 18 faculty members from the Departments of Tamil, Commerce, Management Studies, Economics and Business Administration have applied for research projects under ICSSR. Six students from the Departments of Computer Science, Physics, Chemistry, Nutrition and Dietetics and Computer Applications have been selected for student projects by TNSCST.
- The institution has also signed 11 Memorandum of Understanding (MoUs) with industries, educational institutions and research organizations to foster collaborative research and academic exchange.
- During this academic year, three books were published by the faculty members from the Departments of Commerce, Microbiology and Biochemistry, along with 34 research articles and 159 book chapters/conference proceedings.
- Furthermore, Three research scholars from the Departments of Microbiology, Computer Science, and Biochemistry have submitted their Ph.D. theses and two scholars have newly registered for Ph.D. programme in the Department of Microbiology (**Annexure XVII**).

It was noted and ratified.

Agenda No.18: Significant Academic Activities

Dr.G.Vijayalakshmi, IQAC Director, highlighted that the Management has played vital role in uplifting the departmental activities through motivation to conduct the programmes such as Seminars, Workshops, Webinars, Industrial Visits, Field Trip, Quiz Programmes, Faculty Development

Programmes and Extension activities for the enrichment of the students and also creates the social responsibility among the students.

- The institution maintained a vibrant academic atmosphere during the academic year through a wide range of programmes and active participation by faculty and students.
- A total of 60 seminars, conferences, and workshops were effectively conducted by various departments, addressing both current and emerging trends. These initiatives promoted knowledge sharing and encouraged interdisciplinary learning. Additionally, a Faculty Development Programme (FDP) was organized to strengthen faculty skills and enrich teaching practices.
- Striving to bridge education with community service, the college coordinates impactful extension initiatives and regularly conducts a range of extension activities through its departments and Part V units. These efforts aim to instill social responsibility, nurture civic awareness, and connect academic learning with real-world experiences.
- During the academic year, students and faculty members participated in numerous outreach programmes such as awareness campaigns, health check-up camps, tree plantation drives, initiatives on Swachh Bharat Abhiyan. These programmes were carried out in collaboration with local bodies and NGOs, ensuring maximum community participation and impact.
- Additionally, departments integrated subject-specific extension work, like legal awareness sessions digital literacy and environmental awareness campaigns Such activities not only bridge the gap between the institution and the society but also cultivate empathy, leadership skills, and civic values among students.
- Faculty members showed commendable academic involvement at various levels. Participation was notably high at the national level with 262 faculty members actively engaged in academic events, followed by 187 at the international level, 12 at the state level, and 41 at the local level. In terms of scholarly output, faculty contributed 49 research articles to reputed journals and published 140 books or book chapters, showcasing the institution's strong research culture. Many of these works were published in UGC CARE-listed journals, Scopus-indexed journals, and other peer-reviewed national and international journals, reflecting the institution's growing research culture. Faculty members have also presented their research at national and international conferences and seminars organized by other institutions.
- Student participation was equally remarkable. A total of 1,039 students took part in national-level events, while 510 students engaged at the international level, reflecting the institution's emphasis on providing global exposure. Furthermore, 189 students participated in state-level and 164 in local-level programmes, underlining their active involvement in academic and extracurricular domains.
- In alignment with the institution's focus on experiential learning and industry-academia collaboration, the college regularly organizes industrial visits and internships for students across various departments. These initiatives aim to bridge the gap between theoretical

knowledge and real-world application, equipping students with practical insights and professional exposure.

- Additionally, structured internship programmes were facilitated for final-year students, allowing them to work with organizations over short-term periods. These internships helped in skill enhancement, professional networking, and improved employability. Such industry interface activities contribute significantly to the students' career readiness and align academic learning with industry expectations.
- During the academic year, the Part V units proactively conducted and took part in a variety of programs such as awareness rallies, blood donation drives, health and hygiene campaigns, Swachh Bharat Abhiyan activities, voter awareness initiatives and environmental protection efforts. Special camps were also organized in adopted villages, emphasizing rural development, literacy enhancement and public health awareness.
- The college actively promotes physical education and sports as an integral part of holistic student development. During the academic year, students enthusiastically participated in various sports events, showcasing commendable talent and team spirit. Students represented the college at inter-departmental, inter-collegiate, and university-level tournaments, bringing laurels and recognition to the institution. Regular practice sessions, guided by dedicated physical education staff, ensured enhanced performance and physical fitness.
- Fine arts play a pivotal role in nurturing the creative talents and artistic expressions of students. The college organized and participated in a variety of cultural events during the academic year, providing students with a platform to showcase their skills in music, dance, drama, fine arts, and literary competitions.
- The institution conducted inter-departmental cultural fests, encouraging healthy competition and vibrant participation. Students also represented the college at inter-collegiate cultural meets, achieving accolades in events such as group dance, solo singing, debate, essay writing and speech competition (**Annexure XVIII**).

It was noted and ratified.

Agenda No.19: Results of the Autonomous examinations for the academic year 2024-2025

Dr A. Yogeswari, Controller of Examinations announced that the college completed five years after getting the Autonomous status in the year 2020-2021. Four batches of PG students and three batches of UG students have completed their degree successfully. Five batches of PG students have completed their PG Diploma. Three batches of PG students and two batches of UG students have received their degree certificate from the University. In the Academic year 2024-2025, Odd semester Examination was conducted in the month of November 2024 and Even Semester Examination was conducted in the month of April and May 2025. The semester Examination results were published within 15–20 days after the completion of the last examination. Supplementary Examinations are conducted for every semester. Instant Examinations are conducted for the students who have only one arrear irrespective of the semesters from Semesters I to V for UG and Semesters I to III for PG to write exams for such arrear paper at the end of their sixth and fourth semesters of

UG and PG respectively, which helps the students to complete their programme on time (Annexure XIX).

