



**SENGAMALA THAYAAR EDUCATIONAL TRUST WOMEN'S
COLLEGE(AUTONOMOUS)**

(Affiliated to Bharathidasan University Tiruchirappalli)

(Accredited by NAAC)/(ISO 9001 : 2015 Certified Institution)

**Sundarakkottai- 614 016, Mannargudi, Thiruvarur(Dt),
Tamil Nadu, India.**

Minutes of Meeting in Institution's Innovation Council (IIC)

The first council meeting was held on 07.08.2025 at Sengamala Thayaar Educational Trust Women's College(Autonomous)

1. Our President welcomed the members. The convener of IIC has shared the presentation about Sengamala Thayaar Educational Trust Women's College (Autonomous) MOE IIC activities for Quarter II
2. Discussed the formulation and function of IIC and share the role and Responsibility among the council members as per the guidelines of MHRD" innovation cell.
3. Discussed about the objectives of IIC, types of activity(IIC calendar, MIC Driven and Self driven), Features of IIC portal for monthly report submission mechanism.
4. The council members also discussed about collaborations with organizations to accelerate the activities of IIC.
5. The council also deliberated on quarterly action plan in synchronization with activities and initiatives of other departments, Centers and facilities in the institute working towards promoting IPR innovation and startup.
6. The Council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter.
7. The following IIC Calendar activities, meeting and MIC driven activities are planned to conduct within December 2025.

INSTITUTION'S INNOVATION COUNCIL - ACTIVITIES

Sl.No	Activities	Date	In-charge	Quarterly
1	Innovation Activity	On or before 19.12.2025	Dr.R.Anuradha Co-ordinator	2

8. The council has agreed to convene next meeting on 09.12.2025

9. Convener proposed the vote of thanks



SENGAMALA THAYAAR EDUCATIONAL TRUST WOMEN'S COLLEGE (Autonomous)

Silver Jubilee Institution

(Affiliated to Bharathidasan University, Tiruchirappali)

(Accredited by NAAC) (An ISO 9001:2015 Certified Institution)

SUNDARAKKOTTAI - 614 016, MANNARGUDI, THIRUVARUR DISTRICT, TAMIL NADU

e - mail : stetwc@gmail.com Website : www.stet.edu.in

Dr. N.Uma Maheswari, M.Sc., B.Ed., Ph.D.,
Principal.

Date : 07.08.2025

The council meeting of Institution's Innovation Council (IIC), Sengamala Thayaar Educational Trust Women's college (Autonomous) was called by IIC President **Dr.N.Uma Maheswari** on 07.08.2025 to discuss upon the formulation and function of IIC for academic year 2025-2026 & to assign roles and responsibility among newly joined council members as per the guidelines of Ministry of Education's Innovation Cell.

As per the decision of competent authority, following members will be the part of IIC;

Sr. No.	Name of Member	Member Type (Teaching/Nonteaching/ Student/External Expert)	Key Role/ Position Assigned in IIC
1	Dr.N.Uma Maheswari	Teaching	President
2	Dr.B.Kayathiri Bai	Teaching	Vice President
3	Dr.S.Indirani	Teaching	Convenor
4	MS.R.Vijayalakshmi	Teaching	Member
5	MS.C.Jasmine	Teaching	Member
6	Dr.R.Anuradha	Teaching	Innovation Activity
7	Dr.S.Suganthi	Teaching	Internship Activity Co-ordinator
8	Dr.S.Manikandaselvi	Teaching	IPR Activity Co-ordinator
9	Dr.M.Kannahi	Teaching	Startup Activity Co-ordinator
10	Ms.M.Meena	Non-Teaching	External Expert (Entrepreneur Alumni)
11	Dr.G.Vijayalakshmi	Teaching	ARIIA Co-ordinator
12	Dr.G.K.Gomathi	Teaching	NIRF Co-ordinator
13	MS.K.Savima	Teaching	Social Media Co-ordinator
14	S.Yogeshwari	Students	Innovation Activity
15	S. Shruthi	Students	Internship Activity Co-ordinator
16	M.Shanmugapriya	Students	IPR Activity Co-ordinator
17	R.Santhoshini	Students	Startup Activity Co-ordinator
18	V.Monika	Students	Social Media

The council members discussed about the activities (IIC calendar, Celebration and Self-Driven) and features of IIC portal. The council members also discussed about collaborations within and outside the institution to accelerate the activities of IIC. The council also deliberated on quarterly action plan in synchronisation with activities and initiatives of other departments, centres and facilities in the Institute working towards promoting IPR, Innovation, Entrepreneurship and Startup.

The council unanimously decided to carry out all the IIC activities in regular basis throughout the year and meet regularly in beginning of every quarter to review the progress made in previous quarter and also to plan for upcoming quarter. The council has agreed to convene next meeting tentatively on 09.12.2025.

Name: Dr.N.Uma Maheswari

Place: Sundarakkottai

Principal
Sengamala Thayar Educational Trust
Women's College (Autonomous)
Mannargudi.



*Attendance sheet of all the members to be attached in this format;

Sl.No.	Name of Member	Signature
1	Dr.N.Uma Maheswari	
2.	Dr.B.Kayathiri Bai	
3.	Dr.S.Indirani	
4.	MS.R.Vijayalakshmi	
5.	MS.C.Jasmine	
6.	Dr.R.Anuradha	
7.	Dr.S.Suganthi	
8.	Dr.S.Manikandaselvi	
9.	Dr.M.Kannahi	
10.	Ms.M.Meena	
11.	Dr.G.Vijayalakshmi	
12.	Dr.G.K.Gomathi	
13.	MS.K.Savima	
14.	S.Yogeshwari	
15.	S. Shruthi	
16.	M.Shanmugapriya	
17.	R.Santhoshini	
18.	V.Monika	

**Detailed Minutes of the meeting to be attached separately in Council Meeting section on IIC portal