It was noted and ratified.

Agenda No. 20 : Account Statement for the Year 2024-2025

Dr. A.Yogeswari stated the report of the Annual Budget including the receipt and payments for the Academic Year 2024-2025 (Annexure XX).

- For the office of the controller of the examinations, Receipts and payment for the year ended 31.03.2025. Receipts include examination fees and value added course fees. Payments include printing and stationary purchase, staff remuneration, TA/DA expenses, Software purchase, to university provisional certificate, Xerox machine service charge etc., the total receipts and payment for the year ended 31.03.2025 is of Rs.1,21,30,408.
- Receipts and payment for the year ended 31.03.2025 for S.T.E.T Women's College, Sundarakkottai, Mannargudi. The total Receipts and payments is of Rs.9,77,37,692. Payments include Staff salary, Bus repair and maintenance, Bus purchase, to University a/c
- For affiliation charge, additional seat, convocation amount, certificate course exam fee, DMLT course fee, New course review committee, students insurance amount, Certificate Course fee, function Expenses, Electrical Charge, Seminar Expenses, College Callender, Magazine expenses, Library Book and Journal, Computer and Printer Purchase, Lab Equipment services, Website software purchase, Maintenance of Garden, Telephone Expenses etc.,

It was noted and ratified.

Agenda No. 21 : Proposed budget allocation for the academic year 2025-2026

Dr.G.Vijayalakshmi, IQAC Director, specified that the management remains dedicated to the sustained progress and excellence of the institution, placing particular focus on strengthening infrastructure and advancing academics. A significant share of the budget is regularly directed toward improving facilities, enriching the learning atmosphere, and fostering academic initiatives.

- For the academic year 2025–2026, an impressive amount of Rs.10,23,00,000 (Rupees Ten Crores Twenty-Three Lakhs) has been earmarked to support these initiatives. This fund allocation reflects the Management's vision to provide state-of-the-art infrastructure, modern laboratories, digital classrooms, advanced learning resources, and improved student amenities.
- This proactive investment ensures a conducive atmosphere for quality teaching, learning, and research, thereby strengthening the overall institutional profile and student satisfaction (Annexure XXI).

It was noted and ratified.

Agenda No. 22 : Future Plan for the academic year 2025-2026

Dr. B. Kayathiri Bai, Vice-Principal revealed that

- Planned to enrich computer laboratory in tune with the starting of additional section in B.Com. Computer Applications Programme
- To conduct more number of Faculty Development Programmes in teaching, learning and research.
- Management support for encouraging research such as increase of seed money, infrastructure augmentation, library facilities. will be increased.
- More number of MOU's to be signed.
- Motivate faculty to apply for more research funding and research publications.
- More training programmes for competitive examinations to be implemented for students.
- Motivate Ph.D qualified faculty members to attain research guideship
- Encourage faculty members to file for patents.
- The faculty members will be encouraged to enroll in more numbers in the Malavia Mission Teacher Training Programmes (**Annexure XXII**).

It was noted and ratified.

Agenda No. 23 : Any other

Dr. B. Kayathiri Bai, Vice-Principal declared that the college has been ranked in National Institutional Ranking Framework (NIRF 2024) 200-300 Band.

- Ilakkiya Virudhu 2024, with a cash prize of Rs.1,00,000/-, was organized to felicitate eminent writer in Tamil and was presented to writer Paavannan.
- Dr. Dhivaharan Scholarship has been introduced to motivate the meritorious students in which 28 students were benefitted.
- A skill training program under the Central Government Scheme Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU-GKY Captive) is being conducted in association with Adyar Ananda Bhavan Sweets India Private Limited (A2B) to train 140 school dropout students under 5 batches to provide employment.
- From this year, "Udumalaipettai Thillaiyammal Palanivelan Education and Social Welfare Trust" will award "Thanith Thamizh Porali V.Po.Pa Virudhu" to students who won awards from the college and other competitions through Painthamizh Sangam (**Annexure XXIII**)

It was noted and ratified.

After passing all the agenda, the members shared their suggestions and views as follows:

Dr. D. Velmurugan, Educationist, Management Nominee, Educationist, Management Nominee, Member Secretary, Tamil Nadu State Council of Higher Education, Chennai appreciated the Management for the proposed budget for the academic year 2025-2026, promotion of qualified faculty members as Associate Professors, research grant received for the conduction of National Seminar and also submission of more number of research project proposals to various funding agencies. He also suggested to form an Equivalence Committee for issuance of equivalence to the

courses offered by the educational institutions for the purpose of employment in public services and for pursuing higher studies.

Dr. C. Lakshumanan, University Nominee, Professor, Department of Remote Sensing, Bharathidasan University, Tiruchirappalli appreciated the management for the conduction of more number of outreach programmes and also emphasised the to increase the number of patents and also suggested,

- To promote student internships, skill based workshops and hands on training to enhance employability.
- To organize “Annual Research and Innovation Day” to showcase student and faculty work.
- To conduct regular FDP’s especially in digital pedagogy, NEP 2020 reforms and Research Methodology.
- To recommend establishing an alumni network to support CSR based funding for college development.

Dr. K. Thiyagesan, Academic Advisor at S.T.E.T Women’s College (Autonomous), expressed his gratitude to the Management and all faculty members for their dedicated efforts that led to the remarkable success of the Governing Body meeting. He also encouraged the staff to implement the suggestions put forth by the members to enhance academic excellence for the benefit of the students.

As no matter has been left after discussion, **Dr. B. Kayathiri Bai**, Vice-Principal expressed her gratitude to the Government, UGC, Parent University, Members of Governing Body and all other people for the resounding success of the fifth Governing Body meeting.